

Montgomery College Physical Therapist Assistant Program
PHTH 205 - Seminar III

Credit/ Clock Hours: 1 semester hour for 15 clock hours. This course is scheduled over 8 weeks August 27 - October 17, 2018

Meeting Schedule and Location: Case study discussions Tuesday 8:30 – 10:30 am

Instructor: Nancy Greenawald, PT, MBA, EdS
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Course Description Third of four seminars dealing with themes of professional issues, core values, and the development of a comprehensive portfolio. These courses will challenge the student to apply professional theme content during standardized patient scenarios and patient simulations. Themes for Seminar III: fiscal responsibility, PT/PTA collaboration, and education of patients, families, and others.

Prerequisite: PT 114 Seminar II

Course Outline

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|---------------------------------------|---|
| I. Review purpose of Seminar courses | III. Patient and practitioner interaction -
PT/PTA interaction |
| a. Clinical problem solving model | IV. Educating patients, family, and others |
| b. Clinical portfolio development | V. Documentation |
| c. Clinical documentation | a. APTA Documentation Standards |
| II. Fiscal responsibility in practice | b. Components |
| c. of SOAP Notes | |

Course Outcomes: Upon completion of this course, the student will be able to:

1. Integrate knowledge of legal, ethical, fiscal, and professional issues to clarify accountability in clinical situations
 - A. Propose appropriate PT/PTA interaction in a given clinical situation
 - B. Practice strategies to improve PT/PTA interaction

2. Create culturally sensitive and maximally effective education for patient, family, and others on the topics of health, wellness, and the role and responsibilities of the PTA
 - A. Determine readiness to learn in target audience
 - B. Determine special learning needs in target audience
 - C. Recognize teaching and learning styles, methods and modes for delivering information
 - D. Develop and deliver an effective teaching experience
 - a. Educate others in culturally sensitive and maximally effective ways on health and wellness topics including role and responsibilities of the PTA
 - b. utilize principles of cultural orientation to maximize effect of teaching by shifting locus of control, enlisting social support, identifying ways to increase self-efficacy and self-esteem
 - E. Develop method to check for understanding
 - F. Modify teaching methods to maximize adherence and motivation in audience
 - G. Demonstrate effective collaborative education practices

3. Propose accurate billing following the simulated patient visit, practical exam, or case study.

4. Demonstrate communication and professional behaviors consistent with safe, legal, and ethical standards of practice during simulations, practical exams, and case studies.

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- 5. Compose accurate clinical documentation following the simulated patient visit or practical exams.
 - A. Produces quality documentation in a timely manner to support the delivery of physical therapy services.
 - a. Selects relevant information to document the delivery of physical therapy care
 - b. Documents all aspects of physical therapy care provided, including interventions, patient response to interventions (eg, vital signs, pain, observation), selected data collection measurements, and communication with family and others involved in the delivery of care
 - B. Produces documentation that is accurate, concise, timely, legible, grammatically and technically correct (eg, abbreviations, terminology, etc)
 - a. All components of a SOAP note are 100% accurate
 - b. Technical aspects (ink color, error correction, etc) are 100% accurate
 - C. Produces documentation consistent with APTA guidelines, format, and regulatory agencies, and third-party payers

Required Texts:

Bircher, Wendy. *Documentation for Physical Therapist Assistants, 4th Ed.* Philadelphia, PA: FA Davis Company, 2013.

Additional readings and resources in Medical Learning Center and Internet based resources: to be assigned

COURSE TEACHING METHODS Teaching methods employed will include lectures, audiovisual presentations, small group discussions, question and answer sessions, demonstrations, patient case discussions, and web-quests.

GRADING POLICY - See *Student Handbook* for grading scale.

Final Exam	300	Documentation (5)	500
Presentation	100	Portfolio	100

Detailed criteria and scoring rubric for case study and documentation will be distributed at least 2 weeks prior to the due date.

COURSE REQUIREMENTS

Attendance: On time attendance of all lecture sessions are mandatory. The skills taught and practiced in this course are essential to physical therapist assistant practice. MC college-wide regulations state that if a student misses more than two classes (equivalent to one week of classes), then the student may be dropped from the class.

All absences are considered unexcused with the exception of court appearances, sudden hospitalization, religious observation, natural disaster, or family emergency. In order to be considered an excused absence, the student must provide documentation. Three late arrivals will count as one absence from class. Two absences will result in a decrease of the final grade by one letter. (An "A" becomes a "B," etc.)

