

ADMINISTRATOR COUNCIL
 AGENDA
 March 21,
 2019 CT S301
 9:30 – 11:30

Meeting Outcomes: by the end of this meeting, committee members will have

- Heard constituent concern(s), if any.
- Learned more about the procurement process and other related finance issues.
- Learned about mental health issues in the classroom and lessons for faculty and participated in a discussion about concerns, observations and issues/needs.
- Heard Chair’s report
- Shared updates from members other committee participation to increase communication and operational effectiveness/efficiency.

Item	Leader	Action	Time
Welcome	All		9:30 – 9:35
Constituent Concern	Constituent/Representative	Present	9:35 – 9:40
Procurement and Finance Lesson/Discussion	Patrick Johnson	Present; discuss	9:45 – 10:30
Presentation: Mental Health and classroom issues; Discussion: needs and issues	Samantha Veneruso & Sue Haddad; all	Presentation; discussion	10:30 – 11:15
Chair’s Report	Dorothy Umans	Present	11:15 – 11:20
Sharing	All	Present	11:20 – 11:29
Adjourn			11:29 – 11:30

Next meeting: April 18, 9:30 – 11:30, CT S301

- Athletics
- Career Services, Student employment, Co-op, etc.

Updates on former and discussion re: how administrators can be leaders and enhance opportunities and support.