

# MC GOVERNANCE

## Montgomery College College Council Meeting #4 Minutes

Tuesday, October 24, 2023

1:00 – 3:00 PM

Zoom

### **Attendees**

*Present:* Shakenna Adams – Gormley (Chair), Paul Miller (Vice-chair), Tilandra Rhyne (Secretary), Christine Crefton, Ernest Cartledge, Brenda Knopp Anestine Theophile-LaFond, Nghi Nguyen, Jefferson Vasquez Reyes, Matthew Wilson, Rabbee Awan, Katherine Goldstein

*Absent:* Amanda Darr, Akima Rogers

*Proxy:* Katie Mount for Amanda Darr and Dr. Elena Saenz for Akima Rogers

*Guests:* Dr. Jemaine F. Williams, Dr. Michelle Campbell, Dr. Meghan Gibbons, Dr. Monica Brown, Dr. Kimberly McNair, Dr. Sharon Fechter, Fikir Mantegaftot, Angie Moy, Maria Adams, Dr. Michelle Scott, Chris Verdak, Shaw Center students

*Liaison:* Dr. Stephen D. Cain

*Governance Director:* Dr. Clevette Ridguard

### **Call to Order**

There was a quorum to conduct business. Shakenna Adams – Gormley (Chair) called the meeting to order at 1:00 pm.

### **Approval of Agenda and Minutes**

The agenda was approved as written. The minutes for October 10, 2023, meeting were approved as written.

### **Constituent Concerns**

Jefferson Vasquez Reyes, Student Council Chair brought forth two concerns:

- Student representatives expressed that an event hosted by the Office of Equity and Inclusion and communication/memo that was released by College President Dr. Jemaine F. Williams needed an open, thoughtful dialogue in consideration of multiple perspectives; citing students who received the communication thought that the wording focused on a specific group of people and was not inclusive of

everyone. The students stressed that if there is another event, all perspectives should be considered. Additionally, two student clubs, the Muslim Student Association and the Arab Society Club, also felt unsupported due to not having resources for the students and the community. The students would like to see the College provide religious counseling that allows them to speak with mental health professionals about the current events in the west bank and other areas of the country. Dr. Monica Brown addressed the students' concerns, sharing she would be holding a meeting with the students on the Rockville Campus to further discuss their concerns.

- There were several MC shuttle buses down for over a week due to maintenance issues. This made it difficult for students to make it to their classes on time.

Student representatives from the SHaW Center brought forth a concern:

- The separation of Sergio Washington, who managed the daily operations of the SHaW Center, including the intake of food and supplies that are given out to students and the larger MC community is a significant loss to the MC community and compromises the continuity of services of the SHaW Center. With the loss of Sergio, students are concerned that the SHaW Center will not have the support needed for the center to continue to run smoothly. College Council Chair, Shakenna Adams-Gormley asked to suspend Robert's rules to allow Dr. Monica Brown to address the students' concerns. The motion was approved unanimously. Dr. Monica Brown expressed how important their concerns were and will be scheduling a meeting with the students to further discuss their concerns, including hiring a replacement to continue the operations of the SHaW Center.

The chair motioned to reinstate Roberts rules.

### **Chair's Report** (*Shakenna Adams-Gormley, College Council Chair*)

Shakenna Adams – Gormley presented a PowerPoint presentation of the upcoming college events and important dates. To view the details of the report please visit the Governance Blackboard community. Shakenna Adams – Gormley thanked the College Council chairs for attending the constituent conversation with the Board of Trustees and asked for the members to share their experiences and some of what was discussed at the meeting.

### **Comments**

- The Rockville Campus Council Chair, Katherine Goldstein, talked about the mental health fair on the Rockville campus, and was grateful for the opportunity to have a conversation with the Board of Trustees.
- The College Council Chair, Shakenna Adams-Gormley shared her insights about the Board of Trustees meeting that evening. Board members discussed the budget for the building projects, including when the buildings on the Germantown and Takoma Park/ Spring campuses would be finished, and discussed the importance of the community and the people that we serve.

### **Enrollment Management Plan** (*Kimberly McNair, Associate Sr. Vice President for Student Affairs*)

Dr. Kimberly McNair presented an overview of the development of Enrollment Management Plan, covering important steps that led to its creation, and the collaboration amongst the senior vice presidents. Last fall, there were information sessions held across all three

campuses as well as the Gaithersburg Training Center. Those unable to attend the information sessions were invited to submit responses via an online form. Over three hundred comments from faculty, staff, administrators, and students were received. The information/responses collected along with data from environmental scanning, in terms of what was happening with the school system, MCPS, what was happening with the occupational outlook, as well as what was happening at the federal and state levels is what led to the initial development of the plan. The data was delivered to the senior vice presidents for feedback. The data was also shared with Dr. Jermaine F. Williams for his comments and feedback, and then the Enrollment Management Plan was made available at the end of the summer/early fall.

