

MC GOVERNANCE

GERMANTOWN CAMPUS COUNCIL

MEETING MINUTES

Tuesday, February 1st, 2022; 2:00 – 4:00 pm

Zoom Meeting

Attendees

Present: Tonya Baker, Amanda Darr, Marcus Peanort, Charlie Jackson, Lori Kelman, Naadir Bakari, Chris Cusic, Brandon Mollock, Joanna Kilby, Sharon Anthony

Proxy: Jon Pointer for Paul Jenkins and Sally McClean for Patricia Robinson

Absent: Belynda Akantoa

Guests: Dr. Melissa Gregory, Kayla Yost, Maria Clark, Sharon Wilder, Keke Lowe, Andrew Scheppler, Amanda Stroud, Jessame Ferguson, Sarah Campbell, Christina McGill, Maria Adams

Liaison: Margaret Latimer

Call to Order

There is a quorum to conduct business. The meeting was called to order at 2:02 pm by the chair.

Approval of Agenda/Minutes

The agenda was approved as revised and the minutes were approved as written. The meeting was recorded for internal use only.

Constituent Concerns

- Can they put a crosswalk at the intersection on Observation Drive near parking lot 3 near SA, BE? Many people jaywalk. There isn't a stop sign for cars going straight thru the intersection. That area needs to be considered for safety.
- Tonya will work with Margaret to see what can be done.

Enrollment Planning (Dr. Melissa Gregory)

- Working on development of Strategic Enrollment Management Plan. Will include work of student success network (ATD).
- Need to take a look at technology – Don't have Customer Relationship Management software but need it. Would like to have text messaging platform. Have some Chatbots – all different ones. Takes time to develop each one. Need Degreeworks in Banner 9 for students.
- Need tactical plan – had various calling campaigns that yielded results, but not exactly sure who "gets credit" for the success – lots of overlapping (e.g. Motomatic calls vs Community Engagement)
 - Used HEERF funds to pay off balances for 3,230 students. 41% were already enrolled. 50% enrolled after paid off.
 - Over 9,000 students into system and documented for vaccine requirements.
- Fall 2022 – tactical plan in place

- Have serious concerns about low income students (dropping for past 5 years). Studies say that low income students want to work, they are focused on work. Challenge is how to keep them academically engaged even though they need to work.
- Need to get back out in the community. Some have been out, but not as much as we have in the past.
- Virtual services are important and we need to find a good balance between virtual and in-person services
- How can the council help?
 - Students value a welcoming environment that creates a sense of belonging, need to get back to more personalized customer service.
 - Familiarize yourself with deadlines and information that's important to students. Post it on campus, not just on the web.
 - Invite areas around the College into your council meetings for updates and then take this information back to your functional areas.
 - Customer service that goes to the next step – answer the question behind the question.
 - Need to create a sense of urgency around enrollment. It impacts our jobs and the services that we can provide to students, has to be a collegewide effort.

Student Thoughts (Amanda Darr) – Sehrish Khan and Saad Aulakh attended to answer a few questions about their experiences at MC.

- Sehrish is in second year at MC. Hopes to go to UCLA, is an architecture major, and ACES Ambassador and VP of the Muslim Student Association.
- Saad is in his second year at MC and is majoring in Computer Science. He plans to go on and get his bachelor's. He's a student aide in the English Dept at Germantown and is the treasurer for the Math Club, and involved in a few other clubs.
- Something they have appreciated while at MC? A positive experience?
 - Sehrish-found a weekly checklist from professor really helpful. Professors have been supportive and helpful.
 - Saad-all teachers have been really helpful and understanding. Likes that the campus always has events going on.
- How do you find out about things at MC?
 - Email, program coaches (e.g. ACES), professors
 - Friends. They find out through social media (Instagram)
- Challenges? Bad experiences at MC?
 - It's all been online and it has been hard to readjust to being on campus. Incorporating a mental health day would be useful for students. Difficult to go from HS to College too.
- What kind of online courses have you taken (SRT/distance learning)? Have you used services virtually or in person?
 - Work better online – most all classes were virtual. Remote is easier to manage time and stay organized.
 - When online, used tutoring and writing centers to help with all assignments.
- Have you been using the libraries remotely or online?
 - Used library remotely only. For research when writing papers.
 - When in person, use library as a place to study with friends.
- What is your impression of the technology in the classroom?
 - Pretty good so far. Overall haven't had any problems with the tech in the classroom.

