

To: The Montgomery College Community
From: Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Subject: Procedure for College Closures and Delays During Final Exam Week
Date: December 9, 2019

Montgomery College's exam week begins Monday, December 16 and ends Saturday, December 21. If the College is closed one day between Monday, December 16 and Friday, December 20, we will reschedule those exams for Saturday, December 21.

If there is a delayed opening between December 16 and December 21, any exams scheduled before the delayed opening that day will be made up at the same scheduled time on Saturday, December 21. Any student not able to take their makeup exam on Saturday, December 21 must make other arrangements with their instructor.

For faculty who have an overlap with the December 21 makeup date, please consult with your department chair. For students who have an overlap, please consult with your instructor.