



**MONTGOMERY COLLEGE  
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS  
November 14, 2016**

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**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 6A  
November 14, 2016

**PERSONNEL ACTIONS CONFIRMATION REPORT**

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution  
Personnel Actions Confirmation Report  
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Mr. Roop

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **16-11-134**  
Adopted on: **11/14/2016**

Agenda Item Number: 6A  
November 14, 2016

**Subject: Personnel Actions Confirmation**

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WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period September 1, 2016, through September 30, 2016; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

**MONTGOMERY COLLEGE**  
**SUMMARY OF PERSONNEL ACTIONS**  
From September 1, 2016, through September 30, 2016

**STAFF**

**STAFF EMPLOYMENTS**

Effective

| Date       | Name                     | Position Title                     | Grade | Department                       |
|------------|--------------------------|------------------------------------|-------|----------------------------------|
| 09/26/2016 | Herrington, Anne M       | Librarian II                       | K     | Library - Central                |
| 09/26/2016 | Isaia-Herrera, Alejandra | Program Coordinator                | I     | BITS Dean WDCE                   |
| 09/12/2016 | Martinez, Patricia       | Community Engagement Specialist II | I     | Advancement/Community Engagement |
| 09/26/2016 | Morgan, Brett M          | IT Support Specialist              | I     | OIT Academic Services            |
| 09/26/2016 | Simmons, William A       | Building Services Worker           | B     | Facilities Operations - RV       |

**STAFF SEPARATIONS**

Effective

| Date       | Name                           | Position Title                     | YOS | Department                           |
|------------|--------------------------------|------------------------------------|-----|--------------------------------------|
| 09/12/2016 | Chandler, Benjamin T           | Building Services Worker           | <1  | Facilities Operations - RV           |
| 09/09/2016 | DeCosta, Wesley                | Grounds Maintenance Worker         | 1   | Facilities Operations - RV           |
| 09/06/2016 | Govor, Mazal Vincentia S       | Web Specialist                     | 7   | Procurement - Central Administration |
| 09/08/2016 | Maxwell, Christopher M         | Reporting & Data Warehouse Manager | 7   | OIT Application Services             |
| 09/30/2016 | Scrock, Karen A <sup>1</sup>   | Project Manager I                  | 12  | Facilities - Central Administration  |
| 09/30/2016 | Tucker, Bridget S <sup>1</sup> | Library Assistant                  | 11  | Library - GT                         |
| 09/29/2016 | Webb, William L                | Building Services Worker Lead      | <1  | Facilities Operations - RV           |

**STAFF EMPLOYMENTS: Ethnicity and Gender**

|              | White    | Black    | Hispanic | Asian    | American Indian | TOTAL    |
|--------------|----------|----------|----------|----------|-----------------|----------|
| Female       | 1        | 0        | 2        | 0        | 0               | 3        |
| Male         | 0        | 1        | 0        | 0        | 1               | 2        |
| <b>TOTAL</b> | <b>1</b> | <b>1</b> | <b>2</b> | <b>0</b> | <b>1</b>        | <b>5</b> |

**STAFF SEPARATIONS: Ethnicity and Gender**

|              | White    | Black    | Hispanic | Asian    | American Indian | TOTAL    |
|--------------|----------|----------|----------|----------|-----------------|----------|
| Female       | 1        | 2        | 0        | 0        | 0               | 3        |
| Male         | 2        | 2        | 0        | 0        | 0               | 4        |
| <b>TOTAL</b> | <b>3</b> | <b>4</b> | <b>0</b> | <b>0</b> | <b>0</b>        | <b>7</b> |

**FACULTY**

**FACULTY EMPLOYMENTS: None**

**FACULTY SEPARATIONS**

<sup>1</sup> Retirement

| Effective Date | Name                 | Position Title | YOS | Department      |
|----------------|----------------------|----------------|-----|-----------------|
| 09/28/2016     | Marcantonio, Charles | Professor      | 44  | Humanities Dean |

