

MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

December 5, 2017

Attendees

- Members present: Lorraine Bryant, Cathy Galasso-Schwartz (Co-Vice Chair), Shelly Jablonski (Secretary), Marcella Karp (Chair), Kathleen Robbins, Shawn Roberts, Atul Roy, Steve Taylor
- Members absent: Muhammad Kehnemouyi, Dr. Kelley, Nazea Khan, Tim Manik (Co-Vice Chair), Alvin Trask

Meeting was called to order at 2:05 p.m.

Constituent Concerns

- From November 7th meeting – Marcella Karp will obtain clarification/expectations from Alvin Trask about the student concerns he brought forth at the last meeting. The concerns were:
 - (1) Sunday deadline for fall graduation—students prefer not to have a Sunday deadline
 - (2) Student perception that the Completion Office does not provide a welcoming and friendly environment
 - (3) Limited number of individuals/staff available to evaluate transcripts
- Concern about the national ranking of Montgomery College (put forth by Marcella Karp on behalf of a faculty member)

Minutes

Motion to approve the minutes as corrected was made by Kathleen Robbins. The motion was seconded by Atul Roy and minutes were approved unanimously

Ask Me Goal Discussion

- Kathleen Robbins agreed to be on the Ask Me subcommittee. Call for additional volunteers was made and Steve Taylor agreed to serve. Cathy Galasso-Schwartz will reach out to individuals in her office to see if anyone would like to be on this committee
- Work of the subcommittee will involve gathering information on how this service was provided in the past. Peter Zakutansky (faculty member) from the Performing Arts department was suggested as a person to contact
- Kathleen and Steve were asked to provide any information that they gather at the next scheduled Council meeting

- All council members were encouraged to support the Ask Me work and Kathleen and Steve

Chair Report (presented by Marcella Karp)

- The next scheduled meeting of the Council is January 23, 2018. Marcella will not be present. Other possibilities on how the meeting could be conducted were provided. It was decided among council members that the meeting would be cancelled

Student Report

- No report – Tim Manik absent

Campus Construction Updates (presented by James Gillis)

- Traffic pattern will change - pedestrian walkway through North Campus Drive (fence side/parking lot 5). Striping will be removed
- Humanities Building power outage do to a Pepco contractor
- Slight delay in beacon lights being installed – North Campus Drive at the garage and behind the Macklin Tower building
- Comment made - parking lot 11 - the lights are red in color. Reply provided - the lights are going to be updated
- Comment - digging occurring on Campus. The digging, grating, and mulching should be completed over the next two weeks.
- Humanities building power outage – RV Security closed the building and placed yellow signs on the door(s)
- Question/comment - Is there a protocol/plan to assist students when they do not have access to a building for a class (or to hand in an assignment). Marcella will follow-up with Dr. Kelley

Additional Items:

- EAP funds – some staff cannot afford to pay costs ahead of travel time. Send Marcella Karp staff EAP fund concerns by the end of this week
- Expectation that there may be staff concerns once they receive the compensation letters being distributed in December

Agenda Items for Next Meeting

- Ask Me update/information obtained to date – Kathleen and Steve
- RV construction updates

Announcements

- None

Adjournment

3:26 p.m.