<p style="text-align:center">MONTGOMERY COLLEGE GOVERNANCE
Administrator Council
April 21, 2022
Via Zoom
1:00 to 3:00 p.m.</p>

Attendees
- Members present: Eric Benjamin, Frank Trezza, Steve Greenfield, Anwar Karim, Jamin Bartolomeo, Carmen Poston Travis, Nadine Porter
- Proxies present: N/A
- Members excused: Rose Garvin Aquilino, Elena Saenz, Monique Davis
- Guests: Dr. Jermaine F. Williams, Clevette Ridguard, Meghan Gibbons, Steve Cain

Call to Order
- The regular meeting was called to order at 1:02 p.m. by Chair Eric Benjamin.

New Business (Dr. Williams)
- Council members introduced themselves, followed by visitors
- Dr. Williams described events and activities he's been attending including Boys to Men, Leadership Development Institute, and Deans' Meeting.
- Next week he is participating in the 10th anniversary of Governance celebration and a work session with County Council regarding operating budget. He's also mentioned the IgniteHub.
- He acknowledged that we have so many wonderful resources and yet there are still students who don't know about these resources.
- He's continuing to learn, meeting people, and collecting ideas.
- MD General Assembly has accepted the FY23 operating and capital budgets which is wonderful, particular for the new Leggett building and the library renovations. We also have to acknowledge that this is because of the state's economic health. Maryland community colleges have fought for the CADE formula. The community colleges piece is contingent on what is provided to the four-year public institutions. Interesting complexity in the budget process. He is grateful to our delegation and union leaders.
- One theme that he's hearing is that the College wants to be both high touch and high tech, while staying student-centered, equitable, and data-informed. One example is a group of four engineering students who prefer face-to-face with students and faculty; they can ask questions. Some students don't have the bandwidth to turn on video so they can ask questions. How do you be high tech for everyone with bandwidth issues?
- Nadine asked how Dr. Williams intends to use data to address challenges and opportunities at MC and within the higher education space. Dr. Williams responded that we need to make sense of the data, how we leverage the data, and how it impacts equity. Decisions need to be formative as well as summative. We can use early metrics and implement things more quickly, we can always shift if something is not working. We need to lift up data so we are all embracing it as a tool.
- Eric asked what are some of the opportunities that Dr. Williams is seeing that we may have not seen. Dr. Williams said that he still needs to research but has heard we do a lot of communication to students in different languages, but the translations still may not be understood. Do we have to look at the grade level of the translation? Another community member shared that we could adopt a model of health educators where we go door-to-door to

reach community members. He acknowledged that Community Engagement staff are in the community, at community centers, libraries, and events, but is there more we could be doing.

- He would like to see a chart of all the schools we are engaged with the various dual enrollment programs and how the demographics break down. Who is afforded the opportunities and who is actually participating. If there is a gap, what are we doing about it?
- How do we provide more opportunities connecting people with certificate programs?
- A community member at a health care facility talked about creating training opportunities for telehealth components. How do you create career pathways for entry level health workers to become nurses?
- Carmen asked inequities regarding technology for Presidential Scholars Programs. They are also facing transportation and other basic needs challenges. We are limited about what we can do with the operating budget funds and need to rely on external partners. Sometimes we create barriers to defining and addressing basic needs. How do we put strategies and processes in place to not create barriers? Dr. Williams suggested using the Governance system as a place to start to address barriers.
- Jamin asked Dr. Williams what he's hearing from the students, including the positives and the challenges, given your new perspective as new to the College. Dr. Williams responded that students enjoy the connectivity and the diversity they find at MC, but some students are reporting that not everyone is availing themselves of the resources. Students are goal-oriented so how do we continually tie everything we are doing to those goals. Students have a lot of identities and roles that they are playing each day, including trying to get an education, so we need to consider this when students show up in the classroom.
- Eric thanked Dr. Williams for attending the meeting.

Constituent Concerns
- There are no constituent concerns.

Approval of Minutes
- The March meeting minutes could not be approved because one of the members dropped off and there wasn't quorum.

Chair's Report
- Interpretation and translation services (virtual and in-person) are available at Montgomery College.
- Dr. Bonaparte published an article in Inside Higher Ed on part-time faculty support.
- Job fairs are coming up in April. Some are for students and others are for students and community members.
- Dr. Andre de Quadros is speaking at the Frank Islam Athenaeum Symposia Spring 2022 speaker series, April 26, 12:30 p.m.
- April 26 is the 10th anniversary celebration for Governance.
- June 24 is the Disney's Approach to Leadership Excellence at the Germantown campus.
- Reminded everyone that the next meeting is May 5

Old Business (Administrator Questionnaire)
- Eric had sent the link to Clevette for a review but he has not heard back yet.
- He noted that the council postponed the mentoring for administrators to finish the questionnaire.

- He suggested that this be communicated at the next All Administrators' meeting.
- The council will need to look at the data over the summer and consider how to share the information.

Approval of Minutes
- The member returned to the meeting so the vote on the minutes could be held.
- The March meeting minutes were approved.

Announcements
- Eric announced the new administrator council members based on the election results. New members include Akima Rogers, Shinta Hernandez, Chevelle Glymph, Terry Evelyn, Brandy Naughton. Returning members include Eric Benjamin, Monique Davis, Steve Greenfield, Jamin Bartolomeo, and Carmen Poston Travis.
- We need to hold an election for officers but new members can't vote.
- Anwar acknowledged how nice it was to serve for the last four years.
- Eric will not be seeking the chair for the next term. He has learned a lot and welcomed the interaction but it is someone else's turn for this leadership opportunity.
- Frank and Steve thanked Eric for his service.
- Eric thanked the council members for their service.
- Nadine encouraged everyone to take the data management training; there is a unit competition for the highest percentage of participation; training is done in partnership with ELITE.

The meeting was adjourned at approximately 2:15 p.m. with unanimous support.

Respectfully submitted by
Rose Garvin Aquilino, Administrator Council Secretary