<p align="center">Montgomery College Governance
Academic Services Council
8 March 2018
SC 151, Rockville
2:00 p.m. -- 3:30 p.m.</p>

Attendees
Members Present: Carol Burbage, Monique Davis, Cathy Giovannetti, Cathy Henley, Jason Lee, Joel Levine, Julie Levinson, Amanda Stroud, and Gregory Wahl.
Guests: Nelida Andres, Sonia Pruneda-Hernandez, Guillermo Laya.

Call to Order
Chair Cathy Giovannetti called the meeting at order at 2:04 p.m.

Agenda and Minutes
The Agenda was approved by consensus.

The attendance in the Minutes from February 8, 2018 were not correct. Cathy Henley was not present, and Carol Burbage was present.

Motion to approve by Carol, seconded by Cathy Henley, approved by consensus.

Guest Presentation by Nelida Andres and Sonia Pruneda-Hernandez
Our guests gave a presentation on Early Childhood Education Partnership. There are new programs to give credit for prior learning, as well as new scholarships, for students studying Early Childhood Education.

Guest Presentation by Guillermo Laya (Collegewide Assessment Centers Director) about Online Assessment
Finished a pilot project to study Smarter Services, a company that handles online assessment systems, and submitted a request to procurement.

The Assessment Centers are considering a new online system to manage Assessment Center testing.

One system being considered is something called Smart Proctor, which links with Blackboard. Faculty will be able to directly submit exams to the Assessment Center directly through Blackboard, bypassing the current Test Request Form.

They are also researching an Online Assessment service, where students can take tests online, remotely.

Liaison Update
Joel Levine met with Seth Kamen to discuss credit/non-credit bridging. Joel will provide more information at the next meeting.

General Discussions
Motion made to recommend waiving application fees for non-credit students in a credentialing track who are progressing toward a credit program. Motion made by Carol Burbage, seconded by Amanda Stroud. Approved by a vote of 7-1.

Chair Report
Nominations for Governance were completed recently, elections are forthcoming.

Staff Enrichment Day is coming soon.

Middle States is visiting soon.

The Ethics Survey is still open.

A constitutional change has been proposed to add an additional part-time faculty to all functional committees.

Closing of the Meeting
A motion to adjourn the meeting was made and accepted unanimously. The meeting was adjourned at 3:48 p.m.

Next Meeting
The next scheduled meeting of the Academic Services Council will be on Thursday, 26 April 2018 from 2:00 p.m. to 3:30 p.m. in SC 151 on the Rockville campus.