
MONTGOMERY COLLEGE GOVERNANCE

Rockville Campus Council

October 5, 2021

via Zoom

4:00–5:30 p.m.

Attendees:

- Members present: Katherine M. Goldstein (Chair), Sullivan Voss (Vice Chair), Jennifer Page (Secretary), Andre Ferguson, John Coliton, Beth Ridings, Matthew Sandee, Elizabeth Melanson, Lisa Hackley, Matt Hicks, Joanne Carl, Maria Adams Davidson (guest)
- Proxies present: none
- Members Absent: Emma M. Munoz
- Invited Guests: Dr. Kimberly Kelley, James Gillis, Clevette Ridguard

Call to Order

- The regular meeting was called to order at 4:03 p.m., by Chair Katherine M. Goldstein.

Approval of Minutes

- The September 2021 minutes were approved. Joanne Carl motioned. Sullivan Voss seconded.

Constituent Concerns

- Andre presented two concerns:
 - Issues with timely communication to students who have submitted SAP appeals.
 - Andre will reach out to Justin Hicks so that he can gather more information and present to decision makers.
 - Computer software access in the Construction Management building for the architecture and interior design majors: some students are having issues accessing software applications such as Auto-CAD and Revit. The solution provided to them, through The Virtual Machine, have limited licenses/spots, so access has been first-come-first-serve. Can we increase the number of licenses/spots, or are there any other workarounds other than loaner laptops?
 - Matt Sandee as the IT Rep will look into this.

Dr. Kimberly Kelley, *Rockville Campus Provost*

- Work being done to prepare for the official opening of the Long Nguyen and Kimmy Duong Student Services Center, on October 28, 3-5pm.
- There is a college COVID vaccination requirement policy for entertainment venues: guests are required to provide proof of COVID vaccination or negative COVID test within the last 48 hours.
- Staff COVID vaccination requirements or exemptions are due by November 8 and for students by January 7.
- Rockville has a county COVID vaccination and testing clinic in the CB building 9am-6pm, with no appointment necessary. This will facilitate vaccination and testing.
- Enrollments will be about 50% on campus in the spring semester.

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- Lot of activity at the student support locations, especially at the Ackerman center, but also the library and reading and writing center have been busy.
 - Parking is not a problem.
 - The Parilla Performing Arts Center remodeling project is finished (new chairs, new carpet, and a new center aisle). The first event at the venue was held last Monday night, with about 100 people watching the film offering virtually and 7 people watching in person. The venue will be heavily used this fall. The Maryland Youth Ballet will return to perform the Nutcracker later this semester.
 - The Finance Lab is up and running, and already has seen activity. There will be an open house on November 3. There is a beautiful outdoor stock ticker which shows the current stock information on Wall Street.
 - The AC has been restored in the Humanities building.
 - Macklin Business Institute Café (MBI Café) had a soft opening, and currently offering drip coffee for no cost or a small donation. A café manager has been hired: Steven Peterson.
 - The cafeteria is open and working. There has been some difficulty with refilling the vending machines.

James Gillis, Director of Facilities

- HU AC is back on.
- Pool will remain closed until next semester. Currently under construction.
- Access control swipe locks will be changed college-wide, mostly at Rockville which has the older swipe locks. The older swipe locks will no longer be functional mid-November.
- Facility energy efficiency strategy: will be sending a reminder later this week. Energy team would like feedback on what they can do to save energy on our campus, and the energy team is sending out smart lamps and power strips to the first 100 people who reply.
- RV vaccination site will be here for the unforeseeable future.

Chair's Report

- Vaccines and testing:
 - Get vaccinated!
 - By November 8, 2021, all employees must verify that they are fully vaccinated. We encourage all employees to be vaccinated as soon as possible.
 - By January 7, 2022, all students must verify that they are fully vaccinated. We encourage students who plan to enroll for the spring 2022 semester to be vaccinated as soon as possible.
 - <https://www.montgomerycollege.edu/coronavirus/vaccines.html>
 - Campus Vaccination and Testing Sites
 - Rockville: Counseling and Advising Building (CB). Open daily from 9 a.m. to 6 p.m. to students, staff, and the general public. Walk-ins welcome; [appointments available](#)
 - Booster shots are available at all campus locations. Please visit the [Montgomery County website](#) to determine if you are eligible or to schedule an appointment.
- Emergency Financial Assistance, Resources, and Support:
 - <https://www.montgomerycollege.edu/coronavirus/students/financial-assistance-resources-support.html>

