

MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

February 6, 2018

Attendees

- Members present: Lorraine Bryant, Shelly Jablonski (Secretary), Marcella Karp (Chair), Tim Manik (Co-Vice Chair), Muhammad Kehnemouyi, Kathleen Robbins, Shawn Roberts, Atul Roy, Steve Taylor, Alvin Trask
- Members absent: Dr. Kelley, Nazea Khan

Meeting was called to order at 2:04 p.m.

Constituent Concerns

- No drink or food policy in auditoriums - is it possible for this to be reconsidered? Some individuals may need to drink something while in the auditorium(s). Conversation took place that the possible noise of food or drink may distract individuals/presenters on stage. Marcella said she would look into the possibility of small bottles of water being allowed
- Colin Powell event and lack of attendance. Communication, marketing, and possible lack of follow-up with people (especially MC students) who obtained tickets ahead of event possible factors in low attendance. What can be done so that this does not happen again? Marcella will bring this concern to a College Council meeting
- Parking – a question was asked if parking spots that are tagged for administrators' use are being used. The observation was that these spots tend to go unused. Is there any way data could be collected to answer this question?

Minutes

Motion to approve the minutes as corrected was made and minutes were approved unanimously

Ask Me Goal Discussion (Kathleen Robbins and Steve Taylor)

- Kathleen Robbins contacted Peter Zakutansky. The service/program to assist students with directions and answering questions the first week of classes used to be called SOS and did take place on all three campuses. Denise Matheny was the person in charge. At Rockville, Information booth was staffed by volunteers who handed out maps and provided information to students and the college community
- When the Welcome Center opened, this building and the people there basically took over this role. Conversation proceeded whether there is a need for this SOS service moving forward. Student orientation is now required (it previously was not a required student activity) when SOS activity and information booth was used. The booth will

eventually be removed. The Student Ambassador program was brought up during the conversation

- Student member was asked for his thoughts on this topic. He felt that students were able to navigate around campus and get their location questions answered. He indicated that more communication concerning academic information was needed. Student member was interested in obtaining more information about the Student Ambassador Program
- Marcella asked Lorraine Bryant to contact Dana Baker (previous organizer of Student Ambassador program) to check the status of the program
- Marcella indicated that this may be the direction that we want to go concerning our eventual goal recommendation to the College Council (Student Ambassador Program vs. SOS activity)
- Student member was asked what grabs his attention when getting/obtaining College information. Student said that MC students usually do not check their College email. Students go to Blackboard for their grades. Conversation continued and it was discussed that perhaps Blackboard may be a good avenue to get additional College information (events, club information, presenters coming to Campus, etc.) to students. Create a communication tool within Blackboard for students
- It was also discussed that faculty and academic departments play an important role in getting information to students about events and presenters in their particular fields of study

Campus Construction Updates (James Gillis)

- New Student Building
 - utility work has been completed & road will be paved
- Pedestrian foot traffic/Campus Drive
 - barricades are in place
 - restriping street is next
- Large hole in the ground between HU building and CC building (walkway)
 - Piping is being installed
- Mass notification boards – for early warning notifications to campus community. Functions include PA system, canned and customized messages, and targeted message(s) to a specific building(s). Security would be in charge and manage the boards
 - Computers still being worked on to support mass notifications
 - Phase two – PE building then HU building
- Parking Lot 9 – adding six more ADA spaces. Ramp will be cut into curb to allow for a ramp (Tech Center).

Provost Report

- Dr. Kelley was not able to attend meeting

Chair Report (Marcella Karp)

- Marcella encouraged Council members to look at the Equity and Inclusion Report and talk to individuals within our departments to see what their thoughts are concerning the report. We can remind colleagues that they are welcome to come to a future RV Council meeting to be heard and share their thoughts
- March 18th Middle States Team Visit – Council was asked to prepare for visit and review information and any statistics/data for our individual departments. Middle States team members can and will engage in conversations with people on campus
- At the beginning of the meeting, Marcella asked for a volunteer to be a Co-Vice Chair (replacement needed for Cathy Galasso-Swartz). Atul Roy agreed to be a Co-Vice Chair

Additional Items

None

Agenda Items for Next Meeting

- James Gills, RV Campus Facilities Interim Director, RV construction updates
- Shawn Harrison, Director of Public Safety & Emergency Management to speak about Crime Prevention & Education Program(s)

Announcements

None

Adjournment

3:22 p.m.

Submitted by Shelly Jablonski, RV Council Secretary