

MC GOVERNANCE

Montgomery College College Council Meeting #14 Minutes

Tuesday, May 19, 2020

1 – 3 PM

Zoom Meeting

Attendees

Present: Tracey Smith-Bryant (Chair), Shakenna Adams-Gormley (Vice-chair), Christine Tracey (Secretary), Ed Riggs, Joe Marshall, David Torain, Paul Jenkins, Michael Leblanc, Colleen Dolak, Kimberly Jones, Caleb Schauer, Ernest Cartledge

Absent: Janee McFadden, Timothy Kirkner

Guests: Dr. DeRionne Pollard, Transcie Almonte-Sabio, Kimberly Robinson, Dr. Michelle Scott, Dr. Benita Rashaw, Tonya Baker, Dr. Kevin Long, Rachel Bonaparte, Yvette Taylor, Lena Choudhary, Jeannine Bruno, Rebecca Adegeye, Maria Adams Davidson

Liaisons: Dr. Clevette Ridguard

Call to Order

Chair Tracey Smith-Bryant called the meeting to order at 1:01pm. The meeting was recorded for internal use.

Constituent Concerns

- Michael LeBlanc brought forth a concern about series of email sent out from deans and chairs regarding training for distant/remote teaching.
 - Jumbled communication – required/competitive/recommended
 - There was a lot of confusion, so Faculty Council sent out a recommendation for clarification.
- Kim Jones brought forth a concern about employees with children in K-12.
 - Fall semester for public schools
 - Updates?
- Will provide follow up for the concerns

Approval of Agenda and Minutes

The agenda was approved as written. The minutes for April 28, 2020 meeting were accepted with minor corrections.

Chair's Report

The College Council Chair provided the following information and updates:

- Commencement at 10am on Friday, May 22, 2020
- ELITE Summer Professional Development Institute website: <https://www.montgomerycollege.edu/offices/elite/summer-institute.html>
- Resilient MC: <https://www.montgomerycollege.edu/resilient-mc/index.html>

Office of the President

Dr. DeRionne Pollard, President

- Please participate in the Commencement on Friday, May 22, 2020
- Conversation with Leadership: Resilient MC on Thursday, May 21, 2020
 - Responding to questions with the senior vice presidents
 - Will add FAQ to Resilient MC webpage
- Coronavirus webpage to Resilient MC
- Summer I and II – adding more sessions
- Better for students to transition from structured remote to face-to-face
 - Starting fall semester in that way
- Ensure health and safety of employees and students
- Will try to preserve as many jobs as possible
- Council members should help convey the message about patience and the complexity about the issues that we need to consider.
- Financial modeling
 - State and county resources
 - Enrollment matters
- Communication strategy - Employee Services Council and Student Council to serve as additional voices to relay the concerns from employees and students
- 2 new documents available on Resilient MC
 - Resilient MC: A Roadmap for College Operations Post COVID-19
 - MC COVID-19: Health and Safety Plan
- Council members expressed their gratitude towards Dr. Pollard.
- Question – Some students may not pay attention to what they're signing up for.
 - During registration, there will be a message to let them know if there's a possible conflict in their schedule.
- Question – Possibility of working on minor construction projects while students aren't on campus?
 - Third-party providers are on campus doing work, but not a lot of movement internally by our own facilities team
 - Contact Marvin Mills for more information
- A council member brought forth concerns from students and faculty about not being able to be online during class time due to varying reasons.
 - Flexibility and agility for students and employees
 - Consistency and delivery of products for students and employees

- Thanked everyone for everything that they had been doing.

Governance Information

Dr. Clevette Ridguard, Governance Director

- Thanked everyone for their commitment this year.
- Successful two-way communication
- Completed all nomination and elections – over 1700 votes and 1400 nominations
 - Will send out most updated roster after meeting
 - Let us know if there are any changes or modifications needed
- Recommendations approved by Dr. Pollard
 - Recommendation 19-05 – senior vice presidents are acting upon the recommendation
 - Recommendation 20-01 – assigned to Dr. Monica Brown and Dr. Sanjay Rai
- Will continue to conduct governance business via Zoom during fall semester
 - Will think about reserving rooms in spring
 - Council chairs will be responsible for setting up Zoom meetings
 - A guide will be sent out
 - 2 hours timeframe – may be flexible depending on content of the meeting
- Governance training via Zoom – Thursday, August 27, 2020
 - Will modify traditional format
 - Meeting for all members for about 1 hour to 1.5 hours, and then break out for individual councils
 - All chairs attend afternoon session – review Robert’s Rule of Order, goals and expectations of chairs leadership
 - Chairs are expected to attend full day
- Goals and constituency reports
 - Please get them in by the end of the week
 - Reach out to Dr. Ridguard if help is needed
 - Incomplete goals – left a lot of helpful information for next year
- Short Governance survey – 5 short questions
 - Will close on Friday – chairs please complete survey
- BOT constituency conversation
 - Wonderful PowerPoint was presented at meeting
- Look out for email with 2020-2021 Governance Roster, PowerPoint, summary of all of the goals for each council, and constituency conversations

Elections of College Council Vice Chair and Secretary

- Vice Chair
 - Shakenna Adams-Gormley and Tonya Baker – accepted nomination
 - Vote – Shakenna Adams-Gormley is elected as vice chair
- Secretary
 - Christine Tracey and Transcie Almonte-Sabio – declined nomination
 - Dr. David Torain, Rebecca Adegeye, and Tonya Baker – accept nomination
 - Vote – Tonya Baker is elected as secretary

Closing Remarks

- Kimberly Jones expressed that she had a phenomenal group this year.
 - Should get to know group and lean on them
 - Take lots of notes for College Council meetings
- Shakenna Adams-Gormley thanked everyone and expressed that she looks forward to working with everyone again.
- Dr. Kevin Long provided information on the changes in Title IX.
 - Won't be able to put out for public comment
- Chair thanked everyone for their hard work and will look forward to work with Shakenna and Tonya next year.
 - Special thanks to Dr. Steve Cain, Dr. Michelle Scott, Shakenna Adams-Gormley, Christine Tracey, Michelle Quach, and Dr. Clevette Ridguard
 - Made improvements thanks to constructive feedback
- Caleb Schauer expressed that he was very grateful to meet everyone and wished everyone luck for next year.
- Student Life reaching out to students at their homes
 - Benita Rashaw – MCStrong
 - Students received the Stuff-a-Bear kits last week – many posted pictures on social media
 - Surprised graduating senior with graduation yard signs at their homes
 - Monthly engagement opportunities for incoming students to learn about and get connected to the College
- If there are any ideas for the training, please send them to Dr. Tracey Smith-Bryant, Dr. Clevette Ridguard, Shakenna Adams-Gormley, or Tonya Baker.
- Reminder to send goals and constituency reports to Dr. Ridguard by Friday.

Adjourned

The meeting was adjourned at 2:53pm.