**FACULTY SEPARATIONS: Ethnicity and Gender**

|              | White    | Black    | Hispanic | Asian    | American Indian | TOTAL    |
|--------------|----------|----------|----------|----------|-----------------|----------|
| Female       | 0        | 0        | 0        | 0        | 0               | 0        |
| Male         | 1        | 0        | 0        | 0        | 0               | 1        |
| <b>TOTAL</b> | <b>1</b> | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b>        | <b>1</b> |

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 6B  
November 14, 2016

**GRADUATES RECEIVING THE ASSOCIATE DEGREE AND  
THE PROGRAM CERTIFICATE IN FALL 2016**

BACKGROUND

The Board of Trustees is required to ratify the conferral of degrees and certificates by the faculty, as certified by the College registrar, each semester.

RECOMMENDATION

The Board of Trustees is asked to ratify the conferral of degrees and certificates by the faculty on the list of proposed graduates who have successfully completed the requirements of a program, subject to certification of the College registrar.

BACKUP INFORMATION

Board Resolution  
List of Graduates (Board members only)

RESPONSIBLE SENIOR ADMINISTRATORS

Dr. Brown  
Dr. Rai

RESOURCE PERSONS

Mr. Cartledge  
Mr. Dietz

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **16-11-135**  
Adopted on: **11/14/2016**

Agenda Item Number: 6B  
November 14, 2016

**Subject: Graduates Receiving the Associate Degree and the Program Certificate in  
Fall 2016**

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WHEREAS, It is necessary that the Board take action on the list of certified candidates attached herewith; and

WHEREAS, The College registrar has certified that the students of Montgomery College, as listed on the attachment, are expected to complete successfully in the fall 2016 semester the courses and curriculum prescribed by the faculty, and to meet all other requirements of the College, for the degrees and certificates that those students are seeking; and

WHEREAS, The faculty has thereby conferred upon the students of Montgomery College, as listed on the attachment, their respective associate's degrees and certificates, subject to certification by the registrar that such students have met all applicable requirements; and

WHEREAS, The president recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees ratifies the faculty's conferral upon the students of Montgomery College, as listed on the attachment, of their respective associate's degrees and certificates, subject to certification by the registrar that such students have met all applicable requirements.

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 6D  
November 14, 2016

**NATIONAL AND STATE OF MARYLAND DESIGNATED  
AWARENESS DAYS AND MONTHS FOR 2017**

BACKGROUND

Federal and state laws have designated specific days and months throughout the year to recognize and celebrate America's diversity. These designated national and state awareness days and months provide opportunities to acknowledge, honor, and celebrate the contributions of women; members of the gay, lesbian, bisexual, and transgender communities; individuals with a disability; and individuals and people of Arab American, Asian American/Pacific Islander, Black/African American, Caribbean American, German American, Hispanic/Latino, Irish American, Italian American, Jewish American, Native American, and Polish American heritage.

Montgomery College is a diverse, multi-ethnic, multi-cultural, and international learning community committed to fostering academic and work environments throughout its campuses that acknowledge and celebrate the contributions of its diverse students, employees, and communities. The designated national and state awareness days and months create unique opportunities at Montgomery College to acknowledge and celebrate these contributions with our local, regional, and national communities.

RECOMMENDATION

It is recommended that the Board of Trustees adopt this resolution to reaffirm its support of the programs and activities at Montgomery College to commemorate and celebrate the federal and state of Maryland awareness days and months. It is also recommended that the Board encourage the College community to participate in such campus and community based activities.

