
MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

March 2, 2021

via Zoom

2:00 – 3:30 p.m.

Attendees:

- Members present: Christine Crefton (Chair), Carrie Fitzgerald (Vice Chair), Nghi Nguyen (Secretary), James Mitchell, Joanne Carl, Katherine M. Goldstein, Jennifer Page, Chantal Vilmar, and Justin 'Matt' Hicks.
- Proxies present: -
- Members Absent: Veronica Carbajal, Andre Ferguson, Kathryn Davis
- Invited Guests: Carla Ammerman, Dr. Kimberly Kelley, James Gillis, Bradley Bridges

Call to Order

- The regular meeting was called to order at 2:02 p.m., by Chair Christine Crefton.

Constituent Concerns

- Council member Andre Ferguson has a concern regarding having a proper prayer area for students at the Rockville Campus. Current space is not too private for students, which is a concern for current Muslim students who are using that space for prayer.

Approval of Minutes

- February minutes were approved. Joanne Carl motioned. Carrie Fitzgerald seconded.

Dr. Kimberly Kelley, Rockville Campus Provost

- Provost Office has moved from MT to new Student Services Center on 4th floor
- Current Student Services building will be demolished and will be used as an open green area
- Ceramics and Sculptor classes will be back on campus after spring semester
- Hospitality Management also having some on-campus activities
- There are some outdoor athletic activities on campus
- Provosts from all three campuses are working with Facilities, Security, and IT to open a Computer Lab.
 - Only 12 people allowed in the room
 - Science Center 215
 - Launch date is March 29
 - Specialized software available in the lab for faculty and students to use
 - Students can use Writing Center Online to make an appointment to use lab
 - Time: 9:00-11:00 a.m., 1:00-3:00 p.m., 4:00-6:00 p.m.
- Performance Arts Center: painting, new seating, handle rail for accessibility
- MT Finance Lab is still under constructions, a few months behind
 - High-flex room with latest technology
- Equity Hubs
 - Little pod/hub
 - Students come together for face-to-face studying

Mr. James Gillis, Facilities Director

- Facilities has increased facetime on campus
- There are some on-campus activities
- Employees who go on campus must follow campus protocols
- Old Student Services building will be torn down, so a few roadblocks and detours
- Two water main breaks on Parking Lot 11 area in February

Mr. Brad Bridges, Director of Auxiliary Enterprises

- Ink Lab, printing kiosks are currently offline
 - Once they do go back online, College will push or mobile/online printing
 - Less contact from students on touching the machines
- Bookstore is still staffed
 - Primarily mailing on course materials
 - Curbside pickup since September
- Metz has replaced Chartwells as the College's food vendor
 - Rockville Kitchen (Café) will be renovated
 - Renovations are happening at all three campuses

Chair Report

- Governance Q & A on March 3, 2021, from 11- 12 <https://montgomerycollege.zoom.us/j/99504343576>
- See March 1 Memo from Krista Leitch Walker, Vice President and Chief HR Officer – RE: Update on County Request for COVID-19 Vaccine Prioritization and How to Obtain Employment Verification Letters
- The 2021/2022 Academic Calendar has been recommended by the Collegewide Calendar Committee and approved by Dr. Pollard. It is available for viewing at <https://www.montgomerycollege.edu/academics/academic-calendar.html> -- Next year's calendar includes an advising day scheduled for October 19, 2021, and a two-day Spring Break for staff on March 17 and 18, 2022.
- MC Innovation Fund Grants: deadline is March 22, 2021
- Open Education Week March 1-5: <https://www.montgomerycollege.edu/offices/elite/open-education-week.html>
- Conversation with Leadership March 4: <https://www.youtube.com/user/montgomerycollege>
- Nomination of Rockville Campus Students – 2021 Presidential Scholar Award: Please forward confidential nominations to the attention of Ms. Raquel Bunai, Administrative Manager, Office of the Vice President and Provost, by 12:00 p.m., on Friday, March 5, 2021.
- Governance Nominations: Go to www.montgomerycollege.edu/vote to access your ballots now.
- Nominations close March 10, 2021. Elections open March 29, 2021 - April 09, 2021.
- If you could please announce and share the attached Rockville Campus Official Club Listing the club leaders would greatly appreciate it. Rockville has 33 official clubs. See attachment in March 1st email from Val Melgosa, Student Life Specialist .
- Mobile Market Update: The abbreviated schedule is as follows from 2:00pm – 4:00pm: March 10 Rockville North Garage / April 14 Takoma Park East Garage / May 12 Germantown SA Flag Circle
- Nominate Your Colleague for a Quarterly Staff Special Recognition Award: The closing deadline is April 16, 2021, 11:50 p.m.
- Reminders for Professional Development, Mindful Mondays, Spring Break Happenings, Mental Health First Aid for Students, MC Art Walk

Carla Ammerman, HRIC

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- Payroll Account Authorization:
 - Direct deposit will only go into account that contains employee's name
 - If account belongs to someone's else, employee needs to update information

New Business

- Connecting with constituents
 - Questions: what can we do to connect more with our constituents? How are you connecting with your constituents?
 - Ideas: Coffee Break via Zoom, Monthly Meeting, Email Reminders, Monthly Lunch Meeting (noon)

Meeting Adjourned at 3:25 p.m.

Respectfully submitted by
Nghi Nguyen, Rockville Campus Council Secretary