



**Administrator Council**  
**Wednesday, November 12, 2025**  
**1:00pm to 3:00pm**  
**Meeting #3**

**Zoom:** <https://montgomerycollege.zoom.us/j/91010600328?pwd=XPEbOpH7duPbDmkc2STibID88VVbb8.1>

**Outcomes**

By the end of this meeting, we will have:

- Welcomed any guests
- Approved the agenda and minutes
- Listened to speaker presentations
- Heard the Chair’s report.
- Listened to constituent concerns
- Discussed old and new business
- Heard any announcements or updates

**AGENDA**

Start	Ref	Topic	Lead	Time	Purpose*
1:00	1	<b>Call to order</b>	Suzette Spencer, <i>Chair</i>	2 min	I
1:02	2	<b>Roll Call</b>	Ali Fadl, <i>Secretary</i>	3 min	I
1:05	3	<b>Approval of Agenda and Minutes</b>	Suzette Spencer, <i>Chair</i>	5 min	I, D, R
1:10	4	<b>Presentation 1: Student Affairs Update</b>	Dr. Tiffany Ray-Patterson, <i>Senior Vice President for Student Affairs</i>	25 min	I, D
1:35	5	<b>Presentation 2: Facilities Update</b>	Carla Pullen, <i>Vice President of Facilities Management, Capital Planning and Sustainability</i>	25 min	I, D
2:00	6	<b>Chair’s Report</b>	Suzette Spencer, <i>Chair</i>	20 min	I
2:20	7	<b>Constituent concerns</b> •	Erik Swanson, <i>Vice-Chair</i>	10 min	I, D, R
2:30	8	<b>Old Business</b> •	All	10 min	I, D, R
2:40	9	<b>New Business</b> •	All	10 min	I, D, R
2:50	10	<b>Announcements, updates, other</b>	All	10 min	I
3:00	11	<b>Adjourn</b>	Suzette Spencer, <i>Chair</i>		O

\* (I) = Information; (D) = Discussion; (R) = Recommend action/vote; (O) = Other



**Council Resource Officials:**

- Dr. Stephen Cain, *Chief of Staff/Chief Strategy Officer*
- Dr. Clevette Ridguard, *Governance Director*

**2024-2025 Upcoming Meeting Schedule:**

- Wednesday, December 10, 2025; 1:00pm to 3:00pm
- Wednesday, February 11, 2026; 1:00pm to 3:00pm
- Wednesday, March 11, 2026; 1:00pm to 3:00pm
- Wednesday, April 22, 2026; 1:00pm to 3:00pm
- Wednesday, May 6, 2026; 1:00pm to 3:00pm