

OPERATIONAL SERVICES COUNCIL

January 26, 2017

MKE318

2:00 p.m. ~ 4:00 p.m.

ATTENDEES

Members Present: Ben Nicholson (Chair), Bo Chan (Vice Chair), Patricia Lane, Sharmila Pradhan, Abigail Wikner (Secretary), Ruby Sherman, Ijeoma Otigbuo, Patrick Feehan, Annell Bond, John McLean, Diyana Kahawita

Members Absent: Christina Devlin, Carl Whitman

Guests: Julie Weber (College Ombuds)

CALL TO ORDER

Chair Ben Nicholson called the meeting to order at 2:08pm.

AGENDA and MINUTES

The January agenda and December minutes were approved by the Operational Services Council.

OPEN COMMENTS

No open comments were presented to the Operational Services Council.

PRESENTATION ON COLLEGE OMBUDS

Julie Weber gave a presentation on College Ombuds as follows:

- Introduction of College Ombuds and their mission at Montgomery College.
- College Ombuds are built around confidentiality, informality, impartiality, and independence in resolving workplace conflicts and concerns.
- Announced the plan to establish a Student Ombuds in the near future.
- Answered questions regarding College Ombuds.

PARKING GARAGE and SCIENCE WEST

Ben Nicholson reviewed the recently opened parking garage and the opening of Science West on Monday, January 23. There will be a ribbon cutting on February 16 for Science West and a naming ceremony on March 23 for several spaces in the Science Center complex.

IMAAG and IMAAC

Ben Nicholson discussed IMAAG and IMAAC as follows:

- Two handouts were passed out regarding the 2013 Guidelines for Instructional Materials Affordability and Accessibility.
- Ijeoma Otigbuo commented that students are purchasing books on Amazon as opposed to the Campus Bookstore due to cheaper cost.

- The Operational Services Council in conjunction with Academic Services is supposed to be forming the IMAAC.
- Sokol Mata, the Follett Bookstore Manager should be invited to the February 9th meeting.

IT MASTER PLAN and PRIORITIES

The IT Master Plan is being finalized and should be distributed before the February 9th meeting. Council members should review.

ADDITIONAL COMMENTS

John McLean discussed the parking garage and noted a temporary occupancy in the newly opened parking garage. Construction will begin around the end of May for the new building at the other end of Lot 4. This project is set to be completed in 2 years.

Patrick Feehan discussed about the upcoming IT security action on filtering website due to the ransom malware incident at Los Angeles Community College.

The Council discussed if the January meeting ought to be mandatory for all councils. Ben Nicholson offered to bring the recommendation up with the College Council.

ADJOURNMENT

The meeting was adjourned at 3:31p.m.