

MC GOVERNANCE

Montgomery College College Council Meeting #4 Minutes

Tuesday, October 22, 2019

1:00 – 3:00 PM

CT S408

Attendees

Members Presents: Tracey Smith-Bryant (Chair), Shakenna Adams-Gormley (Vice-chair), Christine Tracey (Secretary), Janee McFadden, Paul Jenkins, Ed Riggs, Ernest Cartledge, Caleb Schauer, David Torain, Timothy Kirkner, Kimberly Herrera

Absent Members: Colleen Dolak, Michael LeBlanc, Joe Marshall

Proxy: Kimberly Murphy for Colleen Dolak

Guests: Margaret Latimer, John Hamman

Liaison: Clevette Ridguard

Call to Order

Chair Tracey Smith-Bryant called the meeting to order at 1:00pm.

Constituent Concerns

Paul Jenkins brought forth a concern regarding textbook availability in the Germantown bookstore. Clevette Ridguard received this concern and followed up. Tracey Smith-Bryant indicated it would go on a future agenda if necessary.

Approval of Minutes

The minutes for October 8, 2019 meeting were approved by a motion from Paul Jenkins and seconded by David Torain. The agenda was approved by a motion from David Torain and seconded by Caleb Schauer.

Chair Report

The College Council Chair provided the following information and updates:

- This meeting was a “bring a constituent” and Tracey Smith-Bryant welcomes the eight guests.
- Best practice is to send an email to your council after the college council meeting with any important information shared, especially that is timely between your council meetings.
- Food pantries at each campus are in need of food and TP/SS is holding a warm clothing drive.
- Shared a series of events including:
 - Humanities events: <http://insidemc.montgomerycollege.edu/details.php?id=96065>

- October 29th Presidential Dialog with Neil Nakadate on Rockville - Science West (SW) 301: <http://insidemc.montgomerycollege.edu/details.php?id=96058>
- University of Shady Grove (USG) MC students undergraduate expo on November 2nd: <http://insidemc.montgomerycollege.edu/details.php?id=95918>
- Toastmasters meeting on November 1st at RV campus in MK 104: <http://insidemc.montgomerycollege.edu/details.php?id=96070>
- See the athletics schedule for upcoming games: <https://www.montgomerycollege.edu/athletics/>
- TP/SS Cultural Arts Center on Friday November 8th at 8:00pm see Bhi Bhiman for more information: <http://mcblogs.montgomerycollege.edu/cac/bhi-bhiman-concert/>
- 2019 American Indian Heritage Month kickoff celebration on Friday November 1st, held at MC this year at RV campus in TA. <http://insidemc.montgomerycollege.edu/details.php?id=96052>
- MD Male students of color summit on October 25th at Germantown: <https://www.montgomerycollege.edu/events/maryland-male-students-of-color-summit/index.html>

Goal Discussion:

- Goals have to be SMART – specific, measurable, attainable, realistic, and time bound. That means doable, implementable, and done by April 2020.
- Council addressed the student centered goal first. Ideas ranged from:
 - Adding language to all council proposals to include impact on student success – this was done in a previous governance year.
 - Food drive and warm clothing drive – would need to be more campus/location specific. Maybe a good goals for campus or WDCE councils.
 - Volunteer at student success events including mobile markets.
 - Attend student athletic events.
 - Design a survey of student needs from a student perspective – this may exist through SENSE data and/or other areas focus efforts on this type of data collection. We also have a student representative on council that can share perspectives from student council.
 - Concerted effort to market and rebrand governance so that more people in the college are aware of the purpose and role within the college.
 - Find a way to get information about resources to students.
 - Since this is the year of information, an awareness campaign was discussed.
- Decided on the student centered goal to be around governance members attending and participating in student success events. This will be coordinated and will help show governance presence in support of student’s activities and support their needs.
- The year of information and the discussion on awareness generated an idea to create a best practice list of how to share information with your constituents and get information disseminated.
- Tracey Smith Bryant will send out the draft goals to the group and then submit by the October 31st deadline.

Council Reports:

- Student Council, as reported by Caleb Schauer, shared the plans for the November 11th student leadership networking event on RV in CC 015 4-6pm. They are hopeful to host an event like this every semester. Student council is also considering new ways to connect with their peers through a “chat with

council member” initiative. The student council has a focus on wellness and hopes to make as many offerings as uniform across campuses as possible.

- Academic Services, as reported by Kimberly Murphy, council revised goals and planned for presenters to come and provide information to the council. The testing center does not have enough night and weekend hours due to staffing issues. There will be an online proctoring service for students who need the option.
- Staff Council, as reported by Shakenna Adams-Gormley, reported that the council will hold town halls and produce a video to raise awareness of the council.
- Operational Services, as reported by Ed Riggs, finalized goals, received reports on budget, OIT, and facilities, and found out more information about the Adobe software concern.

Data Summit Presentation

John Hamman, Interim Chief Analytics and Effectiveness Officer

- Demographic analysis:
 - Retention is higher for full time (FT) students
 - Students who passed college level aka “gateway” Math and English courses in their first academic year yields higher retention.
 - GPA is higher for FT and gateway passers
- Take aways: tracking and keeping track of our students, for example what is the impact when we implement an intervention?
- Dashboard isn’t currently available to everyone, but John is happy to answer any questions.
- Question about why African American males are impacted more than other demographics, is it work, family obligations? We don’t have that data yet. The advising questionnaire could help in the future.
- Students decide what race category they identify with. Integrated Postsecondary Education Data System (IPEDS) determines the categories. <https://nces.ed.gov/ipeds/>

Scheduling Presentation

Margaret Latimer, Vice President and Provost Germantown Campus and Collegewide STEM Unit

John Hamman, Interim Chief Analytics and Effectiveness Officer

- Scheduling is initiative #2 in Academic Master Plan. We are always striving to get the right courses to the students who need them at the time they need to take them in order to be successful.
- Effort to create a three year (calendar year or fiscal year) guaranteed schedule by Fall 2020. From a student perspective this is a clear goal.
- Guaranteed classes means that these classes are definitely going to run, no matter how few students have enrolled. Eventually, we hope to get the formula right, where does it makes sense to hold the course and what days and times.
- Guided pathways would help synchronize the work with scheduling.
- A goal is all classes scheduled to run will run. It is disruptive to faculty and students when a class is cancelled.
- Evening and weekend alternative scheduling is also being reviewed with 13 programs. We want students to be able to finish their program of student without having to take a term off because their needed courses are not being offered.

- Ad Astra scheduling software only recommends and will not make decisions on behalf of a person. The people element is needed to make the decisions.

Governance Information

Clevette Ridguard, Governance Director

- Welcomed the constituents who were in the room and we will do this again in February.
- The Student Leadership Networking Event that Caleb shared has several goals including to have student council connect with student senate and WD&CE students. Student Life helped with the logistics of space and refreshments. Dr. Gregory will be there to conduct a focus group using the data from the SENSE survey.
- Note takers are coming.

Announcements

- Send future agenda items to Tracey Smith-Bryant.
- College Council photo will be taken at the November 12th meeting. Come camera ready.

Adjourn

The meeting adjourned at 2:58 pm.

Summited by Christine Tracey
College Council Secretary