

MC GOVERNANCE

Montgomery College
Rockville Council Meeting #3
Minutes

Tuesday, November 6, 2018
2:00 – 3:30 PM
HU 009

Attendees

Members Presents: Lori Kaufman, Asia Lunn, Aleta Dunn, Swift Dickison, Lorraine Bryant, Christine Tracey, Chi Su, and Kathleen Robbins.

Absent Members: Steve Taylor, Kim Kelley, Alvin Trask, Micah Segui, and Marcella Karp

Guest: Denise Simmons-Graves

Liaison: Clevette Ridguard

Call to Order

Vice Chair Lori Kaufman called the meeting to order at 2:04pm. The meeting was recorded for internal use

Constituent Concerns

There were no constituent concerns at this time. However, there was a constituent praise report stating that the side walk problem was solved very rapidly after the proper personnel was made aware of this issue.

Approval of Minutes

Next meeting the Council will approve the minutes for October 2nd and November 6th.

Presentation- Denise Simmons-Graves, ATD co-chair

Ms. Simmons-Graves gave a presentation explaining that the subcommittee on Equity Inclusion is recommending that front facing staff put up physical signage where it's appropriate when out of the office for an extended period of time to provide information as to what to do or where to go while in their absence. This is particularly important when you are working with students.

Provost's Report- Kimberly Kelly

- Montgomery College will host a proposed testing of the RAVE MC alert system Friday November 16, 2018. The college will have a lock down drill coming soon.
- A town hall meeting coming up with Acting President Dr. Cain this Thursday November 8, 2018 on Germantown campus about the rave alert, and the lock down drill.
- Counseling and Advising will temporarily move to the Mannakee building.
- Provost Holiday party Friday. December 3rd or December 7th at 2pm Dr. Kelley will have more concrete information soon.

Chair Report given by Vice Chair Lori Kaufman

- At the October 23, 2018 college council meeting, Ombuds reported receiving 203 visitors of which 49 repeats. The national average is 5% and MC is at 7%. These visits are Independent, informal, and confidential. Ombuds is currently looking for help with team building.
- Sandra Filippi from facilities reported the office of facilities is working on the Facilities Master Plan projects to continue with improving Montgomery College. Major projects that are state funded cost 20 million dollars or more, and minor projects that are county and college funded cost less than 20 million. If you have any suggestions fill out a facilities project request form and email it to sandra.filippi@montgomerycollege.edu.
- Anti-defamation league concert will take place at the Kennedy center Thursday November 8th
- TP/SS want to know why there is a stipulation with wellness reimbursement for certain types of wellness. They also would like more information on the following:
 - financial aid in particular how class selection effects the students financial aid
 - Class cancelation needs more cohesive alternatives when a class is canceled.
 - Possible Designated uber or lyft drop off point.
 - The reliability of the Montgomery College mail service.
- College Council received the final resolutions to recommendations that were submitted by various Councils.
- MC2025 Strategic Planning are currently taking place
- P&P Safety forums are upcoming, goals due November 30, 2018.

Formal Approval of Goals

These are the 3 finalized goals Rockville Council will submit:

- To continue to support the Women's Study of the food pantry for the remainder of the school year by sending representatives to serve as coordinators for the project. They will place 4 food drive boxes in the following places on the Rockville campus: 1 in the Library, 1 in the Ackerman building, 1 in the Welcome Center, and 1 in the PE building for the last 2 weeks in November with an assigned persons to guard the boxes, and when the boxes are full take the boxes to facilities to be delivered to the Women's Study Pantry. Then during the first 2 weeks in Apr. Rockville council will conduct another food drive using 3 boxes.
- Increase publicity of the Rockville Campus Council via electronic signage.
- Support school spirit by: having 1 representative support student spirit life (i.e. athletic games) and students life events.

Kathleen Robbins made motion to accept the goals as written. Christine Tracey seconded the motion, and it voted unanimously.

Agenda Items for next Meeting

None

Announcements

Double header basketball game tonight Nov. 6th. The girl's game starts at 5pm, and the boy's game starts at 7pm.

Adjournment

Dana baker motion to adjourn meeting at 3:30pm.

Submitted by Aleta Dunn
College Council Secretary