

MONTGOMERY COLLEGE GOVERNANCE  
**Faculty Council**  
April 3, 2025

**Attendees**

- **Members present:** Amanda Darr, Megan Van Wagoner (proxy Diego Hernandez), Miriam Zemen, Alla Webb, Stephanie Landon, Joseph Stumpf, Anestine Theophile-LaFond, Diego Hernandez, Linda Robinson, Brenda Knopp, Brandon Wallace, Harry Singleton, Sherrie Carroll, Tamesha Robinson, Pierre Harges, Kimberly Driver
- **Proxies present:** Megan Van Wagoner (proxy Diego Hernandez), Marianne Wysong (Pierre Harges alternating member), Antonio Del Castillo-Olivares (proxy Anestine Theophile-LaFond)
- **Members absent:** Mohammad Ghaedi
- **Guests:** Carolyn Terry, Kerry Norberg (presenter), Sally McClean, Carla Pullen, Ed Cabellon, Kara Guthro, Yevette Taylor, Angie Moy, Maurice Shihadi
- **Council Liaison:** Dr. Price (Proxy Nawal Benmouna)
- **Governance Director:** Clevette Ridguard

**Call to Order**

The regular meeting was called to order at 12:00 pm by Amanda Darr, co-chair. There was a quorum to conduct governance business.

**Approval of the Agenda / Minutes**

The agenda for today's April 3 meeting was approved. Motion by Tamesha Robinson, seconded by Miriam Zemen.

The Minutes for March 6 were approved with edits. Motion by Harry Singleton, seconded by Brenda Knopp. This meeting was recorded for internal use only.

**Constituent Concerns**

At this time, guests were invited to speak by Brenda Knopp

**Constituent Concerns Report 4/3/2025**

- A concern was brought up in the past about the shuttle bus not going to ECEC:
  - Report from transportation services indicate that there will be shuttle service between ECEC and TP/SS starting in the Fall 2025.
- A constituent concern regarding HyFlex stations not operating at the beginning of the semester as well as the smart station's instructions being obsolete:
  - IT will make a point at checking the HyFlex stations prior to the start of each semester and are working on updating smart station instructions.

- A concern regarding different departments getting paid different ESH for transitioning common core courses to BB Ultra.
  - It was reported that ESH may be coming from the disciplines themselves but Dr. Hernandez will discuss it with the Deans and feedback to Faculty Council (this concern is in progress)
  
- Multiple concerns arose regarding the recruitment process of the Chair position
  - This was discussed with Dr. Price who has asked Dr. Van Camp to work on reviewing the procedure. This action should be completed by Fall 2025. All existing procedures remain in place. The findings of Dr Van Camp will determine if any change(s) need to be made to the existing procedures.
  
- A concern regarding the DSS office being inaccessible to students who cannot navigate the stairs when both elevators are not working in SV Building.
 

FC member professor S. Landon reported that there now exists a sign on the elevators at SV informing students about how to get to DSS offices when the elevators are down. The sign offers a contact number to access DSS.

**Co-Chair's Report:** Co-Chair's report presented by Co-Chair Amanda Darr. Highlighted general announcement from the college community. The full report is attached to the minutes.

**Academic Affairs Updates:** presented by Dr. Benmouna on behalf of Dr. Price

The fall semester was dedicated to information gathering through surveys, focus groups, round tables and through the academic units. The beginning of the spring semester was dedicated to doing a deep dive into all that information that we had gathered, synthesizing, analyzing, and extracting some themes. Now we are in the final phase and happy to share with you that we have 4 big goals that have emerged from the collective input into the academic master plan.

The first goal revolves around advising and we've called it serving all students through academic advising.

The second goal of the academic and master plan will be designing program and pathways to meet student needs.

Third goal accelerated learning through student centered teaching.

The fourth goal, preparing our students for life beyond MC.

**Guest Speaker:** Carla Pullen, Kerry Norberg **Title:** Operations – How Facilities plan, inform and execute physical space changes that impact faculty - classroom teaching and learning

### **Campus Reports**

- TPSS Faculty Senate– Presented by Anestine Theophile-LaFond

We are still working on logistics and recruiting strategies. Campus wide recruiting efforts through the Flyer campaign.

- Rockville Faculty Senate – Presented by Anestine Theophile-LaFond on behalf of Antonio Del Castillo-Olivares

Nothing to report. Elections for new officers will take place at the next meeting.

- Germantown Faculty Senate – Presented by Anestine Theophile-LaFond & Alla Webb

First meeting held, currently confirmed 4 faculty membership; working on recruiting strategies.

**Committee Reports** \* See Supporting Documents for full reports

- **College-wide Curriculum Committee (CCC): Harry Singleton**

The CCC met on March 7th. That was our last meeting and there are a couple of highlights that we wish to share with you. The committee considered 13 curriculum proposals.

They were successfully presented and it was approved by the curriculum committee.

The committee is continuing its work on that new initiative to include programs accrediting body information in the catalog program description, there are 27 such programs with outside accrediting bodies, and we're endeavoring to have that information included.

The catalog goes live Friday, April 11, next Friday.

CCC next meeting is April,4, 2025.

- **General Education Standing Committee (GEC): Presented by Kimberly Driver**

- Join Us for the 2025 Gen Ed Spring Showcase!

Sponsored by the General Education Standing Committee

April 11, 2025, 2-4 p.m.

Rockville Campus, SW 301 and Zoom. Register in Workday

We had two courses. We met on March 28th. We have anthropology 116. That is a lab that goes along with anthropology, anthropology 250.

- **Academic Regulations Committee (Regs): Diego Hernandez**

Academic Regs Report 03.14.2024

- Diego sent the finalized, approved changes to regs to the course catalog for next year. AR 5.4 (Academic Dishonesty) was removed, and AR 9.3 (Academic Forgiveness) was added. These new changes take effect beginning in Fall 2025.

- We continued working on AR 3 (Evaluation and Acceptance of Credit), considering suggestions made by Director of Curriculum Innovation and Alternative Pathways.

**Faculty Council Business:**

- Other Business
  - Anestine Theophile-LaFond:

**ADJOURNMENT:**

- Motion by Stephanie, seconded by Joe and Diego. Motion to adjourn at 1:13pm.

*\*Any presentations or supporting documents shared at this meeting will be available on the Faculty Council AY 2024-2025 Teams site.*

Meeting adjourned at 1:13 pm

Respectfully submitted by

Alla Webb, Faculty Council Secretary