

MC GOVERNANCE

Montgomery College
College Council Meeting #10
Minutes

Tuesday, March 26, 2019
2:30 – 4:30 PM
CT S108

Attendees

Members Presents: Cathy Giovannetti, Tracey Smith-Bryant, Dorothy Umans, Richard Cerkovnik, Christine Devlin, Byron Jamison, Steve Taylor, Dini Khiangte, Surayya Johnson, and Tracee Matthias

Proxy: Carol Burbage (for Joel Levine), Shakenna Adams-Gormley (for Shane Doyle), and Erin Marcinek (for Shweta Sen and Dan Santore)

Guests: Kevin Long, Caroline Mrozla-Toscano, and Julie Weber

Liaisons: Clevette Ridguard and Brad Pabian

Call to Order

Chair Cathy Giovannetti called the meeting to order at 2:35pm. The meeting was recorded for internal use.

Constituent Concerns/Comments

There were no constituent concerns or comments at this time.

Approval of Agenda and Minutes

The minutes were approved as written. The agenda approved as amended.

Staff Council Recommendation-Training- Shakenna Adams-Gormley

Cathy Giovannetti motioned to open the Staff Council recommendation discussion. Tracee Matthias seconded the motion. The Staff Council recommendation states as followed. “That the Montgomery College Staff Council respectfully requests that Montgomery College integrate some or all of the following suggestions:

- Create a document that gives an overview of the participatory governance system and provide this document to new employees as part of orientation.

- Incorporate training about the governance system into the MC Management Curriculum. In addition to basic information about the participatory governance system and what falls within its purview, the training could incorporate the following messages:
 - The College actively encourages those in leadership positions to allow direct reports who are elected to a council to participate if at all possible.
 - There are fringe benefits to having someone in your unit participate in a council, such as networking; increased knowledge about how the College functions as a whole; and improved knowledge about College issues that may impact your unit.
 - Councilmembers may sometimes reach out to those in leadership positions for general information when researching a possible resolution.
 - Similar to the Office of the Ombuds, employees in leadership positions may not discourage employees in their units from seeking the help of governance. This includes imposing or threatening to impose negative consequences for something said during a council meeting that falls within the purview of governance and the College's Policies and Procedures.
- Incorporate the above content into the next mandatory online training the College creates for current employees.
- Incorporate the above content into the Toolkit for Decision Makers currently available on the governance website.
- Incorporate the above content into the Crucial Conversations curriculum.

A vote was taken. Motion Passed.

Student Council Recommendation- Learning Center information on Syllabi- Dini Khiangte

Cathy Giovannetti motioned to open the Student Council syllabus recommendation for discussion. Tracee Matthias seconded the motion. After discussion Dini Khiangte motion to pass for all college academic resources to be included on all syllabi as a requirement. Richard Cerkovnik motioned to amend the recommendation as to replace recourses with learning centers. The amended recommendation will now state a link to all college academic learning centers to be included on all syllabi as a requirement. Shakenna Adams-Gormley seconded the motion. The motion was following by unanimous vote. Afterward College Council voted for the motion as amended. Motion Passed.

Student Council Recommendation- Scholarship Fairs- Dini Khiangte

Dini Khiangte Motion to pass Motion passed *that a scholarship resource fair be held every semester on all three campuses.* Shakenna Adams-Gormley seconded the motion. After a brief discussion College Council passed a vote all in favor and one against. Motion passed.

FY2020 Budget Update- Linda Hickey and Elizabeth Greaney

This presentation focuses on the status of FY2020 budget.

- This year MC asked for \$313,448,186 for total funds expense.
- Most of the appropriated funds comes from the FY2019 operating fund.
- 4,033 new student enrolled fall of 2018.

- Factors impacting the FY2020 budget planning include:
 - Montgomery County funding is struggling with minimum growth in their tax base and with filling their buildings.
 - A new County Executive this year as well as 4 new County Council Members.
 - Montgomery College is experiencing a decline in enrollment.
 - The decline in enrollment equates to 30,000 credit hrs. This equates to \$4.6 million dollars loss in tuition revenue in spite of the tuition increase.
- Cable TV fund
 - They want to increase their programming in different languages and help expand outreach with WD&CE
- BOT approved this budget draft in January
- In March the new County Executive presented his budget.
- County Council will be working on the county's budget this month (April).

Chair Report- Cathy Giovannetti

- Staff Council recommendation that came forth previously is approved.
- Staff enrichment day went well.
- MC governance website feedback has been reviewed and the new governance website will be up and running June 2019.
- College Council meeting has change to April 23, 2019.
- B.O.T. had a dinner for College Council members.
- Governance elections open March 27, 2019 and will close April 9, 2019. Reminder emails will be sent out.
- 3 College Council meeting left.
- Equity and Inclusion Summit April 30, 2019.
- Start working on goals reporting and your constituent reporting for the end of the year.
- Next meeting April 9, 2019

Announcements and Future Agenda Items

- Cathy will give an update on the status of the recommendations that passed at the end of the year.
- A picture opt. with Cathy G for the Staff of the Year Award Cathy won on Staff Enrichment Day.

Adjournment

The meeting adjourned at 3:55PM.
 Summited by Tracey Smith-Bryant
 College Council Secretary

DRAFT