

MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

November 7, 2017

Attendees

- Members Present: Lorraine Bryant, Cathy Galasso-Schwartz (Co-Vice Chair), Shelly Jablonski (Secretary), Marcella Karp (Chair), Dr. Kimberly Kelley, Tim Manik (Co-Vice Chair), Kathleen Robbins, Alvin Trask
- Members Absent: Nazea Khan, Atul Roy, Steve Taylor, Shawn Roberts

Meeting was called to order at 2:04 p.m.

Constituent Concerns

- Student deadline for fall graduation was Sunday, October 1, 2017. Sundays are not a student preferred day to set as a deadline
- Student perception - the Completion Office does not provide a welcoming and friendly environment
- There seems to be a limited number of individuals/staff available to evaluate transcripts and provide information

Minutes

Motion to approve the minutes as amended was made by Kathleen Robbins. The motion was seconded and minutes were approved unanimously.

Provost's Report (presented by Dr. Kelley)

- Follow-up - The Fitness Center hours are longer than what was previously offered (they are combined with student hours). Open hours are split between different time periods. Physical Education department runs the Fitness Center and student fees cover the cost. It will continue to be funded as per Dean Brown
- Moving forward – hours of operation for Fitness Center should be determined earlier
- Bus Rapid Transit logo competition – 3 students were selected. Winners will be announced in *Inside MC*.

Chair Report (presented by Marcella Karp)

- Human Resources compensation forums for employees have begun at Rockville
- A reminder was presented that the RV Council will be available to our constituents if any concerns or issues need to be heard and/or referred to other Councils concerning the staff compensation plan

Student Report (presented by Tim Manik)

- Fall Fest was a success and data was collected
- Attended meeting with Dr. McMenamain (Middle States)

Community Board (presented by Leslie Bishop)

- Student working on a group project came to meeting. Her/their idea (initiative) is to establish a community board to make information easily accessible to college community. Information could include jobs, internships, club information, housing, etc.
- Discussed that the College has guidelines/standards for posting materials on Campus, location of board (physical vs. online), and monitoring of board. Discussion occurred about the boards at the Nunley Center at the TP/SS Campus (location at the front entrance)
- Suggestion was made to contact Office of Student Life

Campus Construction Updates (presented by James Gillis)

- North Garage – the cause for the elevator loss of power has been identified and has to do with the power grid and Pepco. The issue has now been mitigated
- Humanities construction – rear doors of the building can now be used
- North Campus Drive – new yellow flashing lights will be installed for pedestrian traffic. Orange barrels have signs indicating that this area is not for pedestrian crossing
- Restriping the street hopefully will happen over the break
- Macklin Tower – adding beacon lighting to increase awareness of foot traffic
- Heating – heating is activated on campus when there are 60 degree or below temperatures for 5 consecutive days. Once heat is turned on, it cannot be switched back
- Suggestion was made to inform college community of the process of switching to heat. Previous emails provided by facilities was helpful in the past

2017-2018 RV Council Goals

- Kathleen Robbins made a motion to approve the RV Council goals that were sent to council members by email on October 23, 2017 from Marcella Karp. Motion was seconded and motion passed.
- Marcella will send an email next week asking for volunteers to serve on the “Ask Me” subcommittee
- The work of the subcommittee will be gathering information
- Subcommittee should consist of a chair and 4 individuals. If any council member knows of anyone that may want to serve on this subcommittee, contact Marcella with person’s name. Subcommittee can meet on alternate Tuesdays

Student involvement in construction project meetings

- Suggestion was brought forward that since the RV Campus has both an Interior Design program and a Construction Management program that interested or identified students may benefit from attending the facilities construction meetings
- Students would have the opportunity to engage in enriching, real life experiences
- Cathy Galasso-Schwartz will discuss this further with James Gillis

Announcements

- National Novel Writing Month – Humanities Building/Room 007
- STEMapalooza – this week at the Ackerman Center
- Veterans Day event – viewing of BBC documentary, *What Makes a Hero*, followed by a panel discussion

Adjournment

3:30 p.m.

Submitted by Shelly Jablonski, RV Council Secretary