

MC GOVERNANCE

Montgomery College
College Council Meeting #8
Minutes

Tuesday, January 22, 2018
2:30 – 4:30 PM
CT S408

Attendees

Members Presents: Cathy Giovannetti, Tracey Smith-Bryant, Shane Doyle, Dorothy Umans, Joel Levine, Shweta Sen, Richard Cerkovnik, Surayya Johnson, Steve Taylor, Dini Khiangte, and Tracee Matthias

Members Absent: Dan Santore

Proxy: Linda Griffin for Byron Jamison

Guests: Dr. Pollard, Dr. Cain, John Hamman, Kevin Long, Susan Madden, and the new Student Council Chair Dini Khiangte

Liaisons: Clevette Ridguard and Brad Pabian

Call to Order

Chair Cathy Giovannetti called the meeting to order at 2:34pm. The meeting was recorded for internal use.

Constituent Concerns/Comments

There were no constituent concerns or comments at this time.

Approval of Agenda and Minutes

The agenda is approved as amended with the addition of Dr. Cain’s Updates Report. Rich Cerkovnik motioned to approve the minutes with non-substantive edits. Dan Santore seconded the motion.

Welcome Back Introduction- Dr. Pollard

Dr. Pollard discussed the following:

- The creation of the new student advising system, named Integrated Student Advising. The intention is to make integration about us & advising about the students.

- New County Council, County Executive and how that could possibly effect Montgomery College's budget.
- Overall maintain of standards of excellence at Montgomery College while striving to stay relevance now and in the future.

Equity & Inclusion Update- Sharon Bland

- Tuesday April 30th the first Equity Summit will commence with the theme “from awareness to action.” 3 members are needed for the Equity Summit Committee.
- Dr. Damon Williams the director of the center strategic diversity leadership and change will be in attendance and key note speaker.
- An update video on the Equity and excellence Award launch will be presented.
- Multiple activities that will educate and enlighten everyone in attendance.
- Conclude day with a call to action.
- 150 to 200 max to attend. Cost \$10 to \$vided.

Office of Institutional Research & Effectiveness Updates- Arlene Blaylock

Dr. Blaylock gave a brief presentation about the following core functions of the research office:

- Support recording the internal and external need for the College.
 - Analyze and interpret data.
 - Informed planning and decision making.
- Assist with survey design, and coordinate with the administration of surveys.
- Coordinate the Institution of Review Board (IRB).
- Submit mandatory data and reports to external agencies.
- Assist with developing the requirements to attain and maintain grants.
- Overall consult with faculty, staff, administrators, and compile tremendous amounts of research and data reports for Montgomery College.

Staff Council Recommendation- Shane Doyle

Shane Doyle motioned to recommend that the College Council use explicit language in future communication to employee's whose salaries are being frozen, makes them ineligible for the annual salary wage adjustment, and to all other salary increases. Examine why some employees' salaries were frozen who may not have received direct communication to this effect , and to except to ensure all employees whose salaries are frozen in the future receive direct communication from the College, and use multiple communication methods when communication this information to employees'. Dorothy Umans seconds motion, the Council gave a unanimous and the motion passed. This recommendation will be sent to Dr. Pollard.

Chair Report- Cathy Giovannetti

- College Council Retreat on February 5th. RSVP'S are needed, lunch will be provided, and it will last all afternoon.
- The following P&P's are out for comment, please review and discuss in your councils:
 - Prevention of bullying
 - Enjoyful property
 - Vehicle registration
 - Prohibition of weapons
- P&P modifications to the following:
 - 34002- Disciplinary Action and Suspension
 - 34003- Discharge
 - 34101- Personal Grievance Process
- MC2025 Strategic Planning goals, and activity updates will be posted in the Planning website soon.
 - An Inside MC article will be posted soon.
- Please let the Director of the Governance know of council membership changes, and vacancies that need to be filled.

Announcements and Future Agenda Items

- The Institute of Part-Time Faculty and Engagement support held a conference on 1/12/19 and packets with comprehensive information were given to everyone.
- Staff Council has another resolution concerning communication with staff pay scale. The report will be available in January 2019.
- Various job assistance is needed for the athletic department during games.
- Handout about the innovation grant flyer were passed out.

Adjournment

The meeting adjourned at 4:02PM.
Summited by Tracey Smith-Bryant
College Council Secretary