

MC GOVERNANCE

Montgomery College Staff Council Meeting #1 Minutes

Thursday, September 20, 2018

12:30 – 2:45 PM

SC 152

Attendees

Members Presents: Shakenna Adams-Gormley (Vice Chair), Gloria Brewer, Dana Daniels, Shane Doyle (Chair), Vickie Drake, Ali Fadl, Stacey Gustavson, Linda Hankey, Erin Hudgins, Jamey Lawrence, Sandra Marke, Angie Moy, Luis Santiago

Members Absent: Alexander Valencia-Reyes, Annet Mwalui

Liaison: Clevette Ridguard

Guests: Sean Enright, Sarah Kowalski

Call to Order

Chair Shane Doyle called the meeting to order at 1:00pm. The meeting was recorded for internal use.

Review agenda and Introductions

The agenda is approved as written. The council conducted an introduction activity.

Constituent Concerns

- A constituent believes it to be unfair that the Staff Member of the Year Award is only available to full-time staff, and is requesting that this award be made available to all Montgomery College staff members including part-time staff members.
- Another concern is that the new compensation policy is not written or explained in a manner that employees can clearly understand the new rules, specifically in relation to the General Wage Adjustment eligibility.
- The last concern is parking permits. It is believed that the hang tags reveal too much information about Montgomery College employees, and a suggestion is to make the tag more discreet, and change it from tag to a sticker.

New Member/Council Changes

- Betsy Leonard has relocated and is no longer eligible as staff council secretary
- Dana Daniels is replacing Betsy's former position as representative from Germantown campus
- Erin Hudgins is now secretary

Chair Report

1. Chair Doyle will be more diligent with following Robert's Rules and ensure that all meetings proceed in an orderly manner.
2. There is one more day to apply for the MC 2025 strategic planning committee. All are welcome to apply through the governance website to apply. Vicki Drake is the appointed representative for the Staff Council.

3. The following policies are currently available for open comment:
 - Policy 31001CP Sexual Misconduct (changes based on the Title IX review)
 - Policy 61003CP Public Communications and Marketing (changes regarding releases to use an individual's photograph)Chair will send all members the link to these policies for anyone who would like to comment.
4. Equity and Inclusion update with Sharon Bland will take place during next meeting.
5. College Council Updates:
 - Acting president Dr. Cain gave updates on the student population. Enrollment is 700 students lower than expected which leads to some concern with the budget.
 - As of July 1st telework is back, and all recommendations for telework were accepted by PEC with one change: that the president can suspend a policy if a necessary reason is provided. Also a policy and procedure for a presidential suspension is provided along with an advisory group.
 - All councils' recommendations will be tracked and assigned a number. Several council's recommendations have been approved and passed.
 - The Communications Committee is looking for members.

Tracking Report

Shane gave a presentation showing what concerns and/or recommendations are being tracked, how they are being tracked, and what the status of these concerns and/or recommendations are.

SED Overview

The Staff Enrichment Day program will be on Tuesday March 12, 2019 and has a budget of \$9,000. The first meeting will be in October on the Germantown campus. A request was made last year to have services suspended that day to allow more staff to participate, will need to send in the request again in case it was missed when Dr. Wormack left.

Faculty Directory Web Template

Sean Enright and the website communication team gave a presentation on departmental employee directories on the Montgomery College website. Several options for how to organize this are available, each department can choose which one is most appropriate for their page.

Goals

Each Council must submit at least three goals this year, these must be things that the Council can realistically accomplish. Goals are due to be submitted by October 31.

- To have a more robust professional development opportunities.
- Explore how to get more engagement from staff in general, how each Council member can increase their contact with constituents.
- Explore equity inclusion and engagement with part-time staff.
 - Training access & requirements
 - How are part-time staff represented on the Council?

Adjournment

The meeting adjourned at 3:00 PM.

Submitted by Erin Hudgins