Make up policy: If the student must be absent during a quiz, practical or written exam, he/she will notify the instructor by telephone or e-mail at least 24 hours in advance. In order to qualify for a make up quiz, practical or written exam, the reason for absence must be documented. As stated above, only court appearance, sudden hospitalization, religious observation, natural disaster, or family emergency will we considered appropriate reasons. Make-up written quizzes and exams are taken in the Assessment Center (Student Services Building). Make up practical exams are re-scheduled at the instructors availability. The instructor reserves the right to alter the content or format of any make up quizzes, written or practical exams in order to preserve the academic integrity of the assessment.

Re-takes and extra credit: If a student is unsuccessful in the first attempt at a practical exam, ONE re-take is scheduled. Additional re-takes on practical exams are scheduled at the discretion of the instructor and may

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require a second faculty member as an impartial evaluator. No additional assignments outside of those scheduled on this syllabus, termed “extra credit”, will be given for grade improvement.

ELECTRONIC MAIL -Student e-mail (montgomerycollege.edu) is an official means of communication for the College. It is expected that students check e-mail regularly and frequently, as students are responsible for information and announcements sent from the College.

For this class, student e-mail will be used only for situations where timing is essential. Most information is discussed in class and all assignments will be turned in as hard copy during regular class times. If students contact the instructor through e-mail, they must use the MC student e-mail account (rather than a personal account) so that the instructor will recognize this as a student communication. Please use the following line in the subject line: **STUDENT NAME with question in PHTH 205.**

Important Student Information Link

In addition to course requirements and objectives that are in this syllabus, Montgomery College has information on its web site (see link below) to assist you in having a successful experience both inside and outside of the classroom. It is important that you read and understand this information. The link below provides information and other resources to areas that pertain to the following: student behavior (student code of conduct), student e-mail, the tobacco free policy, withdraw and refund dates, disability support services, veteran services, how to access information on delayed openings and closings, how to register for the Montgomery College alert System, and finally, how closings and delays can impact your classes. If you have any questions please bring them to your professor. As rules and regulations change they will be updated and you will be able to access them through the link. If any student would like a written copy of these policies and procedures, the professor would be happy to provide them. By registering for this class and staying in this class, you are indicating that you acknowledge and accept these policies.

<http://cms.montgomerycollege.edu/mcsyllabus/>

Any student who has difficulty accessing sufficient food to eat every day, or who lacks a safe and stable place to live, is urged to contact Dr. Clemmie Solomon (TPSS) or look for support resources on the Student Affairs web page. <http://cms.montgomerycollege.edu/edu/secondary5.aspx?urlid=55>

We know that issues around food and shelter can affect your academic performance. If you feel comfortable, please discuss your concerns with any of your instructors. We are committed to your success and will assist you in any way that we can.

Course evaluations: The College has recently changed the semester course evaluation system on-line. Students will be notified via campus communication systems about when the course evaluation is active. The PTA Program faculty considers course evaluations to be good practice at giving professional feedback. In addition, the faculty uses course evaluation data to improve the learning experience for future students.

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COURSE SCHEDULE

Week of:		Assignment	Reading
August 27	Brief intro to the course - JCAHO standards for patient/family education Adjusting instruction to audience		
Sept 3	Professional documentation expectations (review) Fiscal responsibility		Internet search for JCAHO standards for patient/family instruction; handouts
Sept 10	Case 1 – ICU Lines, bells, whistles Sept 12 – please wear polo shirts and khaki pants	<i>Documentation for Cases; Reflection paper</i>	
Sept 17	Case 2	<i>Documentation for Cases; Reflection paper</i>	
Sept 24	Case 3	<i>Documentation for Cases; Reflection paper</i>	
Oct 1	Case 4	<i>Documentation for Cases; Reflection paper</i>	
Oct 8	Education presentations		
Oct 15	Final Exam, and Portfolio	<i>Submit Portfolio</i>	

The instructor reserves the right to adjust class topics, lab skills, readings or assignments based on the learning needs of the students.

IMPORTANT DATES for Fall Semester 2018

Classes start: August 27, 2018

Classes end: December 7, 2018

Final exam week: December 10-14, 2018

Professional Activities

DC/Maryland Annual Conference 2018	November 3	Towson, MD
DC/Maryland Student Conclave 2018	November 17	Ellicott City, MD
National Student Conclave 2018	October 11-13	Providence, RI
Combined Sections Meeting 2019	January 23-26	Washington, DC
Advocacy Day on the Hill 2019	tba	Washington, DC
DC/Maryland Spring Conference 2019	March 30	Silver Spring, MD
Annual Conference NEXT 2019	June 12 -15	Chicago, IL

Check the following web sites for chapter and section meetings in 2018 - 2019

www.apta.org	Open Membership and Leadership page, select Chapters and Sections
www.aptamd.org	APTA of Maryland, select Meetings
www.dcpta.com	APTA of Washington DC, select Meetings