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- - Mobile Market Fall 2021:
 - Please follow staff's onsite instruction.
 - When you arrive on campus, THERE IS NO NEED FOR YOU TO EXIT YOUR VEHICLE.
 - One Box Per Vehicle.
 - You will not be serviced if you are not wearing a mask.
 - Staff will ask demographic information and hand you produce. Exit the distribution area upon receipt.
 - Masks are required at all times during the distribution. We will adhere to social distance guidelines and make every effort to remain at least 6 feet away from others.
 - Rockville Campus
 - Location: North Garage
 - October 13
 - *Volunteers are needed! <https://www.montgomerycollege.edu/life-at-mc/student-health-and-wellness/index.html#get-involved>
 - IT update: Duo Mobile, Montgomery College's Two-Factor Authentication (2FA) application, will be updated to version 4.0.0 with a new design.
 - The Duo Mobile redesign includes:
 - Updating the position of the *Approve/Deny* buttons.
 - Improving the accessibility of the app, including adding a landscape view, variable font sizes, and improved color contrast.
 - A simplified interface to easily find and manage your accounts.
 - National Hispanic Heritage Month: September 15th-October 15th
 - <https://www.montgomerycollege.edu/about-mc/equity-and-inclusion/events.html>
 - Virtual Transfer Fair: October 11-14
 - Connect with more than 90 colleges and universities at this free, virtual event for Maryland community college students. Get details on the application and transfer process, scholarships, financial aid, majors, career connections, campus life, and more. Visit [MDACC Virtual Transfer Fair](#) for the Zoom links and more information.
 - Student Life Pink Week:
 - #MCPINKWEEK
 - #MCRAPTORSPINKOUT
 - October 4th-October 8th
 - Flyer is included at the end of these minutes.
 - Domestic Violence Awareness Month:
 - Several events going on, sponsored by the SHaW center.
 - Flyer is included at the end of these minutes.
 - Crisis and Personal Resources:
 - If you are experiencing a mental health crisis please call, text, or chat 24 hours a day:
 - Montgomery County Crisis Hotline: 240-777-4000
 - National Suicide Prevention Lifeline: 800-273-8255. Press 1 for Veterans Crisis Line
 - Online chat support at imalive.org

- Text chat support: Text “Start” to 741741
- National Domestic Violence Hotline: 800-799-7233
- Students:
 - <https://www.montgomerycollege.edu/counseling-and-advising/personal-counseling.html>
 - www.montgomerycollege.edu/can
 - www.montgomerycollege.edu/shaw-center
- Faculty/Staff:
 - <https://info.montgomerycollege.edu/offices/human-resources/faculty-staff-assistance-program.html>
- MC Athletics on Rockville:
 - Volleyball, Men’s Soccer, and Women’s Soccer are in full swing!! They each play their games at Rockville. Check out the gym and the new soccer stadium!
www.mcraaptors.com

Presentation: Suzette Spencer, MC Library Director, presented to the council. Her slides are available on request.

Highlights from the presentation:

- Ms. Spencer began in April 2020 during remote working.
 - Her primary office is in Macklin Tower, in the MT 303 suite, but she also works on the Germantown and Takoma Park/Silver Spring campus libraries.
- The library serves the MC community in-person and remotely, with services in hybrid mode, both in person and remotely.
- Online resources:
 - 24/7/365 research help through chat, text, and online appointments
 - Text: 240-654-1728
 - Chat: <http://libfaqs.montgomerycollege.edu>
 - Online appt: <http://libcal.montgomerycollege.edu/appointments>
 - Asynchronous or synchronous online instructional support available
 - Can provide a custom instruction session, either live by Zoom or Blackboard Collaborate, or recorded for your students to watch at their convenience.
 - Request a session at: <https://library.montgomerycollege.edu/>..... [get from recording]
 - Access to vast e-resources collections available 24/7/365, as well as help linking to library e-resources.
 - Print and DVD collections are now available, too.
 - To access, students and faculty will be prompted to provide their M number.
 - Instructions are on the library’s website.
 - Arranged by subject alphabetically.
 - Ability to offer a library e-book as an e-textbook (Faculty Select)
 - <https://library.montgomerycollege.edu/faculty-support/adopt-e-textbook-z-courses.html>

