

MC GOVERNANCE

Montgomery College
College Council Meeting #5
Minutes

Tuesday, November 13, 2018
2:30 – 4:30 PM
CT S108

Attendees

Members Presents: Cathy Giovannetti, Shane Doyle, Tracey Smith-Bryant, Byron Jamison, Dorothy Umans, Joel Levine, Christina Devlin, Richard Cerkovnik, Steve Taylor, Joseph Marie Nicolas Leger, and Tracee Matthias

Members Absent: Dan Santore, and Shweta Sen

Proxies: Paul Jenkins (for Surayya Johnson)

Guest: Jane Ellen Miller, Carlos Molina Rosales, Maria Davidson, and Vickie Duggan

Liaisons: Clevette Ridguard

Call to Order

Chair Cathy Giovannetti called the meeting to order at 2:34pm. The meeting was recorded for internal use.

Constituent Concerns/Comments

There was a concern about why Montgomery College does not close for Veteran's day, and this constituent believes that Montgomery College should celebrate Veteran's Day on behalf of staff and students who are veterans.

Approval of Agenda and Minutes

The agenda approved as written, and the October 23rd minutes were approved.

Ethics and Compliance Updates –Vickie Duggan, and Maria Davidson

The Ethics and Compliance presentation highlighted the following:

- Organizational Culture, the meaning of ethics, and behaving ethically.
- Introducing new employees to norms of cultural behavior.

- How high ethical behavior correlates to high productivity and vice versa.
- Communication tones, and protection against retaliation.

IT Updates –Jane Ellen Miller

The IT presentation highlighted the following:

- Focusing on bringing the IT, and the HR teams together.
- Open enrollment now easier to do in workday.
- Multi –factor authentication (2FA)
- Finance training for the Finance department starting early spring 2019.
- Informational and technical alignment planning (ITAP) and a host of other technological improvements.

Constituent concern or Items share:

All of the Council representatives shared their concerns

PTF-Germantown Resource Center Carlos- Molina Rosales

Presentation on the space in Germantown provided for the Part Time Faculty Resource center provided information on the three dimensional concepts supported in developing this support space:

- Normal dimension: empowering (IPTFES) and envisioning itself as an organization for the 21st Century.
- Formal dimension: to coordinate in an academic atmosphere with other Montgomery College units to expand support and engagement of part time faculty.
- Psychological dimension: understanding the complexity, and looking into the perception of part time faculty.

Chair Report– Cathy

- All Council goals waiting are expected to be in by the end of this week.
- Board of Trustees started constituent meetings
- Some Montgomery College’s offices will be closed until 2pm on March 12th for staff enrichment day
- Staff Council will meet with Board of Trustees Dec. 10th 2018
- College Council meets with Board of Trustees March 18th 2019
- Updates on prior College Council recommendations include:
 - The Know before registering is still in the works.
 - FMLA online registration website due to be complete in the Spring 2019
 - Montgomery College Governance Constitution was changed to reflect two part-time faculty for each functional councils, and has been updated, please check the website.
 - Possibly looking into a budget for emergency supply funds in regards to feminine hygiene products

- P&P update for including the Peggy BeeBee distinguished staff award to officialize it, in Dr. Long's department. More information coming.
- Human Resources is working on noncredit students being able to be hired for student assistance jobs along with credit students. Waiting on protocol.
- Waiving fees for noncredit enrollees/students to move to credit courses are in the works.
- Telework to go through SALT next month and finalized by Nov. and update processes by spring 2019 (Training will be given)

Announcements and Future Agenda Items

- Tracking constituent's reports is important and recognizes the effort by councils
- Discuss Students Council's item ideas for the Governance website
- Academic Services Council is now reaching out to various councils and to council liaisons to developed the role of the Academic Services Council liaisons

Adjournment

The meeting adjourned at 4:20PM.

Summited by Tracey Smith-Bryant

College Council Secretary