

MC GOVERNANCE

Montgomery College College Council Meeting #1 Minutes

Tuesday, September 14, 2021

1 – 3 PM

Zoom Meeting

Attendees

Present: Kimberly Jones (Chair), Shakenna Adams-Gormley (Vice-chair), Tonya Baker (Secretary), Transcie Almonte-Sabio, Dr. Eric Benjamin, Rebecca Adegeye, Katherine Goldstein, Dr. Benita Rashaw, Dana Baker, Ramon De La Cruz, Ed Riggs, Alice Boatman, and Rebecca Thomas.

Absent: None

Proxy: Zenobia Garrison (for Leslie Jones)

Guests: Dr. Charlene Dukes, Dr. Meghan Gibbons, David Sears, Dr. Michelle Scott, Dr. Kim Kelly, Dr. Rachel Hagos, Dr. Brad Stewart, Dr. Sanjay Rai, Sherwin Collette, Dr. Kevin Long

Liaison: Dr. Steve Cain

Governance Director: Dr. Clevette Ridguard

Call to Order

There is a quorum to conduct business. Chair Kimberly Jones called the meeting to order at 1:00 pm. The meeting was recorded for internal use only.

Approval of Agenda and Minutes

The agenda was approved as submitted. The minutes for May 18, 2021 meeting were approved as written.

Constituent Concerns

No constituent concerns.

Greeting from Interim President Dr. Charlene Dukes

Dr. Dukes warmly greeted the council and provided the following updates.

- The Office of Information Technology (OIT) has expanded the MC wireless network on all three campuses to support the increasing needs of students, faculty and staff. With funding from CARES 1 and HEERF, the new MC Public wireless network will be accessible in most parking lots and some common areas on each campus.
- There has been a discussion of how MC might support the Afghanistan refugees who arrived in Maryland. MC has received a request from the Consortium of Universities of the Washington Metropolitan Area to help think of ways the region can assist the refugees. More information to follow.

- OIT has been asked for representatives to sit on a specific committee to think about the bigger picture of ransomware attacks and continue ongoing training for employees.
- New faculty fellowship program sponsored by ELITE to highlight COVID-related research. See ELITE's webpage to apply-it's open to full and part time faculty.
- MC participated in a HEERF Student Reengagement Project, reaching out to students who have not registered – in English and Spanish. The college reached out to over 3,800 students; 47% answered the phone.
- Student support by the MC Foundation in FY21 topped three million dollars for the first time ever. More than 2,500 scholarships were awarded with the average award being \$1,200. There were almost 4,000 applicants last year for this funding.
- Dr. Dukes has been engaged with the County Council. They are interested in knowing if/how the community will be able to take part in the Presidential Search, how enrollment is going, and what supports MC is offering students during COVID. She expects to begin working with the County on the FY23 budget shortly.
- MC Town Hall will be held on September 21 on the Rockville Campus. RSVP for in-person seating (limited). Otherwise, watch via stream. For more details check INSIDE MC.
- BOT meeting on Monday, September 20th will be held virtually and is open to the public.

Presidential Search Update (Dr. Steve Cain)

- BOT selected 23 people including employees and community leaders. The search committee members' names will be announced later this week.
- October and November will be the busiest time of the search. The College's goal is to have the new president announced by winter break.
- The College will hold collegewide forums on 9.20, 9.22 and 9/28; Forums are open to all MC employees. More information and registration instructions can be found on INSIDE MC.

Chair's Report (Kimberly Jones)

College Council Theme for 2021-2022: Creating connections and collaboration for students, employees and institutional success.

- Congressman Jamie Raskin will speak about Partnerships, Polarization & Constitutional Patriotism on Monday, September 20th from 11a-12:15p. See Athenaeum website for more information and to register.
- Mobile Market volunteers are needed for upcoming drive-through distributions: RV – October 13th, TP/SS – November 10th and GT – December 8th
- Flu vaccine clinics: TP/SS 9/20th, 10-12p.m., RV 9/27th, 2-4p.m. and GT 9/28th, 2-4p.m.
- Chair, or her designee, sits on multiple committees outside of College Council including President's Executive Cabinet (PEC) meetings, and the Environmental Health and Safety Steering Committee
- Encourage students to apply for HEERF - open to credit and noncredit students as well as DACA, Dreamers, and International Students.
- College Council annual picture will be taken on Tuesday, September 28th
- Creating an Inclusive Environment memo from Christopher Moy, Director of Title IX Compliance

College Council Goals Discussion (Kimberly Jones)

Chair Kimberly Jones shared a list of possible goals created from the input she received from council chairs prior to the College Council meeting. Members worked in small groups to identify top priorities and then shared those with the entire group. Communication was an underlying theme for each group;

the mental health goal and equity and inclusion goal received positive response as well.

Governance Information (Dr. Clevette Ridguard)

- Governance Information
 - Reminder to complete the survey about the training in August. Changes to governance have occurred based on the feedback received through these surveys.
 - Everyone should have access to the Blackboard now.
 - Familiarize yourself with the governance website. There is lots of information there for you to avail yourself.
 - There is an inquiry form on the home page that goes to the college council email, which is monitored regularly.
 - Generally governance does not have meetings in January. Semester doesn't start until the end of the month. We don't preclude you from meeting if there is reason to do so but not required.
 - Attach the meeting agendas to the zoom invite. Guests can easily find the agenda. We model that with College Council.
 - Board Of Trustees (BOT) – volunteer list will be circulated via email. Would like someone on the council to attend each meeting and provide a summary of the meeting at the following college council meeting. Attending is a way for us all to be informed and better understand a higher level of the college and how the board operates.
 - Goals and council pictures from your individual councils are due the last Friday of October. We would like you to send those to the college council email address.
 - Governance communication and protocol document was attached to calendar invitation. Use this as a guideline for communication about your council.
 - Encourage conversations with the former chair of your council, particularly if there are concerns or goals that are carried over from the previous year.

Mock Exercise – Training (Dr. Clevette Ridguard)

Council participated in a Robert's Rules of Order mock exercise.

Adjourned

The meeting was adjourned at 2:45pm.

"Alone we can do so little; together we can do so much." – Helen Keller

COLLEGE COUNCIL LIAISON:

- Dr. Stephen D. Cain, Chief of Staff and Chief Strategy Officer

GOVERNANCE DIRECTOR:

- Dr. Clevette Ridguard

REMAINING 2021-2022 MEETING DATES:

- September 28, 2021
- October 12 & 26, 2021
- November 9 & 23, 2021
- December 7, 2021
- February 8 & 22, 2022
- March 8 & 22, 2022
- April 12 & 26, 2022
- May 10, 2022

FOR MORE INFORMATION CONTACT:

- collegecouncil@montgomerycollege.edu
- <https://www.montgomerycollege.edu/about-mc/governance/index.html>
- <https://www.montgomerycollege.edu/coronavirus/>
- <https://info.montgomerycollege.edu/offices/information-technology/work-from-home/index.html>