
MC GOVERNANCE

MONTGOMERY COLLEGE Staff Council Meeting #10 Minutes

Thursday, March 2, 2017
1:00 – 3:00 PM
Rockville, MKE 115

Attendees

Members present:

David Anthony, Ola Cole, Chris Cusic, Shane Doyle, Rowena D'Souza, Linda Hankey, Stacey D. Miller, Beth Mole, Kaylin Nguyen, Nghi Nguyen, Andrew Scheppler, Annie Shane, Chris Standing, and Donna Wilson

Guests:

Dr. Eric Benjamin and Ms. Tammy Peery, Co-Chair Middle States Accreditation Committee; Dr. Michael Mills, Vice President of ELITE; Ms. Chiquita Manago, Grants and Contracts Manager; and Ms. Amanda Stroud, GT Library Assistant

Liaison:

Mr. David Sears, Vice President of Advancement

Call to Order

Chair Anthony called the meeting to order at 1:02 PM and announced that the proceeding was being recorded.

Constituent Concerns

No constituent concerns.

Approval of Minutes

The minutes from the February 2nd meeting were passed by unanimous consent.

Guest Speakers

Dr. Eric Benjamin & Ms. Tammy Peery
Co-Chair Middle States Accreditation Committee

Dr. Benjamin and Ms. Peery gave an update on the current progress for the 2018 Middle States Commission of High Education Accreditation Self-Study. The Fall 2016 semester was spent on generating the first draft, which is posted on MyMC. There were 30 listening tours during Spring 2016 to solicit comments and feedback for the first draft. There were also special sessions for

Chairs, Administrators, and students. Overall, 286 individuals and 398 participants attended and participated. The first draft is available for comment on the Middle States website. There are listening tours scheduled for Spring 2017. Dates are available for all three campuses as well as other locations. Register on MC Learns.

Middle States website - <http://cms.montgomerycollege.edu/EDU/Department.aspx?id=79403>

Ms. Chiquita Manago

Grants and Contracts Manager

Ms. Manago gave an update on the food services contract at the College and mentioned that catering can now be ordered online, which launched on February 13th. The changes now allow customers to make order changes online without communicating with the catering manager.

Faculty, staff, and students will soon be able to order a meal card. The meal card allows individuals to add money and use it to purchase food and drinks at the cafeteria on campus. The new meal card is currently going through a beta testing period. Right now, the meal card is not linked to the individual's MyMC account, but hopefully the meal card and MC accounts will be linked in the future.

Ms. Manago also points out that individuals who need to get a cash refund for the vending machines can go to the bookstores to get a refund.

Dr. Michael Mills

Vice President of the Office of E-Learning, Innovation, and Teaching Excellence (ELITE)

Dr. Mills gave an update on the Professional Development Master Plan. A committee is currently being formed to develop the master plan. The committee will have its first meeting sometime after spring break.

Additionally, Dr. Mills also talked about the College's Open Educational Resources (OERs) initiative. The OER initiative helps reduce the costs of textbooks. Many face-to-face and online courses at the College are now textbook-free. These courses are known as Z-courses. This semester, there were over 200 sections. By Fall 2017, the number of textbook-free sections will increase between 300 – 350. Students can find a list of Z-courses being offered on the ELITE's student website (<http://cms.montgomerycollege.edu/distance>).

Ms. Amanda Stroud

Germantown Library Assistant

Ms. Stroud gave an update from the Recognition Leave Ad Hoc Committee. The Special Recognition Leave Award was discussed among Ms. Stroud and the council members. Mr. Scheppler moved to recommend the Special Recognition Leave Award to the College Council. Ms. Wilson seconded. *In Favor:* Cole, Cusic, D'Souza, Doyle, Hankey, Miller, Mole, KNguyen, NNguyen, Scheppler, Shane, Standing, and Wilson. *Opposed:* None.

Mr. Chris Standing

Mr. Standing led a discussion on the Alternative Annual Performance Bonus. Mr. Standing made the following motion: The Staff Council respectfully request that during time when performance bonuses are unfunded for that year, the College shall provide the following performance awards: For staff who “Exceed Expectations” on the annual performance evaluation, they shall be awarded 2 (two) additional paid Personal Days, available immediately. For staff who received “Far Exceed Expectations”, they shall be awarded four (4) additional paid Personal Days, available immediately. Mr. Doyle seconded. *In favor:* Cole, Cusic, D’Souza, Doyle, Hankey, Miller, Mole, KNguyen, Shane, Standing, and Wilson. *Opposed:* NNguyen and Scheppler.

Chair’s Report

Two new Governance constitution changes are out for comment. One of the constitutional changes has to do with January meetings for all councils. The other constitutional change deals with the requirement for past year council chair to sit out for a year before returning to Governance.

Next Meeting

The next Staff Council meeting is Thursday, April 6th, from 1:00 – 3:00 pm in Mannakee, Room 115.

Adjournment

The meeting adjourned at 2:55 PM.

Submitted by Nghi Nguyen,
Staff Council Secretary