

## MONTGOMERY COLLEGE GOVERNANCE

Operational Services Council

October 10, 2024

via Zoom

3:00 p.m. – 4:30 p.m.

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### Attendees

Current year members present: Ramon De La Cruz, Gloria Barron, Margarita Silva, Lisa Evans, Charlotte King, Debbie Van Camp (guest).

### Call to Order

The regular meeting was called to order at 3:15 p.m. by Chair Ramon De La Cruz

The meeting was recorded for internal use only.

The meeting began with a roll call by Gloria Barron.

### Constituent Concerns

Nothing to discuss

### Approval of Minutes

Minutes approved

### Chair's Report

- College Council Theme 2024-2025: "Bold Transformations to Empower All Voices and Thrive Together." Emphasis on engagement and staying informed.
- Weekly Updates. You are encouraged to read the following MC Publications:
  - Employee Matters
  - Inside MC
  - The Monday Minute with Dr. Williams
- Recent Memos/Notifications:
  - Memo 09/25/24: IT Security Newsletter - Issue 11
  - 09/25/24: MC Media Relations- Montgomery College Seeks Board of Trustees Member-Deadline- 10/17/24
  - MC Communications Memo: 09/27/24: Ballot Boxes at Montgomery College
  - Compliance Office-  
9/30/2024- Annual Security Report.  
10/7/2024- Equity in Athletics Disclosure Act
  - HRSTM 10/1/24- Employee Data Updates Required in workday \*\*
  - IT Communications 10/2/24- National Cybersecurity Awareness Month; 10/2/24- Invitation to MC Phishing Pro Tournament

- Policy Review - 68003: Gifts Acceptable to Montgomery College.
  - A modification to 68003CP: Gifts Acceptable to Montgomery College is being considered. The community is invited to review the proposed changes and provide feedback by visiting the **P&P webpage**. All feedback must be submitted by the close of business on Friday, **November 1, 2024**.
- OEI-Fall Equity Dialogue 2024
  - October 16, 12-2 PM
  - Rockville Campus, GU 222-224
- Domestic Violence Month-Student Event
  - <https://bit.ly/BeSafeatMC>
  - October 1, Stalking Awareness
  - October 8, Stalking Awareness
  - October 9, Workshop on Gender Based Violence
  - October 15, Bringing in the Bystander
  - October 21, Dating Violence
  - October 21, Safety Planning
- National Hispanic Heritage Month
  - September 15 through October 15
- Mobile Market Details
  - Wednesday, November 6, December 4 at GT
  - Wednesday, October 9, November 13 & December 11 at RB
  - Wednesday, October 16, November 20 & December 18 at TP/SS
- 12th Annual Humanities Days
  - October 21-25, 2024
  - Virtual and in-person events
- Governance/Club Rush was highly successful.
- Fall 2024 Prescription Drug Take Back
  - October 23, 9-3 PM CT Building
  - October 24, 10 – 2 PM, GT and TP/SS
- Employee Professional Development Catalog
  - Professional Development catalog of workshops and links to registration
- MC Governance Instagram QR Code. Goal: 50+ followers. Send Pictures and Announcements to: <https://forms.office.com/r/YCfBeFZh5V>
- Remember to Vote November 5
- Maryland Male Students of Color Summit
  - Friday, October 18, 2024
- Kaiser Flu Shots
  - The Kaiser health van will be on campus 10 am-2 pm on the following dates:
  - October 7 - Central Services
  - October 21 - Rockville

- October 31 - Germantown
- November 11 - Takoma Park/Silver Spring
- Flu shots will be free for employees, retirees, and students.
- Employees and retirees can schedule a time in advance, but walk-ins will be taken anytime. Students will be drop-in anytime. Anyone 60 and over will be offered the higher dose flu shot for free. Kaiser will offer the COVID shot to any Kaiser insurance member.
- Montgomery College Board of Trustees Meetings
  - Monday, September 16 – John Amoroso
  - ●Monday, October 14 – College Council and Board of Trustees Dinner
  - ●Monday, November 11 – Tonya Addleman and Ramon De La Cruz
  - ●Monday, December 09 – Matt Wilson
  - Wednesday, January 22
  - ●Monday, February 17 – Mhambi Musonda
  - ●Monday, April 21 – Ernest Cartledge
- Registered students can get free food on every campus.
  - ROCKVILLE- Grab snacks, coffee, groceries, and hygiene items in the Student Wellness Center, on the Lower Level of the Student Services Center, SV 001.
  - GERMANTOWN - Grocery items and snacks are available in the hall outside the back door of SA 149, and hygiene items can be picked up in the Student Life Office (SA 113).
  - TAKOMA PARK/SILVER SPRING - Grab snacks, groceries, and hygiene items in the Learning Center (CM 110), through the Campus Dean’s Office (ST 306), in the Institute for Race, Justice, and Civic Engagement (P4, 202), and the Health Sciences Building (HC 201).
  - EAST COUNTY - Pick up snacks, groceries, and hygiene items from the ECEC Learning Center, in room 112.
  - FOOD LOCKERS - Order a bag of groceries online to pick up at food lockers on campus.
  - Mobile Market - For more information about food resources on and off campus, email [StudentWellnessCenter@montgomerycollege.edu](mailto:StudentWellnessCenter@montgomerycollege.edu)
- The College Council is seeking individuals to become members of the Communications, Nominations & Elections Committee. If interested, please contact [collegecouncil@montgomerycollege.edu](mailto:collegecouncil@montgomerycollege.edu)
- MC Library: 2024 Elections Guide - MC Library has created an online guide for the 2024 elections. This non-partisan guide is intended to help not only the Montgomery College community, but the wider Montgomery County community, prepare for the 2024 elections. Access [2024 Elections Guide](#)
- FFF and SST: First Faculty Fridays and Super Staff Tuesdays. are monthly PD sessions tailored specifically for our faculty and staff, respectively. Our aim is to create a consistent and

structured approach to professional development, promoting continuous growth and excellence within our community.

- Looking for presenters. Ideas: Paul Miller, Antonio Vidal.

### **Council Organization, Election of New Secretary**

A quorum was not met with six members present, so voting could not take place.

The vote will be rescheduled for the next meeting.

### **Goal Discussion**

The goal has been drafted. Due October 25, 2024

November 30<sup>th</sup> – Adv for Community Engagement.

### **Old Business – Completed**

### **New Business - None**

### **Guest Presentation -Dr. Debbie Van Camp**

**Strategic Plan Structure:** The plan has four main goals, 29 supporting strategies, 22 intended outcomes, and 23 indicators to measure progress.

**Implementation Groups:** Each outcome has a dedicated workgroup led by a Strategic Plan Outcome Leader (SPOL) and cross-functional teams. These groups assess current initiatives, develop new initiatives, and set implementation plans with specific deliverables.

**Outcome Leads:** Various leaders are assigned to specific outcomes focused on student engagement, community connection, mental health support, belonging, academic advising, academic excellence, student retention, and workforce alignment.

**FY25 Focus:** Eight outcomes will be prioritized in Fiscal Year 2025, aligned with four goals:

- **Goal 1:** Strengthen community connections.
- **Goal 2:** Foster a sense of belonging at the college.
- **Goal 3:** Improve educational and organizational effectiveness.
- **Goal 4:** Boost economic impact for students and the community.

**Monthly College Council Presentations:** The council will review two outcomes monthly to discuss context, current actions, and progress towards goals.

### **Adjourn**

Meeting adjourned.