

**From:** Rai, Sanjay K

**Sent:** Thursday, March 26, 2020 9:18 PM

**Subject:** The Week of May 4

Thank you for bringing this concern to my attention. As you might imagine, I've been hearing from various members of our College community, including faculty members who feel that the change in format is causing additional workload and students who are worried that they will not have enough time to demonstrate their knowledge and will have a lower grade.

While we have set May 2 for an end date for instruction, the actual contact time with students ends on May 13. These are still considered instructional days, and faculty can do whatever is needed to complete the course with the students. We are leaving all of the decisions to the faculty member about how to use those days. We are asking that the faculty be flexible and patient with the students, knowing that both faculty and students may need additional time to bring the semester to a close.