

MC GOVERNANCE

Montgomery College
College Council Meeting #10
Minutes

Tuesday, April 9, 2019
2:30 – 4:30 PM
CT S108

Attendees

Members Present: Cathy Giovannetti, Shane Doyle, Richard Cerkovnik, Christine Devlin, Byron Jamison, Tracey Smith-Bryant, Dorothy Umans, Surayya Johnson, Shweta Sen, and Tracee Matthias

Absent Members: Steve Taylor,

Proxy: Caleb Schauer (for Dini Khiangte)

Guests: Dr. M Brown Dr. Tonya Mason, Dr. Melissa Gregory, Dr. Bartolomeo, and Christopher Moy, Dr. Cain

Liaisons: Clevette Ridguard and Brad Pabian

Call to Order

Chair Cathy Giovannetti called the meeting to order at 2:34 pm. The meeting was recorded for internal use.

Constituent Concerns/Comments

There were no constituent concerns or comments at this time.

Approval of Agenda and Minutes

The minutes were tabled and will be addressed next meeting. The agenda approved as amended.

Student Affairs Update –Enrollment Management

Dr. Monica Brown, Dr. Tonya Mason, Dr. Melissa Gregory, and Dr. Bartolomeo presented an update on the following Items:

- Dr. Monica Brown talked about the Seven Truths for a Common Student Experience.
- Dr. Bartolomeo spoke about Pre-Admission Outreach and Onboarding Processes.
- Dr. Tonya Mason went over Counseling and Advising

- Dr. Melissa Gregory talked about Financial Aid

Title IX Update- Reporting- Christopher Moy

Sexual assault and misconduct concerns on and off campus must be reported to Dr. Christopher Moy. Below is a list of what constitutes as concerns that should be brought to Dr. Moy's attention:

- Sexual Harassment
- Sexual Exploitation
- Sexual Intimidation
- Sexual Assault
- Domestic Violence
- Dating Violence
- Stalking

For more information visit the link TitleIX@montgomerycollege.edu or montgomerycollege.edu/SpeakUpMC.

Staff Council Recommendation-Thank You

Shane Doyle motioned that the Montgomery College Staff Council would like to formally thank Montgomery College Management for releasing the Executive Summary of the latest Equity and Inclusion Survey to the entire College community. Byron Jamison seconded the motion.

Purpose:

To provide Montgomery College with positive feedback regarding its release of the Executive Summary of the Equity and Inclusion Survey.

Cathy Giovannetti motioned to open the recommendation for discussion. Cathy Giovannetti motioned to vote on the recommendation which received a unanimous vote.

Cathy Giovannetti passes the motion.

Staff Council Recommendation- EAP Funds Communication

Shane Doyle motioned and Tracee Matthias seconded to discuss that the Montgomery College Staff Council respectfully requests that Montgomery College:

- Add to the HRSTM website a widget that continuously shows the amount of EAP funds currently remaining without the need for anyone to manually update the website as funds are used.
- Prominently add to the HRSTM website, and future communications to the College community about EAP, an explanation of the fact that employees can encumber EAP funds in advance and the process by which one would do so.
- Send more frequent email updates about the remaining EAP funds available throughout the year.

Purpose:

To ensure non-bargaining staff is better able to plan and utilize EAP funds before they run out each year, especially those who might be using EAP for the first time and are unfamiliar with how quickly funds run out and how the process works.

Tracee Matthias moved to amend the third bullet to state:

- Send email updates when 30% of the remaining EAP fund are available.

Tracey Smith-Bryant seconded the motion.

Shane Doyle moved to amend the third bullet for the second time to state:

- Send an email when any EAP fund has only 30% left, and also when there is only 10% left.

Tracee Matthias seconded the second amendment. Tracee Matthias motioned to resend her previous amendment and make Shane Doyle's amendment the only amendment. The amended recommendation received a unanimous vote.

Cathy Giovannetti passes the motion.

College Council Chair Elections-

Dr. Clevette Ridguard presented to the College Council the bylaws and the constitution sections regarding the elections of College Council Chair. Explanations of the expectations for this position were outlined. Nominations for the position was Tracey Smith-Bryant and Surayya Johnson. Council voted by secret ballot. A vote for the new College Council Chair took place today April 9, 2019, during College Council's meeting and the new College Council Chair is Tracey Smith-Bryant.

Chair Report- Cathy Giovannetti

- April 23, 2019, is the next meeting and Shane Doyle will chair that meeting.
- Recommendations that are to come forth for the next meeting to be submitted by Apr. 15, 2019.
- The state of the college speech is tomorrow April 10, 2019, on the Germantown campus at 11 am.
- The 2019 inaugural Equity Summit will take place on April 30, 2019, and registration will continue until April 17, 2019.
- The two meetings left in this year are:
 - April 23, 2019, and May 14, 2019.
- May 14, 2019, College Council will have elections for the Vice Chair and Secretary and more recommendations will be coming forth.
- Governance elections end today April 9, 2019.
- Council goals and constituent reports are due May 31, 2019.
- Officer of elections takes place May 14, 2019.

Announcements and Future Agenda Items

None

Adjournment

The meeting adjourned at 4:00 PM.
Submitted by Tracey Smith-Bryant
College Council Secretary