
MC GOVERNANCE

MONTGOMERY COLLEGE Staff Council Meeting #6 Minutes

Thursday, November 17, 2016

1:00 – 3:00 PM

Rockville, MKE 115

Attendees

Members present: David Anthony, Chris Cusic, Diana Benson, Rowena D'Souza, Linda Hankey, Beth Mole, Kaylin Nguyen, Nghi Nguyen, Andrew Scheppler, Chris Standing, Donna Wilson

Members absent: Ola Cole, Shane Doyle, Stacey D. Miller, Annie Shane

Administrative Liaison present: Nancy Nuell

Guests: Julie Schwartz Weber, George Payne, Kevin Long

Call to Order

Chair David Anthony called the meeting to order at 1:05 PM and announced that the proceeding was being recorded.

Constituent Concerns

Concern 1

A constituent brought up a safety concern regarding trade jobs for facilities. There are not enough employees to assist with the problems being reported to the Facilities helpdesk at the Takoma Park/Silver Spring campus. There have been a number of injuries reported because some employees are working without assistance.

Concern 2

There is a request for an e-mail to be sent out to all part-time faculty members to request their parking permit before the start of the semester. This is for newly hired and returning part-time faculty.

Concern 3

There is a request for HR to recognize the importance of graduate-level certificates not just the traditional graduates degree such as Bachelor, Master, and PhD because there are some positions that do not need to obtain the traditional graduate degrees.

Concern 4

A constituent brought up a concern regarding the errors in the Staff Council's October news flyer.

Approval of Minutes

The November 3, 2016 meeting minutes were approved unanimously.

WD&CE Update - Mr. George Payne, Vice President/Provost of Applied Technologies, the Gudelsky Institute for Technical Education, and Workforce Development & Continuing Education

Mr. Payne welcomed Staff Council and gave brief update on WD&CE. Mr. Payne said WD&CE has created an informational flyer to inform the College of what WD&CE is doing. The flyer will be on Inside MC in the coming future. Also, there is a plan to have staff members attend the various Governance's councils to provide update on WD&CE.

Ombuds Report - Ms. Julie Schwartz Weber, Ombuds

Ms. Weber briefed the council on the latest ombuds report. In the last fiscal year, Ms. Weber said the ombuds office had 115 visitors, or about 4 percent of the College's population. This was 1 percent lower than in 2015. Staff was the largest group of visitors. View the full report on the Office of the Ombuds website.

Policy 31011 - Dr. Kevin Long, Senior Planning and Policy Analyst

Dr. Long updated the council on the progress of Policy 31011 - Prevention of Bullying and Workplace Violence. There were additional proposed changes to the policy from the ombuds. Dr. Long answered the questions and comments that were submitted via e-mail by Mr. Standing. Dr. Long said the next step is sending the policy to Legal to make sure the document is ready for implementation.

Mr. Nguyen suggested two grammatical error changes to the policy.

Mr. Scheppler motioned to strike out Section 2A of Policy 31011 and replace it with the new proposed document provided by the ombuds. Ms. Wilson seconded. Motion passed in favor: Cusic, Benson, D'Souza, Hankey, Mole, KNguyen, NNguyen, Scheppler, Standing, and Wilson. Opposed: none.

Chair's Report

Take note of the November 9th e-mail from Dr. Pollard regarding the Blue Ribbon Taskforce – Spending for Student Success. If you did not get selected to the taskforce, there will be other opportunities to participate in the taskforce.

HRSTM held Classification and Compensation forums on Thursday, November 17th and Friday, November 18th.

College Council is working on a resolution to give to Dr. Pollard to restore funding for the after-graduation reception for students.

Governance has a new aide, Evette Taylor, who will be helping Dr. Tacy Holliday with governance support.

The Sick-Leave Bank proposal was rejected by the President's office because it was felt that the College already offers an adequate benefit package.

Staff Council's Goal 3, Student Success and Engagement Update

Ms. Benson will meet with the Goal 3 Ad Hoc Committee members to come up with a plan for the job shadowing goal. The plan is to initial the job shadowing by Spring 2017.

Educational Assistance Program (EAP) Discussion

Mr. Standing discussed a concern about an employee who was approved for professional development leave but was later rejected because of a lack of funding to hire a temporary employee while the employee was on professional development leave. Staff Council will follow up with HRSTM.

Adjournment

The meeting adjourned at 2:55 PM.

Submitted by Nghi Nguyen,
Staff Council Secretary