BACKUP INFORMATION

Board Resolution  
Attachment

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Mr. Roop



**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **16-11-136**  
Adopted on: **11/14/2016**

Agenda Item Number: 6C  
November 14, 2016

**Subject: National and State of Maryland Designated Awareness Days and Months for 2017**

WHEREAS, Federal and state laws have designated and proclaimed specific days and months throughout the year to acknowledge and celebrate diversity and ethnic and cultural heritages; and

WHEREAS, The designated national and state awareness days and months provide opportunities to acknowledge, honor, and celebrate the contributions of women; members of the gay, lesbian, bisexual, and transgender communities; individuals with a disability; and individuals and peoples of Arab American, Asian American/Pacific Islander, Black/African American, Caribbean American, German American, Hispanic/Latino, Irish American, Italian American, Jewish American, Native American and Polish American heritage; and

WHEREAS, Montgomery College is a diverse, multi-ethnic, multi-cultural, and international learning community committed to fostering academic and work environments throughout its campuses that acknowledge and celebrate the contributions of its diverse students, employees and communities; and

WHEREAS, Montgomery College supports programs and activities that acknowledge, commemorate, and celebrate the contributions of its diverse students, faculty, staff, and members of its diverse surrounding communities; and

WHEREAS, The College will plan various events and host speakers for a designated federal or state awareness day or month celebration; and

WHEREAS, The president recommends the following action; now therefore be it

Resolved, That the Board of Trustees hereby endorses and supports observances and activities of designated federal and state awareness days and months; and be it further

Resolved, That the Board of Trustees hereby encourages all members of the Montgomery College community to participate in planning programs and activities and attending observances for designated federal and state awareness days and months.

**ATTACHMENT**

**NATIONAL AND STATE OF MARYLAND DESIGNATED  
AWARENESSDAYS AND MONTHS FOR 2017**

Following are the designated national and state awareness days and months that Montgomery College acknowledges and celebrates in 2017:

| Month             | Event   |
|-------------------|---|
| February          | Black History   |
| March             | Women's History<br>Irish-American Heritage  |
| April             | Arab American Heritage  |
| May               | Jewish American Heritage<br>Asian Pacific American Heritage                       |
| June              | Gay and Lesbian Pride<br>Caribbean-American Heritage                              |
| September-October | National Hispanic Heritage  |
| October           | Italian American Heritage and Culture<br>National Disability Employment Awareness |
| November          | National American Indian Heritage   |

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Agenda Item Number: 8  
November 14, 2016

**ADOPTION OF FY18 CAPITAL BUDGET**

**BACKGROUND**

The proposed FY18 capital budget and six-year FY17–22 capital improvements program were presented and discussed at the October 17, 2016, Board of Trustees meeting. The capital improvements program is supported by and implements the College's Facilities Master Plan. The request for FY18 is the second half of the FY17–18 biennial capital budget and totals \$39,042,000. A copy of the proposed capital budget was distributed to the Board at its October meeting. No changes to the budget were requested by the Board. The Board's adoption of the proposed FY18 capital budget is necessary for the county executive's consideration of these requests in the county's capital improvements program. Attached is a summary table that shows the proposed FY18 request by project, along with the actual FY17 appropriation for each project.

**RECOMMENDATION**

It is recommended that the Board of Trustees adopt the FY18 capital budget, which requests a total of \$39,042,000 in FY18 and authorize the transmittal of the budget to the county government.

**BACKUP INFORMATION**

Board Resolution  
FY18 Capital Budget Book

**RESPONSIBLE SENIOR ADMINISTRATOR**

Dr. Wormack

**RESOURCE PERSON**

Mr. McLean

**BOARD OF TRUSTEES  
MONTGOMERY COLLEGE**  
Rockville, Maryland

Resolution Number: **16-11-137**  
Adopted on: **11/14/2016**

Agenda Item Number: 8  
November 14, 2016

**Subject: Adoption of the FY18 Capital Budget**

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WHEREAS, On the basis of the College's Facilities Master Plan and future enrollment projections, the proposed FY18 capital budget and six-year FY17–22 capital improvements program have been developed by appropriate College personnel; and

WHEREAS, The proposed FY18 biennial capital budget and six-year FY17–22 capital improvements program must be transmitted to the Montgomery County government for inclusion in the county executive's recommended capital improvements program; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees adopt the proposed FY18 capital budget and six-year FY17–22 capital improvements program and authorize the president of the College to transmit the project description forms to the county executive for review and recommendation in the county's capital improvements program.