

**ADMINISTRATOR COUNCIL  
AGENDA**

*December 7, 2017  
SC 152*

Meeting Outcomes

By the end of this meeting, committee members will have

- Approved the minutes from the last meeting
- Heard constituent concerns
- Heard and discussed a report from the Office of Compliance, Risk, and Ethics
- Discussed the Staff Council's Recommendations to the College Council
- Been updated on the Student Shadowing Initiative
- Discussed a Brown Bag gathering before the Next Administrators' Meeting
- Received the chair's report
- Discussed agenda items for the next meeting

<b>Item</b>	<b>Leader</b>	<b>Action</b>	<b>Time</b>
Welcome/Agenda Review/ Approval of the minutes	All	Present	9:30-9:35
Constituent Concerns		Present	9:35 – 9:45
Office of Compliance, Risk, and Ethics	Julie Martorana	Present, discuss	9:45 – 10:10
Student Shadowing Initiative	Janee McFadden	Update/Discuss	10:10 – 10:40
Staff Council's Recommendations to the College Council	Dorothy Umans/All	Discuss	10:40 - 11:10
Brown Bag Gathering for Administrators	All	Present	11:10- 11:20
Chair's Report	All	Present	11:20-11:25
Meeting Wrap-up, Plan Agenda for next meeting	All	Present, clarify	11:25 – 11:30

