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## MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

February 2, 2021

via Zoom

2:00 – 3:30 p.m.

### Attendees:

- Members present: Christine Tracey (Chair), Carrie Fitzgerald (Vice Chair), Nghi Nguyen (Secretary), Kathryn Davis, James Mitchell, Joanne Carl, Katherine M. Goldstein, Jennifer Page, Andre Ferguson, and Justin 'Matt' Hicks.
- Proxies present: -
- Members Absent: Veronica Carbajal, Chantal Vilmar
- Invited Guests: Carla Ammerman

### Call to Order

- The regular meeting was called to order at 2:00 p.m., by Chair Christine Tracey.

### Constituent Concerns

- No constituent concerns.

### Approval of Minutes

- December minutes were approved. Andre motioned. Jennifer seconded.

### Chair Report

- Weather Response Winter FY21 Memo Dec. 14, 2020: During an inclement weather event, employees who have been working remotely and/or have the capability to work remotely will be expected to do so according to their scheduled workday. The College's existing policy and procedure may be modified based on this experience.
- Join our Zoom call to meet people who have been teaching peace and justice for over 10 years at Montgomery College. PEACE AND JUSTICE STUDIES COMMUNITY MEET AND GREET: ZOOM CALL ON FEBRUARY 22 AT 2 PM - Registration Link: <https://montgomerycollege.zoom.us/meeting/register/tJYpcuqorzwrEt0SCWI53LFe3q3UBwLYRQ5M>
- [Volunteers needed for MD/DC Regional Science Bowl, Feb. 27](#): Fill out the [Volunteer form](#) by 02/12/2021.
- MC Innovation Fund Grants
  - \$100,000 available.
  - The theme is "Innovations in Educational Practices and Technologies: Enhancing Teaching, Learning, and Student Support Services in a Remote Environment."
  - Employees and students encouraged to apply.
  - Grant Question and Answer Session is February 17, 3-4:30 p.m.
    - Register in advance for this meeting: <https://montgomerycollege.zoom.us/meeting/register/tJEsfuGopj4iG9WXvTb2xdpmzwwqDE4KdHlwa>
    - After registering, you will receive a confirmation email about joining the meeting.
    - Additional information about the grant process is available on the [Innovation Works Page](#).

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- Grant submission deadline is March 22, 2021.
  - General Reminders
    - Register for Wellness activities and offerings
    - Black History Month events
    - Mobile Market Update – abbreviated schedule and Pop-up Pantry
    - Mindful Mondays
    - Professional Development Opportunities
  - Award Nominations:
    - Quarterly [Staff Special Recognition Award](#) - deadline April 16
    - Rockville Campus Students – 2021 Presidential Scholar Award – March 5
    - Excellence in Equity Award – due February 26
    - Outstanding Staff Award – March 1
    - Outstanding Faculty Award – March 1

### **Goals Plan**

- Goal 1: Newsletter will come out November, March, and May
- Goal 2: If you attend a College event, snap a photo for the newsletter

### **Old Business**

- Seven-Week Class and Schedule
  - Suggestions were made and submitted
  - Clevette Ridguard contacted several leadership team members to address the concern
  - Communications has updated the website with dates, more prominent on FAQs

### **Carla Ammerman, HR Internal Consultant**

- Employee Engagement Survey coming soon
- One survey that focuses on Employee Engagement, Ethics, and Equity and Diversity
- Survey is being distributed by third-party vendor with questions contributed by MC units
- February 15 through March 1

Meeting Adjourned at 3:06 p.m.

Respectfully submitted by  
Nghii Nguyen, Rockville Campus Council Secretary