



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery Community College, Rockville, Maryland
May 7, 2012

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in open session on May 7, 2012, in the Trustee Board Room in the Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 7:45 p.m.

2. ROLL CALL

Present: Trustees Stephen Kaufman, chair, Reginald Felton, 1st vice chair
Marsha Suggs Smith, 2nd vice chair, Kenneth Hoffman, Jonathan
Jayes-Green, Michael Knapp, Leslie Levine, Michael Lin, and
Michael Priddy

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne Pollard

Absent: Trustee Gloria Aparicio Blackwell

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer
Ms. Arlean Graham, administrative manager, Board of Trustees
Ms. Cathy Jones, senior vice president for administrative and fiscal services
Dr. Donald Pearl, senior vice president for academic affairs
Mr. Rocky Sorrell, general counsel
Dr. Beverly Walker-Griffa, senior vice president for student services

3. APPROVAL OF THE AGENDA

Trustee Jayes-Green moved to approve the agenda; Trustee Smith seconded, and the agenda was approved by the Board.

4. REPORTS – Planning for the June Board Retreat

Trustee Felton distributed the first draft of the agenda and provided information on the planning for the June Board retreat. He noted that he would not be able to attend the retreat due to a prior commitment. Trustee Smith will co-chair with Trustee Kaufman. He asked Trustees for their comments on the topics for the retreat.

Trustee Levine noted that the Board does not have a final strategic plan and it is the obligation of the Board to review and approve this plan. Dr. Pollard noted that a significant portion of the plan will be accomplished this week and presented to the Board next week. Trustee Levine noted that the AACCC report can fit into the strategic plan.

Dr. Pollard reviewed the topics for discussion and the need for them to be on the agenda. Trustees discussed the need for certain topics and the organization of the agenda for the day. Trustee Felton noted that the Board must determine the desired outcome for the day. Dr.

Pollard noted that the Board should look at the retreat as a wrap up retreat to see what is outstanding and what the Board wants to do next year.

5. AFFIRMATION OF AWARD OF CONTRACT

BR# 12-05-032 Affirmation of Emergency Contract Award, Direct Digital Controls Repair, Germantown Campus

On motion by Trustee Knapp, seconded by Trustee Hoffman, the Board approved the resolution by unanimous vote.

Mr. David Capp, vice president of facilities and security, explained the emergency nature of the award and the deferred maintenance associated with it. The new Bioscience Building will guide the replacement of this system as the new plant will be housed in it and the vendor will upgrade the system at that time.

6. BOARD MATTER – FY12 Calendar Review

The Board reviewed the remaining activities on its FY12 calendar. There will be further discussion about a second retreat.

7. NEW BUSINESS

Trustee Felton reported that a pre-audit meeting was held today. The College audit will get underway June–August. The committee was comfortable with the responses from the auditor. Trustee Felton noted that auditing firm has merged with another company and the new name is now CliftonLarsonAllen, LLP.

Trustee Smith reported on the electronic board books project and noted the survey that was sent to Trustees and reported that the IT department is in the process of acquiring the software and equipment.

Trustee Smith spoke briefly about the AACC Conference that she, Dr. Pollard, and others attended in April. She noted that Dr. Pollard is recognized around the country and has been asked to be part of many committees and commissions. The conference will be held in San Francisco next year.

Dr. Pollard reported that County Executive Leggett has designated the city of Gondar in Ethiopia as the new sister city for Montgomery County and that she has been asked to put together a delegation of about 20 people to travel there in September. There is a three-part initiative for the trip: to promote education, economic development, and cultural awareness. Dr. Pollard noted that she will be leading the education delegation by using a community college model. Individuals going on this trip will be responsible for their own expenses as the county will not be providing any financial assistance and the delegation will talk about capacity building. Dr. Pollard noted that a Board member will join her and she expects to have the College team in place by June 1. Trustee Kaufman asked Trustees to let him know if they are interested in this endeavor. The estimated dates for this travel are September 22–October 1.

8. ADJOURNMENT


In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed

session meeting on May 7, 2012, in room 318 in the Mannakee Building at 6:00 p.m. to receive legal advice on two matters (subsection 7), to discuss a personnel matter (subsection 1), and to discuss collective bargaining updates (subsection 9).

On motion by Trustee Felton to adjourn, seconded by Trustee Smith, the motion passed and the meeting adjourned at 8:31p.m.



Stephen Z. Kaufman
Chair, Board of Trustees



DeRionne P. Pollard, Ph.D.
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham

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