
MONTGOMERY COLLEGE GOVERNANCE

Staff Council

November 7, 2019

CT S301

1:00pm-3:00pm

Attendees:

- Members Present: Shakenna Adams-Gormley (Chair), Brooke Crothers, Ramon De La Cruz (Vice Chair), Erin Hudgins (Secretary), Amir Khademi, Carroll Rollman, Amanda Stroud
- Proxies Present: Matt Wilson for Vickie Drake, Linda Hankey for Christine Hunt

Call to Order

- The regular meeting was called to order at 1:02pm by Chair Shakenna Adams-Gormley. An announcement was made that the Staff Enrichment Day recommendation would be moved to our next meeting.

Constituent Concerns:

- Amanda Stroud shared a concern about the Longevity Award. She shared that employees who are already \$1,560 above the top of their pay grade are ineligible for the longevity award.
- Shakenna Adams-Gormley shared a concern about the required Data Security training. Ms. Adams-Gormley completed the training multiple times and followed the instructions to close it, and never received credit any of the times. MC Learns was unable to determine why this was happening.

Minutes:

The minutes for the October 17, 2019 meeting were approved as prepared.

Chair's Report:

Ms. Adams-Gormley attended the Governance Recommendation Update meeting which covered the outcomes of the recommendations from the 2017-2018 governance year. Some issues were carried over. Toastmasters will be meeting at Rockville on November 12. Governance members are encouraged to attend athletic events. Civility norms are being added to the Employee Handbook, and will go live on Monday November 11. This was a recommendation from the Staff Council last year. Two Policies and Procedures are out for comment: Name of the College and Awards.

Unfinished Business:

- Amanda Stroud shared an update on the Shuttle Concerns. She has been in touch with the Student Council, and they have a committee already working on requesting shuttle improvements. Ms. Stroud will keep in touch with the Student Council and offered our assistance as needed.
- Plans for the Meet and Greet sessions were discussed. We will consider reaching out to the Campus councils to see if they would like to partner with us for these events. Research is being done into costs of providing very light refreshments. We are tentatively planning to hold the event(s) during the second or fourth week of March.

- Tilandra Rhyne volunteered to be the Staff Council representative for PACEI 2.0. Amir Khademi volunteered to be the Staff Council representative for the Equity Awards committee.
- Ms. Stroud provided information on the Montgomery College Annual Report that was recently published and its contents.

New Business:

- Ramon De La Cruz has reached out to HRSTM and Wellness regarding the Wellness EAP concern. The form is in the process of being amended, but no timeline has been provided yet.
- Ms. Stroud will research the longevity award concern.
- Mr. Khademi will research the Data Security training concern.

Announcements and Agenda Items for Next Meeting:

- The Staff Council is in need of new members to represent Non-Supervisory Facilities Staff and for Takoma Park Silver Spring Staff. Matt Wilson volunteered to be the replacement Takoma Park Silver Spring representative. Suggestions were made for how to identify a staff member for the other open seat.
- Next meeting we will hear the Staff Enrichment Day resolution and will update the tracking report.

Meeting Adjourned at 2:10pm.

Respectfully submitted by
Erin Hudgins, Staff Council Secretary