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- Specifically geared to faculty for them to adopt selections as e-textbooks.
 - Free to students.
 - Rolled out last March, great success, many faculty members have adopted e-textbooks, helps students from overextending themselves financially.
 - First point of contact is the Collection Development Librarian Beth Thoms at [beth.thoms@montgomerycollege.edu/](mailto:beth.thoms@montgomerycollege.edu)
 - Library resources and services integrated directly into each Blackboard course through our new links.
 - Library course reserves
 - Library course pages and subject guides
 - Information literacy content
 - A brand new best-seller e-book collection for pleasure reading.
 - Download the app to your mobile device
 - Available to all of the MC community
 - Ability to return library materials to exterior book return boxes on any campus e-reserves and our new eBooks as textbooks program.
 - A quality collection of videos, tutorials, and quizzes ranging from plagiarism to researching primary sources for course projects.
 - Migrating to a new Library Management System called Alma. Currently we are using Voyager. Will make searching a lot easier for students and move our platform to a cloud-based service, and streamline the backend processes. July 2022 is the go-live date. Links to our resources may need to be updated, but we plan to share this information well in advance so that the MC community is aware of the upcoming changes.
 - The library just finished 3-year master plan and will be rolled out soon.
 - The library is considering removing fines for materials returned late. Many academic libraries are doing this to remove barriers to students. Students will still be responsible for lost books, however.
 - Feel free to reach out to Suzette with any questions: suzette.spencer@montgomerycollege.edu Jennifer Page is part of the library staff, so please reach out to her with questions as well. If Suzette or Jennifer don't have the answer, they will find someone who can answer.

Presentation: Elizabeth (Liz) Melanson, Faculty, Department of Art
MC Arts Institute

<http://Montgomerycollege.edu/artsinstitute>

<https://www.montgomerycollege.edu/special-programs/arts-institute/index.html>

Highlights from the presentation:

- Started as a fund to support MC arts events but has turned into a place that keeps all information about MC arts events in one place.
- The Institute supports college-wide visual, performing and media arts.
- Arts calendar is published at the beginning of each semester.

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- Arts newsletter MC Art Beat is published at the end of each semester that highlights the semester.
 - Event registration is new to allow for participants to receive Zoom links for virtual events.

Projects/Events that the Institute sponsors:

- Arts internships (Black Rock Center for the Arts, VisArts, Hirshhorn Museum, Arts and Humanities Council of MC County and we're expanding as much as we can soon).
- Artists in residence
- Artist talks
- Concerts
- Workshops and demonstrations
- World Arts Festival (concerts, demonstrations, workshops on world music)

The Institute offers funding for events that aren't funded by departments.

- Take applications from faculty and staff in the fall and spring semesters, (due in October and March). A committee looks at the applications and awards as much as possible for events.

The Art Institute mission is available online here: <https://www.montgomerycollege.edu/special-programs/arts-institute/index.html>

The calendar and events:

- The Institute's social media accounts can be found in the Calendar.
 - https://www.montgomerycollege.edu/_documents/special-programs/arts-institute/fall_arts_calendar-2021.pdf
- Highlights of events this fall:
 - Most of the events are virtual except for music, theatre, and dance.
 - Visual and media arts:
 - Instagram exhibitions
 - Online exhibitions at the Media Arts Gallery
 - A lot of artist talks
 - Most are virtual this semester
 - Silver lining of the pandemic: they've been able to get some really great artists from far away that wouldn't usually be able to travel to us.
 - Music:
 - Wonderful concerts coming up
 - World Arts Festival
 - Most will be live-streamed.
 - Theatre and dance:
 - In-person only.
 - First event is October 24.
- You can register for as many as you like and you'll get the Zoom link the day before.

A discussion was held to gather ideas on how to help promote the Arts Institute. Highlights from the discussion include:

- Getting the word out that the Arts Institute exists by sending the link to their website, if you're interested in the arts.
- Consider posting events on InsideMC and the College Calendar is also an option.
- Post flyers and posters in the high traffic areas (like the cafeteria).
- Andre will mention to members of the Student Senate and the Senate's public outreach committee can work with the Institute for promotion.
- Digital signage (Jennifer Page will send contact names to Elizabeth).

