
MONTGOMERY COLLEGE GOVERNANCE
College Council
October 10, 2017; 2:30-4:30 pm
CT S108

Attendees

- Members present: David Anthony, Cathy Giovannetti, Tonya Baker, Joel Martinez, Sharon Fechter, Ernest Cartridge, Tilandra Rhyne, Page Whittenburg, Shane Doyle, Annick Tentchou, Marcella Karp, Daniel Santore, Rich Cerkovnik, and Patricia Lane
- Guest: Dr. Kevin Long

Call to Order

Chair David Anthony called the regular meeting to order at 2:34 pm.

Constituent Comments

Constituent Amanda Stroud contacted Chair David Anthony about the status of “special recognition leave bonus” recommendation that was submitted through College Council last year. Chair David Anthony provided an updated status to the constituent. Constituent suggested pursuing a better overall communication plan.

Approval of Minutes (September 26, 2017). Approved as written.

Beyond MC2020 Strategic Plan Update – Kevin Long

- College is currently planning to plan.
- Integrative Institutional Planning Affinity Group and the Institutional Planning Advisory Group
 - Auditing of the College’s Master Plans, Reviews, Accreditation
 - Creating an integrative planning calendar (November deadline).
 - Creating a planning manual (Spring deadline)
- BOT are also gathering information by holding constituent conversations
- Leveraging existing resources to manage the project (Workday or TK20)

Policy and Procedures Update – Kevin Long

- Reminder of Policies and Procedures out for comment until Friday, October 27, 2017
 - Drug and Alcohol Prevention
 - Confidential Data Management Security
 - Protection of Minors
- New Policies and Procedures out for comment until December 4, 2017
 - Field Trips
 - Equal Education Opportunity and Non-Discrimination
 - Corporate Sponsorships
- Board of Trustees will be vote on the following Policies and Procedures at November meeting:
 - Prevention of Bullying and Workplace Violence
 - Medical Examinations
 - Employment of Individuals with Disabilities

Goals Discussion – David Anthony

- Goals due from each council last work day in October.
- Proposed College Council Goal (submitted by Sharon Fechter): To establish a mechanism to share information/answers on issues or questions that arise during the council reports section of the agenda with the goal of answering questions or resolving issues at the simplest level.

Suggested mechanism: Following all reports, allow five to ten minutes on the agenda to allow council chairs to answer questions that have been presented by other councils.

- Potential Goal (suggested by Chair David Anthony): Template for recommendations being brought to council for consideration: background, research, recommendation. *David will work on this and send it out for comment.*
- Possible Goal: Finding a way to better communicate P&P changes and adoptions

College Council Communication Plan – Cathy Giovannetti

- Reviewed two handouts (CC Communication Plan and Introduction/Bio)
 - College Council Group Photo scheduled for next meeting, 10/24/17 (wear purple)
 - Discussed content of videos and established a schedule to submit them
 - Annick Tentchou volunteered student council member to prepare a quarterly news flyer

Chairs Report – David Anthony

- Compensation Redesign Policy will be presented next week at BOT meeting (10/16). No one will lose their jobs and there will be no cut in base pay.
- Open Enrollment Through Workday: October 26 – Nov 20.
- Goals due at the end of October. “Issue for Recommendation” section on the goals form was clarified as a way to help the council focus their work. This discussion raised questions about goals in the broader sense.
- Chair David Anthony will add a section at the end of the College Council agendas for SVP/COS to make any comments or corrections based on what they heard during the meeting.
- Chair David Anthony asked if there were any issues the Council wanted the Officers to bring to the SVP/COS attention the next time they meet.

Announcements, Agenda Items for the Next Meeting

- Agenda Item for Next Meeting
 - Goals Discussion
- Announcements:
 - Employee Service Council needs to find 2 students for its council.
 - Employee Service Council has a standing committee: Employee Engagement Advisory Group, which will be chaired by Sharon Fechter. This group reviews and analyzes the survey results. Looking for representatives. An email about this committee will be sent out shortly

Meeting adjourned at 4:04 pm.

Tonya Baker
College Council Secretary