

ACADEMIC SERVICES COUNCIL

REVISED AGENDA

January 24, 2019

2:00-3:30

Rockville, Science Center (SC) 151

Meeting Outcomes: By the end of this session, the group will have:

- Heard constituent concerns
- Approved the minutes from the November 8, 2018 meeting
- Approved the minutes from the December 14, 2018 meeting
- Heard Erica Hepworth, Department Chair presentation on student services
- Heard Camille Cauley, Program Manager, WD&CE, on course offering experiences for Amharic-speaking students
- Discussed Actions to be taken on Constituent Concerns
- Heard Chair Report

Academic Services Council (ASC) Mission – The ASC is to consider discussions on academic support programs including assessment centers, labs, registrations, scheduling, website information, and transfer and articulation agreements.

| Item | Lead | Action | Time |
|--|--|---------------------------------|------------------------------------|
| | | | *Please note times are approximate |
| Call to Order | Chair, Joel Levine | Present | 2:00 |
| Open Comment Time | Constituents | Present | 2:00 – 2:05 |
| Approval of the November 8, 2018 Minutes | Chair, Joel Levine | Present, discuss, vote, approve | 2:05 – 2:10 |
| Approval of the December 14, 2018 Minutes, | Chair, Joel Levine | Present discuss, vote, approve | 2:10 – 2:15 |
| Overview of Student Services | Erica Hepworth, Department Chair | Present, discuss | 2:15– 2:35 |
| Amharic Course Offering Experiences | Camille Cauley, Program Manager, WD&CE | Present, discuss | 2:35 – 2:55 |
| Old Business | All members | Present, discuss, clarify | 2:55 – 3:05 |
| New Business: | All members | Present, discuss | 3:05 – 3:15 |
| Chair Report | Chair, Joel Levine | Present | 3:15 – 3:30 |
| Adjournment | Chair, Joel Levine | | 3:30 |