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# MC Governance

## ADMINISTRATOR COUNCIL

### AGENDA

Thursday, December 19, 2019

9:30 a.m. – 11:30 a.m.

CT S301

#### BY THE END OF THIS MEETING, WE WILL HAVE:

- Approved the agenda and minutes
- Listened to constituent concerns
- Heard Chair's report
- Heard Presentation from Dr. Debra Bright on PACEI
- Reviewed and revised Administrator Council Charge
- Discussed agenda items for the next meeting
- Heard any announcements
- Celebrated the end of the semester!

### AGENDA

Content	Time	Lead	Process
1. Call to Order	9:30 a.m.	Janeé McFadden	Present
2. Approval of Agenda/Minutes	9:30 a.m.	Carolyn Terry	Discuss
3. Constituent Concerns	9:30 a.m. – 10:00 a.m.	All	Present Discuss Clarify Vote
4. President's Advisory Committee on Equity & Inclusion Report (PACEI)	10:00 a.m. – 10:30 a.m.	Debra Bright	Present Discuss Clarify
5. Administrator Council Charge: Review & Revise	10:30 a.m. – 10:45 a.m.	All	Present Discuss Vote
6. Chair's Report	10:45 a.m. – 11:00 a.m.	Janeé McFadden	Present Discuss

Content	Time	Lead	Process
7. Announcements & Other Business	11:00 a.m. – 11:15 a.m.	All	Present Discuss Clarify
8. Agenda Planning for Next Semester	11:15 a.m. – 11:30 a.m.	All	Present Discuss Clarify
9. Adjourn	11:30 a.m.	All	Present

**ADMINISTRATOR COUNCIL LIAISONS:**

- Dr. Stephen D. Cain, Chief of Staff and Chief Strategy Officer
- Ms. Lynda Von Bargen, HRSTM Representative
- Dr. Clevette Ridguard, Governance Director

**FUTURE MEETING DATES:**

- January 16<sup>th</sup>, 2020
- February 20<sup>th</sup>, 2020
- March 19<sup>th</sup>, 2020 \*(Need to reschedule)
- April 16<sup>th</sup>, 2020
- May 21<sup>st</sup>, 2020

**FOR MORE INFORMATION CONTACT:**

- [www.montgomerycollege.edu/about-mc/governance/index.html](http://www.montgomerycollege.edu/about-mc/governance/index.html)