- Have you attended any in-person events yet? Do you feel comfortable enough to come in-person or do you prefer virtual events?
 - Have not attended any events. Knows some students who went to in-person events. Liked it much more than online.
 - Have not attended any events. It will take some readjustment time – students feeling a bit anxious. Students are working their way slowly back into F2F events. Will get better with time.

Germantown Student Life Update (Maria Clark and Kayla Yost) – provided information on the following:

- Clubs – virtual and face to face
- Service Learning & Civic Engagement
- Student-Run Newspapers
- Student Senate
- Events and Student Activities Board
- Leadership Development
- Ways to connect and stay in touch with Student Life.

Equity and Inclusion Report/Update (Sharon Wilder)

- Shared Civility Norms, Cycle of Change, Roadmap
- Shared graphic of all their office programming/connections across college
- Smartie goals
- Past surveys – interventions - upcoming plans
- Antiracism efforts
- Badges being developed – Antiracist Journey and Social Justice Journey
- Spring Events

Old Business (Tonya Baker)

- Constituent concerns followed up on bottle filling stations, sitting stairs, and EV Parking
- Goals – hosted CalTort Fundraiser – donation used to purchase food for pantry in GT; Do we want to do a second fundraiser? Yes. We are also distributing Panera on Tuesday mornings.

Provost's Report (Margaret Latimer)

The provost provided the following information and updates

- To prepare for presidential transition, Margaret has been asked to prepare a 2-page overview of the campus. If you have any suggestions of things to be included, email Margaret.
- Budget Season – Good news Caid formula is being imposed – getting some funding we did not expect. Having discussions on how to inform employees on the budget, used to do forums. What ideas do you have for engaging colleagues?
- Seemed like first week went well – thank you to faculty/chairs for helping students get reenrolled once they were dropped for non-compliance with vaccination requirement.
- Happy Lunar New Year – Year of the Tiger; beginning of black history month – great things to celebrate
- Facilities update: cafeteria work continues – had first inspection, need to address a few issues. Area blocked off, but you can take a peek. Serenity space in HT is open now (HT 326). Student Senate was tasked with coming up with guidelines for use.
- Work to develop virtual campus is underway. Shinta Hernandez was named Dean.
- Work continuing on 4th campus in East County – no site yet. Help people connect with MC.

- Telescope pad built in the back of Parking Lot #4. Astronomy classes will have place to set up telescopes for stargazing.
- Lori Kelman heard concerns from students about the bookstore. Anyone know what's going on?
 - Tonya reported – there were lots of students in store at once. PS had them form a line and go in on limited basis.
 - Lori - Supply chain issue? Students need lab coats and safety glasses – none. Books were out of stock. Ordered online don't have yet. Z-course so not textbooks, but lab manuals. Margaret said we can follow up and find out what's going on.

Chair's Report

The chair provided the following information and updates:

- P&P modifications out for comment until Feb 11th
- Nominations & Elections coming up – start thinking about who to nominate
- GT is testing site – lot #4 – drive thru; giving away free masks; also, boosters in BE
- Spaces for students to use if need to take remote classes
- Planned power outage in BE – March 15th
- SHaW Center – Food lockers – start to use in spring – slow roll out (6 lockers, then 12)(max 18, not going to at full capacity until the fall)
- Mental Health First Aid Training – virtual – fantastic training
- Black History Month – all kinds of events; Athenaeum – Ross Gay, Feb 22nd
- Two-part imposter syndrome series
- Data Informed decision-making speaker series
- Excellence in Equity Awards – Due March 5th
- Gen Hope Scholars Program – Info Session March 9th
- Boys to Men starting to meet again
- Margaret added that College has earned designation as a National Center of Academic Excellence in Cyber Defense (CAE-CD). Huge thanks to cybersecurity faculty for making this happen.

Adjourned

The meeting was adjourned at 4:03 pm.