

**Montgomery College Employee Services Council**  
**Academic Year 2021**  
**Meeting February 4, 2021**  
**1:00 pm-2:30 pm**

**DRAFT**

February 4, 2021

**Attendees:** David Torrain, Natasha Sacks, Elizabeth Benton, George Payne (guest presenter), Chris Cocozzella, Thom Chen, Leslie Jones, Joyce Matthews, Kaylin Nguyen, Tracey Smith-Bryant, Clevette Riguard (guest), Val Melgosa (guest presenter), Yvette Taylor, Santo Scrimenti, Kimberly Robinson, Val Megosa (guest presenter)

**Members:** David Torain (Chair), Natasha Sacks (Vice Chair), Elizabeth Benton (note-taker), Joyce Matthews, Leslie Jones, Kimberly Robinson, Thom Chen, Kaylin Nguyen, Santo Scrimenti, Chris Cocozzella

**Presenters:**

1. George Payne: Dean of WDCE
  - a. Overview of training programs and outreach
  - b. 40% open enrollment
  - c. 40% grants (expanding
  - d. 20% contract training
  - e. Community partnerships
  - f. Double the constituency of the College
  - g. We are the best supported community college in MD; county council has been tremendously supportive
  - h. Students: youth, middle school, mid-career, and post-career; average age is 32; no financial aid
  - i. 17,600 students; 6600 AAS; 11,000 in workforce programs (about 5,000 of those are in contract training)
  - j. GEERS is coming out of the governor's office related to grant funded WDCE
  - k. Helping retrain people out of the hospitality industry—there are employers waiting to hire biotech—entry level training; one year certificate and two-year degree
  - l. CERTS, micro-credentialing
  - m. Joyce asked about how students learn of scholarship money.
  - n. George refers to the website for scholarship pages; each page has a contact person listed.
  - o. Each year, about 2,000 students are in credit and non-credit programs

2. Kimberly Robinson: ESC Member/Communication Plan (great job, by the way!!!)
  - a. We have a communications goal for ESC.
  - b. She put together a basic communication plan.
  - c. Kimberly shares the communication plan
  - d. She has put it in our shared Teams site
  - e. As an example, we are already posting to Campus Matters
  - f. Too many emails is not effective; therefore, standard communication in newsletters is more effective
3. Val Melgosa
  - a. Student life update during remote instruction
  - b. Black history month updates
  - c. Club Rush—virtual
  - d. Thom asks about numbers of clubs
  - e. Val: roughly 30+ clubs ran at R in the fall; they were very active. Overall numbers have been down, but high numbers of participation in smaller clubs
4. Motion to Approve Minutes: Kimberly; Second: Santo
5. Goal Plan Updates: Natasha Sachs
  - a. We are on track for presentations: focused on mental health
  - b. Stephanie Wills March
  - c. India will present in April
6. Santo: HR updates
  - a. County is gathering information regarding a vaccine list/people who are coming on campus
  - b. Memo articulates some ideas about staff who need to be on campus; don't read too much into the memo regarding "final" information since it is an evolving process
  - c. Employee Matters Newsletter: Very helpful information; Employee data dashboard;
  - d. Kimberly: David asked us to take a look at institutional goals. Kimberly found information about individuals at the max of their salary range; what is going to happen to people at the top of their salary range
  - e. Santo: Sharon Parker is the classification lead. She can give you the information about classification.
  - f. Clevette: Sharon Parker is coming to the College Council meeting February 9.
7. Leslie: HR updates
  - a. Survey season is upon us
  - b. It will be one survey that encompasses several topics—experience and culture survey. It comes out February 15 for 2 weeks
  - c. It will come from Modern think surveys
8. David: Chairs report
  - a. He cannot attend college council

- b. Leslie and Natasha will go for David
- c. Natasha will run these meetings fairly often because David has a class at this time