Announcements

- Sullivan:
 - Next week, Monday October 11, is World Mental Health Day. SHaW Center is sponsoring events to help reducing stigma on mental health. Shirts have gone out for those who signed up for them, and people will be wearing those shirts and posting on social media, to initiating conversations with staff and students about mental health.
<https://www.who.int/campaigns/world-mental-health-day/2021>
- Lisa Hackley:
 - Student Life, MC Wellness Program, and the Exercise Science department are hosting a Breast Cancer Awareness Zumba class on Oct 20 at 4pm. The flyer is coming out soon.
 - An Exercise Science student will be leading a class on how exercise reduces breast cancer on Friday, October 8, at 12:30pm. There will be other similar events coming out.
- Sullivan: The Council's 2 goals have been created, and the Council officers would like some feedback. Below are the two rough draft goals up for feedback:
 - By the end of this term, the council wants to be in better position to a.) support the arts and b.) promote breaking mental health stigmas. The council feels that establishing a sense of needs and assessing the current engagement can help to prepare for future terms going forward. We would like to get our baselines and figure out how to improve them.

The council plans to achieve the following concrete items:

- assigning research and giving presentations on ongoing efforts and potentially constituent planning (i.e. goals created by other councils or representative bodies or departments)
 - creating documents with research, plans, and ideas on engagement for future efforts (i.e. ideas on more effective social media use for Rockville Campus)
 - Tentatively, the council wants to implement one action item in the spring 2022 semester for both topics using these efforts.
- If any member has suggestions on guest speakers, please let one of the Council Officers know (Katie, Sullivan, or Jennifer). The Council Officers will send out an interest survey soon.

Action items

- Andre will reach out to Justin Hicks regarding the first constituent concern.
- Matt Sandee as the IT Rep will look into the second constituent concern.
- Jennifer Page will send Elizabeth (Liz) Melanson the contact names for the college's digital signage.

Meeting Adjourned at 5:24 p.m. Beth motioned, Lisa seconded.

Respectfully submitted by
Jennifer Page, Rockville Campus Council Secretary

PINK WEEK!

Monday, Oct 4th- Friday, Oct 8th, 2021



1. Be sure to follow all 3 student life social media accounts @stlifegt, @mcrvstudentlife, & @studentlifetpss .

2. Take a Selfie wearing PINK



3. Tag @mcrvstudentlife and use the hashtags #MCPINKWEEK #MCRAPTORSPIKOUT
*Participants who use the hashtags and tag us will automatically be entered into a raffle to win a gift basket, movie tickets, and so much more!



4. Announcement of the winners will be made on Wednesday, October 13th, 2021, at 12noon on @mcrvstudentlife Instagram.

Follow Us:

@stlifegt



@mcrvstudentlife

@studentlifetpss

* If you need accommodations based on disability, please contact stlifer@montgomerycollege.edu at least 1-2 weeks prior to the event.



Health & Safety Events for October

MC SHaW Center for Success
 Student Health and Wellness Center for Success
Nourishment for the Mind, Body and Spirit



Bystander Intervention
 10.04.2021 | 5PM-6:30PM

This workshop is offered every Monday in October at this time. Register at <https://bit.ly/MCbystander>



Title IX: Know your Rights
 10.05.2021 | 3PM-4PM

Learn how MC protects the rights of students of this workshop. Register at <https://bit.ly/TitleIXatMC>



Behind the Post
 10.07.2021 | 4PM-5:30PM

Explore 10 signs of an unhealthy relationship. Register at <https://bit.ly/BehindPost>



Zero Shades of Gray
 10.13.2021 | 4PM-5PM

Experience the blend of education and empowerment for sexual assault prevention. Register at <https://bit.ly/SHADESOFGRAY>



Safety Planning Workshop
 10.21.2021 | 4PM-5:30PM

The most dangerous time for a DV victim is when they leave. Do you have a plan? Register at <https://bit.ly/SafePlanNow>



Domestic Violence Awareness through the Power of Spoken Word and Storytelling
 10.26.2021 | 2:30PM-3:30PM

This event is part of Humanities Day. Register to attend Humanities Day to access this event.



Peer Educator Workshops Throughout the month

Please look for their workshops on Healthy Relationships and bystander intervention as well.



If you need help,
<https://bit.ly/FamilyJusticeCtr>

For questions & more information, email shawcenter@montgomerycollege.edu

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