

**Montgomery College Employee Services Council**  
**Academic Year 2021**  
**Meeting May 6, 2021**  
**1:00 pm-2:30 pm**

**DRAFT**

May 6, 2021

Attendees: David Torain, Natasha Sacks, Elizabeth Benton, Leslie Jones, Santo Scrimenti, Joyce Matthews, Thomas Chen, (guest), Jane Ellen Miller (guest), Victoria Lees (new member), Carlos Molina (guest), Zenobia Garrison (guest)

**Members:** David Torain (Chair), Natasha Sacks (Vice Chair), Elizabeth Benton (note-taker), Leslie Jones, Santo Scrimenti, Joyce Matthews, Kimberly Robinson, Victoria Lees (new member), Thomas Chen

1. Ms. Jane Ellen Miller (Interim CIO) presents on Workday
  - a. Go to the MC Workday website
  - b. Shows training opportunities/requirements, including ELITE
  - c. Shows all kinds of personal information
  - d. Shows benefits information
  - e. Full-time and part-time faculty evaluations are going paperless soon
  - f. Staff evaluations are going to be in Workday this summer
  - g. We will be moving to supervisor signature alerts via email
  - h. Maybe this committee can do something to support Workday (Victoria Lees)
2. Introduction to New Members (area; what you hope to contribute)
  - a. Victoria Lees; Purchasing Agent in Procurement/Office of Business Services; Compliance and Ethics Fellow: Wants to serve fellow employees, especially those who are union members; new area of learning/growth for her
  - b. Carlos Molina; Faculty member in World Languages: Wants to get involved in services that we can provide to part-time faculty; works with PACEI and MC Innovation Works
  - c. Zenobia Garrison; Counselor at Germantown Campus: Wants to participate in this council because I have a keen interest in HR, development, training, etc.
3. Members who are departing reflect
  - a. Kimberly Robinson; has learned more about faculty; how can we all work together toward common goals; more aware of others to elect to positions/expanding her thought process to be more inclusive.

- b. Elizabeth Benton; David helped shape our goals/vision; Natasha and Kimberly helped make our goals actionable; We had a good process for developing our goals and reflecting on our goals
  - c. Natasha Sachs: Pick goals that resonate with you. For example, we chose mental health. This was a particularly meaningful goal. Working on a council is an inspiring service.
  - d. David Torrain: Goal has been to get everyone involved. Wanted to have an inclusive focus. He recommends new members to get involved and take on leadership/participation. He thanks the new members for attending today.
- 4. Natasha Sacks Report: We would like to continue to focus on mental health. Committee members: please take the power points that we've been given and share them with your units. Natasha presented our information to the college council meeting. She also wrote a report and submitted it.
- 5. Santo Scrimenti: We are all making plans for the next steps for what the workplace is looking like. Please keep on the lookout for requests for information.
  - a. David: Governor Hogan is offering \$100.00 to vaccinate state employees who are not vaccinated, as an incentive.
  - b. Santo: We may set up a voluntary self-disclosure
- 6. Leslie Jones: There are sessions coming up to share information from surveys
  - a. Evaluation is tied to competencies; goals will be entered into Workday in July; hopefully this is the last day we have to do a PDF
- 7. David Torrain: Dr. Pollard is unable to attend because she is out on bereavement. We are very sorry for her loss.
- 8. David Torrain: Leslie Jones (elected chair); Kaylin Nguyen (elected secretary); Zenobia Garrison (elected vice chair)
  - a. Does anyone want one of these positions? We voted last week, but we did it one meeting early
  - b. People are given one minute to decide if they want to do the job.
  - c. Voted in new leadership: Leslie Jones (chair); Zenobia Garrison (vice-chair); Kaylin Nguyen (secretary)
- 9. Next meeting: September with new committee (Ms. Jones will attend Council meeting May 18)