

REGISTRATION FORM
Workforce Development & Continuing Education

Please Print Clearly



MONTGOMERY
COLLEGE

All information is required. Incomplete forms will be returned to the student unprocessed. For registration assistance call 240-567-5188.

FAX completed registration form with credit card information to 240-683-6945

Mail completed registration form with payment to: Montgomery College, WD&CE Registration, 51 Mannakee Street CC 220, Rockville, Md. 20850

College ID Number:

Birthdate - -
Month Day Year

Sex Female Male

Last Name

First Name

Middle Initial

Address

House # and Street Name (Do NOT use P.O. Box or you will be charged Non-Md. resident fee.)

Apt. #

City

State

Zip -

Home Phone

Work Phone

Cell

E-Mail

Have you attended MC before? Yes No

If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: <http://www.montgomerycollege.edu/studentforms>.

How did you hear about us? Received brochure in mail Website Social media Advertisement On campus Other _____

Military: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.

STUDENTS WITH DISABILITIES

If you need support services due to a disability, call Workforce Development & Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

Not Hispanic or Latino Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)

American Indian or Alaskan Native Asian Black or African American Native Hawaiian and other Pacific Islander White

U.S. Citizen Permanent Resident (**Circle one: Green Card / Working Card**) Other Immigration Status _____ (Used for tuition-setting purposes only.)

CHECK ALL THAT APPLY:

- I have been a Maryland resident [as defined in the *Montgomery College Catalog*] for at least three months.
- I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)
- I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general's office.

CRN #	Course #	Course Title	Start Date	Tuition	Course Fee	Non-Md. Fee	Course Total
Code: GT	Refunds will go to the registered student of record.					Total Due	\$

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook. I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required _____

Date _____

Please indicate payment by: Check (payable to Montgomery College) Credit card: MasterCard VISA Discover

Credit Card Information: Expiration date on card / 3 or 4 digit Security code on your card
Month / Year

NOTE:
Credit card information will be detached and disposed of promptly and properly after payment is approved.

Credit Card Number

Name on Card

Card holder signature required _____ Date _____