

# MC GOVERNANCE

**Montgomery College  
Staff Council Meeting #2 Minutes**

Thursday, October 5, 2017

1:00 – 3:00 PM

CT S 301

## **Attendees**

*Members present:* Shakenna Adams-Gormley, Diana Benson, Gloria Brewer, Ola Cole, Shane Doyle, Rowena D'Souza, Sella Gesumwa, Linda Hankey, Jamey Lawrence, Beth Mole, Maria Moreno, Angie Moy, and Chris Standing  
Alex Valencia-Reyes

*Administrative Liaison:* David Sears

*Guests:* Nell Feldman, IT Security Manager  
Robert Roop, Interim Chief Human Resources Officer

## **Call to Order**

Chair Doyle called the meeting to order at 1:00 pm and announced that the proceeding was being recorded.

## **Approval of Minutes**

Motion made by Linda Hankey to approve minutes with the following corrections: change constituent concern 1 to author: Gloria Brewer, and add title to concern 4. Motion seconded. The October 5, 2017 meeting minutes were approved unanimously.

## **Constituent Concerns**

Concern 1:

Staff Council Member- Mr. Jamey Lawrence on behalf of constituent

Self-evaluation should be optional

## **Guest Speaker**

Nell Feldman, IT Security Manager

Provided cybersecurity update: phishing and two factor authentication. We are our biggest threat encourages staff to be exercise caution when using college email. When email credentials are shared, we are providing valuable information that gives access to other areas at the College.

## Chair's report

- Update of staff council membership: Mary Philbin will be replaced by LaShaun Harris (GT), Diana Benson will serve as non-supervisory while Maria will serve as TP/SS.
- Staff enrichment day Polly Moye, Chair. Still need staff to serve on sub-committees and volunteer.
- College Council updates- Cathy Giovannetti will serve as chair of communication committee. Robert Roop and Janet Wormack presented changes to compensation design, will now be shared with Board of Trustees at October meeting. Faculty will be reviewed in a later round.

## Discussion on Constituent Concern

Robert Roop, Interim Chief Human Resources Officer provided background information about degree attainment – salary enhancement. References Aug 7, 2012 college memo sent via email which provides clarification.

## Liaison Reports:

Board of Trustees Dinner – staff members in attendance Shakenna Adams-Gormley, Diana Benson, Charles Harried (Proxy for Alex Valencia-Reyes) Jamey Lawrence, and Maria Moreno.

Shakeena Adams-Gormley motioned to suspend the rules to allow David Sears and opportunity to share input on BOT Dinner. Chris Standing opposed all others in attendance voted in favor.

Chair ask for any objection to proceed to the tracking report and then return to goals. No objection.

## Tracking Report

Chair adds the following:

1. Degree attainment salary enhancement
2. AFS telework suspension
3. Wellness questionnaire
4. Self-evaluation

## Goals

Discussion ensued on potential goals along with a review of 2016-2017 goals. Goals for consideration are as a follows:

1. Translation of key college documents into languages that are used by staff/employees
2. Career ladders- career development
3. Raise Awareness -Embracing LGBTQ community
4. Improve communication methods

5. Investigate inclusivity

### **Next Meeting**

The next Staff Council meeting is scheduled Thursday, October 19<sup>th</sup> 1:00 pm – 3:00 pm in CT S301.

### **Adjournment**

The meeting adjourned at 3:02 PM.

Submitted by Diana Benson  
Staff Council Secretary