

Montgomery College
Academic Services Council Meeting Minutes
Thursday, February 13, 2020
1 – 2:30 PM

Attendees

Present: Colleen Dolak, Samantha Veneruso, Robin Flanary, Debra Bright, Erika Bucciantini, Tonya Harris (via Zoom), Elisa Salas, Theodore Shusterman, Veronica Bahn, Arthur Katz

Absent: Adaora Nwigwe, Monique Davis, Milton Nash

Guests: Nik Sushka, Kyle Mathis

Call to Order

Chair Colleen Dolak called the meeting to order at 1:07pm.

Approval of Minutes and Agenda

December 2019 minutes and the agenda were approved as corrected.

- Election of a Secretary – Erika Bucciantini
 - Vote – unanimous approval
- Group Photo (see below)

Constituent Concerns

- Samantha Veneruso brought forth a concern about the issue of non-pay delete and on-time registration.
 - Sub group working to come up with recommendations to improve process
 - Students are deleted from classes for various reasons
 - Have to go through a process to get back into class
 - Need to identify decision makers
 - More clearly written communications that will be consistently enforced
 - Modify policies after reviewing them periodically
 - PT faculty – directly impacted because students are dropped shortly before class starts
 - If students are not officially registered, they can't attend the class.
 - Excessive absence policy?
 - Part of the issue
 - Tabled for further discussion

Chair's Report

The chair provided the following information:

- Promoted 10-word story
- Appointed Elisa Salas to replace Kimberly Murphy
- Submitted assessment center recommendation to College Council
- Promoted Raptor Pride at the Games
- Promoted the work of ASC at the PT Faculty Institute

- Ted Shusterman and Erika Bucciantini joined ASC
- Emailed assessment center recommendation to Faculty Council for more constituent support and awareness of the issue
- College Council training on 1/23
- Requested ASC support for College Council meeting on 2/11
- Attended College Council meeting on 2/11
- Governance Nomination and Elections
 - Nominations: 2/28 – 3/10
 - Elections: 3/30 – 4/10
- Staff Enrichment Day Workshops and Staff Distinguished Service Award due by 2/21
Goodies with Governance – opportunity to talk about experience with Governance – February 24 (CT) – March 9 (TP)
- Montgomery College Rising Professionals Association – leadership nominations due 2/28
 - Election on 3/9
- Staff and Faculty of the Year and Outstanding Staff Awards due 3/2
- Compliance and Ethics Fellows Program Cohort and Advisory Workgroup Innovation grants – 3/12, deadline March 10
- Presidential Scholar Award Nominations deadline March 13
- Staff Enrichment Day – 3/18
- Board of Trustee seeking new student member – application due 3/30
- Census Carnival
- MC website homepage refresh
- Try to meet with Dr. Rai before next meeting

Unfinished Business

- Presented assessment center recommendation to College Council
 - Suggestions for minor changes

Census 2020 Presentation – Nik Sushka and Kyle Mathis

- Integrating Census 2020 into Academic Census
 - What is the Census Bureau?
 - Serves as the leading source of quality data about the nation’s people and economy
 - Also administrate other surveys
 - Helps our communities determine where to build everything from schools to supermarkets, homes to hospitals. Helps government decide how to distribute funds and assistance to states and localities.
 - Why does the Census matter specifically to MC?
 - Federal Pell Grant Program
 - Adult education grants
 - Federal and state transportation dollars
 - Agriculture, science, and engineering education
 - Community and mental health resources
 - School breakfast, lunch, and afterschool programs

- Census 2020 Resources
 - Montgomery County 2020 Census
 - Montgomery College 2020 Census
 - National Census 2020
- Hired 18 student ambassadors from across the College to promote and inform
 - 10 question survey asking about people’s current knowledge and attitude towards Census
 - About 15% are extremely concerned about filling out Census
 - About 50% of the students are not aware of it
- What about homeless population and international students?
 - Working directly with related groups/institutions to ensure that they are counted
 - Counts every human being visiting in the US
- Based on where you sleep and live the majority of the time
- Incomplete form will not be fined
- Looking for more Census workers
- 4/1 is the cutoff date
- Illegal for Census workers to share
 - Data becomes available 72 years later
- Information is available on MC Census website:
<https://www.montgomerycollege.edu/events/census-2020/index.html>
- Census Festivals
 - Germantown Campus – 4/21
 - Rockville Campus – 4/22
 - TPSS Campus – 4/23

New Business

No new business was presented.

Announcement & Adjournment

- “Getting to know you” activity at next meeting

The meeting was adjourned at 2:21pm.



Group photo: Pictured from left to right: Debra Bright, Ted Shusterman, Samantha Veneruso, Arthur Katz, Erika Buccatini, Elisa Salas, Robin Flanary, Colleen Dolak

Not pictured: Tonya Harris, Monique Davis, Adaora Nwigwe, Milton Nash, Zaida Dang