
MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

December 1, 2020

via Zoom

2:00 – 3:30 p.m.

Attendees:

- **Members present:** Christine Tracey (Chair), Carrie Fitzgerald (Vice Chair), Nghi Nguyen (Secretary), Kathryn Davis, James Mitchell, Chantal Vilmar, Katherine M. Goldstein, Jennifer Page, Andre Ferguson, David Neumann, Joanne Carl, and Justin 'Matt' Hicks.
- **Proxies present:** -
- **Members Absent:** Veronica Carbajal.
- **Invited Guests:** Dr. Kevin Long, Deputy Chief of Staff for Planning and Policy, Ramica Allen for James Gillis, Facilities

Call to Order

- The regular meeting was called to order at 2:00 p.m., by Chair Christine Tracey.

Constituent Concerns

- No constituent concerns.

Approval of Minutes

- November minutes were approved. Kathryn motioned. Andre seconded.

Ramica Allen, Facilities

- Old student service building will be demolished at the beginning of the year, no official date yet but the building is no longer occupied. Facilities is working on removing anything of value.
- Public Safety are the only current occupants of the new student service building.
- Reminder that anyone approved to be on campus will need to wear masks and complete the self-assessment.
- There are many contractors on campus in multiple buildings please follow all detours and posted signage while on campus.

Dr. Kevin Long, Deputy Chief of Staff for Planning and Policy

Trends in Higher Education

- COVID-19
 - Good news regarding vaccines now available on the market
 - Will social distancing still be in affect once we go back to school/work
 - What will the financial impact be for higher education?
- Enrollment
 - Enrollment is declining nationwide
 - Huge enrollment gaps
 - Changes in demographics
- Financing Affordability
 - Funding declines from federal government, state, county due to COVID-19

- Hiring freeze to cut cost and fill in budget gaps
- Student Success
 - Identifying barriers
 - Providing access to all student populations
- Student Support
 - Basic needs for students moving forward
 - Food Pantry, Clothing Bank
 - Help students applying for social services
 - Public and community internship for students
 - Mental Health resources for students
 - Applying skills and competency in courses
- Accountability
 - Performance based budgeting: justifying your spending
 - Accreditation: work with our creditors to make sure we are still aligning with the crediting body
 - With more overights and regulation on how we can spend funding, we need to look for alternate sources of revenues
- Delivery Method
 - More fully online degrees offered for students
 - Offer options for students to take class: online, face-to-face, hybrid, virtual simulations
 - Expand the use of Open Educational Resources
 - Transitioning from non-credit to credit
- Transfer Alignment
 - Guided pathways
 - Credit for prior learning
 - Curricular alignment between MC and MCPS and 4-year institutions
- Industry Alignment
 - Skills-based learning
 - Partnerships
 - Internships

Chair's Report

- [Presidential Dialogue Series, Dec. 3](#) with Rep. David Trone and Jeffery Robinson, 2 p.m. "Building Racial Justice through Law" This event will be live-streamed.
- MC Communications November 23 memo: Early timesheet deadline for final paycheck of 2020 is due by noon on Wednesday, December 16. The last day to use annual and personal leave is Wednesday, December 23. Check your leave balance!
- MC Innovation Fund Grants
- \$100,000 available.
- The theme is "Innovations in Educational Practices and Technologies: Enhancing Teaching, Learning, and Student Support Services in a Remote Environment."
- Employees and students encouraged to apply.
- First Grant Question and Answer Session is December 9, 3-4 p.m.
- Please send an email to grants@montgomerycollege.edu if you are interested in attending the session.
- Additional information about the grant process is available on the [Innovation Works Page](#).

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- Grant submission deadline is March 22, 2021.
 - MC Learns will be transitioning to Workday and will be taken offline from December 5-18, for final integration. Only completed trainings will be captured in your history. Please complete any in-progress training and keep a screenshot of your learning history for your records. Visit Workday at MC for information about the project phases, remaining timeline, and training.
 - Complete your [Required Trainings](#) for FY21
 - [Employee Professional Development](#)
 - Cohort Programs – all programs will begin in Jan/Feb
 - [Developing the Skillful Supervisor](#) [Global leadership Cohort](#) [MC Management](#)
 - [Learning Pathway Programs](#) – looking for suggestions for new programs and pathways
 - Additional programs
 - Getting Things Done
 - Zoom Rooms – Remote Working Tip of the Week
 - [ELITE Workshop Series – Small Changes, Big Effects](#) - Register for one or for all in MC Learns
 - November 30, 2020, 10 to 11 a.m. - *Building Community in the Virtual Classroom*
 - December 18, 2020, 2 to 3 p.m. - *Providing Effective Feedback Remotely*
 - January 11, 2020, 6:30 to 7:30 p.m. - *Promoting Student Engagement in the Remote Teaching Environment*
 - February 19, 2020, 1 to 2 p.m. - *Fostering Autonomy and a Growth Mindset in Your Students*
 - Test

Council Goals

- Goals were submitted and were approved
- Goal 1: Author and disseminate a bimonthly Campus Council Newsletter
- Goal 2: Support Student Success by Volunteering for Mobile Market and/or attend an online [Theatre Performance](#)

7-Week Class Recommendation/Concern

- Calendar on the Coronavirus website needs to be updated
- Committees:
 - 1) Kathryn, Andre, Joanne, and Chantal
 - 2) Christine, Carrie, Jennifer, Kathryn

Announcements

- Chantal motioned to cancel January 5th meeting. Kathryn seconded.

Meeting Adjourned at 3:30 p.m.

Respectfully submitted by
Nghii Nguyen, Rockville Campus Council Secretary