



**TRANSFER ADMISSIONS MEMORANDUM OF UNDERSTANDING  
BETWEEN  
MARYMOUNT UNIVERSITY'S HONORS PROGRAM  
AND  
MONTGOMERY COLLEGE'S HONORS PROGRAM**



**I. Parties**

This Memorandum of Understanding (MOU) is made by and between Marymount University ("MU") located at 2807 N. Glebe Road, Arlington VA 22207 and Montgomery College ("MC"), located at 9221 Corporate Blvd, Rockville MD 20850. Collectively, both MU and MC shall be referred to as the "Parties."

**II. Purpose**

MU recognizes the valuable contribution that Community College students make to our university generally, and that Community College Honors students make to the Honors Program specifically. Toward that end, this MOU is entered into with MC with the following objectives:

- To attract qualified MC Honors program students to MU's Honors Program
- To facilitate an efficient and smooth transition from MC's Honors Program to MU's Honors Program
- To provide a path of coursework in the Honors Program for students from MC who are admitted to MU's Honors Program

*Please note: This MOU will not guarantee admittance to MU's Honors Program.*

**III. Provisions**

**A. Eligibility**

Admission to Marymount's Honors Program is competitive. All applicants must apply before the November deadline for spring admissions, and the March deadline for fall admissions.

To be eligible for admissions into the Honors Program at MU, MC students must:

- Be admitted to MU;
- Complete at least 12 Honors credits from MC, and earned a B or higher in all of their MC Honors Courses;
- Have earned an associate's degree at MC and maintained a minimum cumulative MC GPA of 3.50 (4.0 scale) upon application to MU;
- Submit an MU Honors Program application, including an essay and two MC faculty letters of recommendations, one of which must specifically speak to their ability to thrive in the Honors Program, in addition to the general university admission application.
- Successfully complete an interview with the MU Honors Program director or an MU Honors Committee member.

## B. Implementation

- MC students must have earned a B or higher in their Honors courses in order for them to count towards MU's Honors Program requirements, and must have earned a 3.50 overall GPA at MC.
- MU's Honors Program will count these Honors credits from MC as meeting the requirements for (or transfer as equivalent to) our 12 credits of required HON Seminars, including HON 101, and other Liberal Arts Core required courses were equivalent.
- All Honors students admitted to MU's Honors Program from MC's Honors Program or Honors Associate's program must successfully complete (e.g. earn a B or higher) the 12 credit Marymount Honors Research tutorial sequence: HON 200 *Traditional tutorial*, HON 300 *Advanced Tutorial*, HON 399 *Research Tutorial: Thesis Proposal*, and HON 400 *Research Tutorial: Honors Thesis*, while maintaining a 3.50 GPA overall.
- If an MU Honors student drops below the required minimum overall GPA, they will be put on probation for one semester. At the end of that semester, if they have not pulled their GPA above the required minimum, they will lose all benefits associated with being an Honor student at MU, including losing their Honors scholarship beginning the following semester.
- To be recognized as an MU Honors Scholar upon graduation, students must successfully write and publicly defend an Honors Thesis.

## C. Benefits

- Substantial tuition scholarships. Most current scholarship information is available at: [www.marymount.edu/Admissions/Financial-Aid/Types-of-Aid/Transfer-Students](http://www.marymount.edu/Admissions/Financial-Aid/Types-of-Aid/Transfer-Students).
  - MC students admitted to MU's Honors Program are eligible to receive our Academic Distinction Transfer Scholarship (Ex. 2019 – 2020 AY \$8,000), which is renewable for up to four years of study at MU provided students are enrolled full time (12+ credits per semester), and maintain a cumulative GPA of at least 2.50. In order to receive priority consideration for this scholarship, students' application for admission and supporting documents should be submitted no later than March 1. This scholarship is only available to students pursuing their first bachelor's degree.
  - First-degree transfer students who were active members in MC's Phi Theta Kappa chapter, completed at least 30 college credits, and maintained a 3.50 GPA are eligible for a renewable Phi Theta Kappa Scholarship for up to \$2,000. Priority consideration will be given to applications received before May 1<sup>st</sup>.
  - MC students admitted to MU's Honors Program are also eligible to receive a \$4,000 per year Honors Scholarship, which is renewable while they are enrolled full time, successfully complete at least one Honors course per year (e.g. earn a B or higher), and maintain a minimum cumulative GPA of 3.50.
  - MC students who are not Virginia residents but wish to live on campus are eligible for a \$3,000 residential grant. It is renewable for up to four years of study, provided the applicant stays in on-campus housing.

- MC students may also be eligible for a \$500 MetroCard scholarship. See the Master MOU between MU and MC for details about this opportunity.
- Priority course registration and housing selection (including “living/learning communities” that may be offered in the residence halls).
- One-on-one mentoring in tutorials and the thesis project.
- Additional advising from the MU Honors Director to complement their major program advising and ease registration.
- Allowed the benefit of taking up to 2 credit hours over the standard maximum of 18 credit hours of academic coursework in a given semester without incurring an overage charge (see MU website for more information).
- Exclusive access to an Honors student lounge, with free printing available.
- Being a part of an intellectual community, with special field trips, lectures, and service activities.
- The Honors program offers travel money for students attending and presenting their tutorial and thesis work at professional conferences.
- The DISCOVER Program provides stipends and housing for students who are interested in working with faculty on research projects during the summer.
- Honors Program graduates’ final transcripts and diplomas will denote, “*Honors Program Scholar.*” Participants will also be recognized yearly in the University’s spring Awards Ceremony and presented with bronze medallions to be worn during commencement activities. Such a distinction, in addition to GPA, will clearly attest to a student’s academic excellence.

#### IV. **Term, Termination, and Other Provisions**

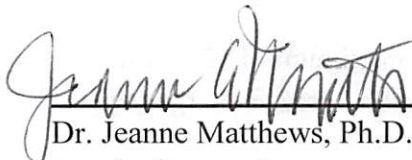
- A. This MOU is made effective on the date that both parties have fully executed the MOU. The term of this agreement shall be for three (3) years.
- B. Either institution may terminate this MOU by notifying the other no less than one academic year before the intended date of termination. No further admissions from MC into MU’s Honors Program will be made under this MOU after such notice is given. MC students admitted to MU prior to this termination notice, however, will still be allowed to continue in the MU’s Honors Program.
- C. Any modification to this MOU must be made in writing and signed by both parties.

This MOU between Marymount University’s Honors Program and Montgomery College’s Scholars Honors Program was executed by the duly authorized representatives of the Parties on this 4th day of March, 2019.

Authorized Signatures

MARYMOUNT UNIVERSITY

MONTGOMERY COLLEGE

 3/5/19

Dr. Jeanne Matthews, Ph.D.  
Interim Provost/  
Vice President of Academic Affairs  
Marymount University

Date

 2/18/2019

Sanjay Rai, Ph.D.  
Senior Vice President for Academic Affairs  
Montgomery College

Date

 3/4/19

Stacy M. Lopresti-Goodman, Ph.D.  
Honors Program Director

Date