
MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

October 6, 2020

via Zoom

2:00 – 3:30 p.m.

Attendees:

- Members present: Christine Tracey (Chair), Carrie Fitzgerald (Vice Chair), Nghi Nguyen (Secretary), James Mitchell, Chantal Vilmar, Katherine M. Goldstein, Joanne Carl, Jennifer Page, Andre Ferguson, and Justin 'Matt' Hicks.
- Proxies present: -
- Members Absent: Veronica Carbajal, Kathryn Davis, and David Neumann.
- Invited Guests: India Hunter (Wellness), Carla Ammerman (HR Consultant), and James Gillis (Facilities).

Call to Order

- The regular meeting was called to order at 2:00 p.m., by Chair Christine Tracey.

Constituent Concerns

- No constituent concerns.

Approval of Minutes

- Member Joanne Carl wanted her middle initial removed from the September meeting minutes. Nghi Nguyen motioned to approve the minutes. Carrie Fitzgerald seconded.

Chair's Report

- [Make a Plan on How You Will Vote - Important Voting Deadlines](#)
- Sign Up to Pick Up Your Office Chair. The College has arranged a contact free drive-through chair pick up starting **Monday, October 5 through Friday, October 16**.
 - [Sign up for a date and time to pick up your chair](#)
- Links to Student Emergency Assistance, Communications, and Guidance:
<https://www.montgomerycollege.edu/coronavirus/>
- 1 policy and procedure open for comment until 10/23: 32105 - Allocation, Recruitment, and Appointment of Regular Employees and Temporary with Benefits Employees
- Webinar: Are you in Control of Your Email? Offered through ELITE. Wednesday, October 7, 10:00 - 11:00 am
- ASL Survival Workshop. During this workshop you will get a "taste" of Montgomery College's American Sign Language classes. You will learn a little bit about ASL and some facts about the Deaf community. Open to all MC students, faculty, and staff! Wednesday, October 7, 2020 11:00 am – 12:00 pm. ASL Survival Workshop with Professor Larry.
- Town Hall Meeting: Law Enforcement and the Community it Serves. MC students and employees are invited to join this Town Hall Meeting, "Exploring the Relationship between Law Enforcement and the Community it Serves" on Thursday, October 8 from 5:30 - 7 p.m. The Zoom link is <http://bit.ly/MCtownhall2020>.
- Institute for Race, Justice, and Civic Engagement. Activism 101: "Stand Up/Rise Up". Non-credit, Free course for Fall 2020. Dates: 9/18, 10/16, and 11/20. Register at <http://bit.ly/mcactivism>

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- College Memo - Equity and Inclusion Roadmap for Success Town Hall meetings. Visit <https://www.montgomerycollege.edu/about-mc/equity-and-inclusion/index.html>
 - Mobile Markets seeking volunteers. The Mobile Market provides fresh fruits, vegetables, and other foods to MC students, faculty/staff, and the community. The food is distributed on campus at no cost. All you need to do is check the schedule for the campus convenient to you, bring your bags to carry your groceries, and pick up some food. Date available on <https://www.montgomerycollege.edu/life-at-mc/student-health-and-wellness/fuel-for-success-food-campaign.html>

James Gillis, Facilities

- Campus has two buildings open for some face-to-face classes: Gudelsky and Science West
- New Student Services building is completed
 - Public Safety are not located in the new Student Services building
- There are many constructions work happening on campus, so there are a few restricted area
 - Macklin Tower building is under construction
 - Old Student Services building is being torn down
- Soccer Field is 99% complete

India Hunter, Wellness

- Wellness is currently offering all virtual group fitness classes.
- Employees can participate in Wellness program and classes at the College and also attend Holy Cross Hospital health classes at the Holy Cross Silver Spring location.
- Health Education and Health Campaigns for employees including seminars, webinars, Breast Cancer Awareness, Diabetes, Biometric Screening, and flu shots.
- Employees can join Wellness Challenges including team and individual challenges that include 10K-a-Day.
- Employees can also participate in community programs offered through Holy Cross Hospital that include walking clubs, book clubs, and Weight Watchers.
- Outside Gym Membership
 - Employees can use EAP funds
 - \$35 monthly
 - Must show prove of attendance
 - Check Wellness website for outside gym approval list
- Visit the MC Wellness homepage for all information.

Old Business

- Financial Aid concern brought up by member Andre Ferguson was brought to College Council and Vice Chair Shakenna Adams will look into this concern.
- Concern about parking fees was answered during the Leadership Conversation event. There are terms (called covenants) within the bond funding that the Colleges use to fund project that do not allow the College to waive fees that include parking and transportation fees. Video is available on MC YouTube channel.

Carla Ammerman, HR Consultant

- Two positive COVID-19 cases at the College
- County will take care of all contact tracing for the College

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- Employee needs to make sure their emergency contact information is up to date. Go into MyMC and access Workday, and update your information.
 - Sign up to get your office chair, if needed.

Goals Discussion

- Goal 1: Bi-monthly semester newsletter from the RV Council
- Goal 2: Volunteering for Mobile Market

Meeting Adjourned at 3:30 p.m.

Respectfully submitted by
Nghi Nguyen, Rockville Campus Council Secretary

DRAFT