The plan's intent is to increase overall enrollment by 12% for both credit and non-credit enrollments, with a focus on ensuring we are serving the entire college community. Three goals led to the 12% (1) strengthening our market position to the college community. (2) how we improve our outcomes from access to enrollment, and (3) how we can address and improve our rates of student success, retention, and completion. The Enrollment Management Plan aligns with the College's Strategic Plan, which aligns with our transformational aspirations of how we continue to provide quality services, outreach, and programming, to reach our community and to really help Montgomery College to continue to be a vibrant part of students' educational and professional goals.

The current Enrollment Management Plan ends in FY25. By the fall semester, we will start to think about how to build out what's next in the plan; including continuing to track the outcomes with the plan, utilizing various committees, the steering committee, and an outreach and student success subcommittee, these groups will be involved in helping to identify the next set of goals and objectives to help improve enrollment. To view the details of the Enrollment Plan PowerPoint, visit the Blackboard governance community.

### **Academic Affairs Division Update** (Dr. Sharon Fechter, Interim Senior Vice President for Academic Affairs)

Dr. Sharon Fechter gave an update on the Academic Affairs Division, as following:

- She attended the Nobel laureates address – infrared treasure chest with James Webb Space Telescope. The next address will be November 6<sup>th</sup> with Dr. William Phillips discussing how we measure revolutionary changes; the way science measures everything. Dr. Gavin Weinland, date still unknown, will be speaking on quantum phenomena.
- Look out for Humanities Days events (10/23-10/27), especially topic of AI, which is a hot topic. She attended a session on ethics and AI by a philosophy professor from Georgetown University.
- The dual enrollment team had their information sessions in August standing room only.
- Partnered with *Identity* to provide a presentation to a group of thirty-six or more MCPS Latina mothers about dual enrollment. The event happened in Spanish
- October 19<sup>th</sup> we are holding a virtual middle college academic initiative program.
- Latina Legacy Conference occurred on Friday and Saturday October 13<sup>th</sup> & 14<sup>th</sup>
- Akima Rogers sat on a panel about Dual enrollment.
- Held a biology open house for early college students.

- Faculty Council is very involved in looking at artificial intelligence and how we utilize those tools both ethically and pedagogically in appropriate ways. Academic Affairs is working with Student Affairs on some of these initiatives.
- The articulation agreement between Montgomery College and Marymount University for the transfer from general studies in social science and health is now complete. The college is currently working on a UMGC dual admissions agreement.
- The library has been relocated and is currently being remodeled on the Takoma Park/Silver Spring Campus. The Rockville Campus library will be doing the same soon.
- East County construction is moving along. In late spring, WDCE will be offering certified nursing assistant, licensed practical nurse, and IT short term certificates. Credit courses will be offered in the Summer. Credit and non-credit schedule will be offered in the fall.

### **Old/New Business** (*Shakenna Adams-Gormley, College Council Chair*)

- ❖ College Council Goal
  - To develop a comprehensive marketing campaign targeting employees and students to promote awareness of participatory governance at Montgomery College, with specific emphasis on fostering inclusion and equity.
- ❖ Reminders
  - Governance Awareness Activities– November 1, 2023, 12:00-1:00pm.
  - Send updates to Paul Miller for Governance newsletter.
  - Governance and SGA meeting on November 20<sup>th</sup> via zoom.
- ❖ Constituency Concerns
  - Student Council concern with METZ – Chair Shakenna Adams – Gormley will schedule a meeting new auxiliary service, tabled.
  - Dr. Paul Miller Chair, Employee Services, the pregnancy concern is being reviewed by HR.
  - Dr. Christine Crefton, Chair Operational Services Council, the ink printers on all campuses are mostly working. We now have a system in place to make sure they are monitored and maintained. The binary bathroom concern has been forwarded to Facilities no update yet. The shuttle bus issues were forwarded to Facilities. The IT constituent concern on how to request laptops and software has been forwarded to IT, more information in November after our next meeting.
  - Charging stations in the North garage on the Rockville campus are waiting on parts. There are change supply issues.
- ❖ Faculty Council Recommendation
  - Dr. Anestine Theophile-LaFond, Co-chair of Faculty Council presented a recommendation in reference to the use of artificial intelligence to the College Council. It was discussed and reviewed. The College Council made a motion to accept the recommendation and it was approved unanimously. It will be forwarded for consideration to senior leadership and the President.

### **Announcements and Updates**

- Council pictures please send to the College Council email box.

- Meeting and agenda announce three days before meeting.
- Goals are due on Friday, October 27<sup>th</sup>, 2023.
- Mental Health Fair had 55 volunteers. At least 700 hundred students, possibly more than 1000 come through. 350 completed a passport, which means they visited at least 6 of 8 stations. Picture of the volunteers will follow.
- Rabbee Awan, Chair WDCE reported the Interim Vice President, Steve Greenfield gave a report about the East County building to the WDCE Council. WDCE Council is trying to increase participation. Detailed information was shared with WDCE on their marketing processes. Sergio Washington presented to the WDCE students about the SHAW Center. The WDCE Council finalized their goals.
- Anestine Theophile-LaFond, Co-chair of Faculty Council reported on accommodations for faith-based or religious practices. The council is currently working on language to assist faculty to update students.

**Adjourn**

The meeting was adjourned at 2:42 p.m.

DRAFT